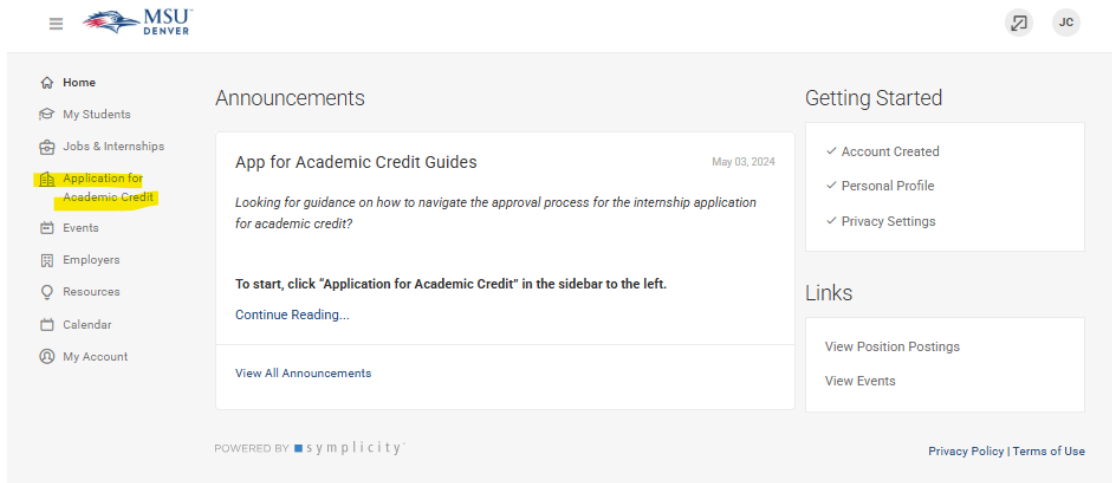
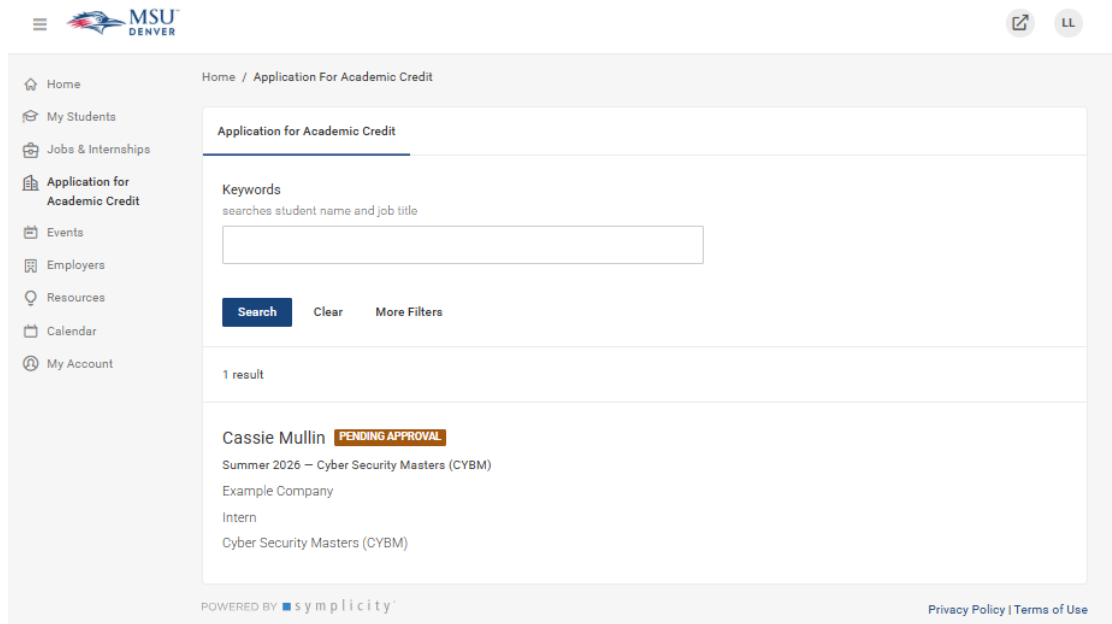


How to Locate and Review Internship for Credit Applications in Career Link

1. This is the faculty home screen in Career Link. The Application for Academic Credit can be accessed from the menu on the left, as the fourth option from the top.



2. After clicking “Application for Academic Credit,” you will see any pending student applications. Access any application by clicking on the student’s name.



3. To the right of the application, you will see the status of the application approvals and who is still needing to approve the application. You can access and review the application at any point in the process; however, you will not be able to officially approve or deny the application until the application is approved by the C2Hub and the onsite supervisor. You can track where the application is in the approval process by referring to the “List of Approvers” section on the right side of the screen. As the professor of record for the internship course, you are the final approver.

MSU DENVER

Home / Application For Academic Credit / Summer 2026: Cassie Mull...

Application for Academic Credit

Basic Info

⚠ This placement is pending approval. [Go to approval details](#)

[Back To List](#)

* indicates a required field

Student Information

Student Student

Cassie Mullin

StudentID Student ID

900000000

Employer Information

List of Approvers

- CM Cassie Mullin
Staff Member
5 days left
Pending
- CM Cassie Mullin
Contact
Waiting on prior approver
Pending
- LL [Redacted]
Faculty
Waiting on prior approver
Pending

4. Once have reviewed all submitted details of an application for academic credit, you can approve or deny the application.
- If you approve the application, the C2Hub will send an approval email to the student and to the department, with a final copy of the application.
 - If you deny the application, you will be prompted to provide details about what needs to be changed for the application to be approved. The student will receive an email with this information, and they can resubmit the application for credit once requested changes have been made.

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Home / Application For Academic Credit / Summer 2026: Cassie Mull...

FacultySignature * Faculty Signature

FacultyApprovalDate * Faculty Approval Date

2026-03-11

Placement Approval

ApprovalStatus
66% Advanced

Activity

- CM Cassie Mullin created the placement on behalf of Cassie Mullin on Mar 11, 2026, 2:59 PM
Manager staff at Metropolitan State University of Denver
- CM Cassie Mullin approved the placement on behalf of Cassie Mullin on Mar 11, 2026, 3:05 PM
Manager staff at Metropolitan State University of Denver
- CM Cassie Mullin approved the placement on behalf of Cassie Mullin on Mar 11, 2026, 3:05 PM
Manager staff at Metropolitan State University of Denver

[Add Comment](#)

Approval Deadline
Mar 18, 2026

[Advance](#) [Reject](#) [Back To List](#)

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