

# CS - 4281 - Software Requirements

## 03. UG Archive/Delete OR Reactivate a Course

### Due Dates and Resources

Deadlines for curriculum can be found:

[Curriculum](#)  
[SharePoint](#)  
[Curriculum](#)  
[Website](#)  
[Procedural](#)  
[Calendar](#)

On your  
Curriculog  
dashboard under  
'My Upcoming  
Events'

In order to meet the deadline, this proposal must be on the *Associate Dean* step on or before the due date.

***Please Note: While this change is considered a nonsubstantive change, it is governed by the catalog due dates. Additionally, due to the inclusion of impacted programs and courses, this form should follow the substantive curriculum due dates.***

Resources for curriculum can be found:

Originator How-To  
Guide  
[Curriculum](#)  
[SharePoint](#)

This form **SHOULD** be used for the following:

Archiving or deleting an undergraduate course  
Reactivating an undergraduate archived course

This form **SHOULD NOT** be used for the following:

Archiving or deleting a graduate course  
Any other curriculum modification not related to the archiving or deletion or reactivation of an undergraduate course

## Directions for Form

### General Instructions and Information

You may collapse individual sections of this form by clicking the arrow or "V" icon to the right of the section title.

All fields that are marked with an asterisk (\*) are required.

Each section may have additional directions attached. Please follow instructions. Proposals that are incomplete or filled out incorrectly will be returned to the originator.

**INSTRUCTIONS  
FOR ARCHIVING  
OR DELETING A  
COURSE**

Import the course  
you wish to  
archive/delete  
Fill out Part I of  
the form  
Fill out Part III of  
the form

**Note:**  
**after**  
**running**  
**impact**  
**report,**  
**make**  
**sure**  
**all**  
**impacted**  
**departments**  
**and**  
**college/schools**  
**are**  
**listed**  
**in**  
**Part**  
**I.**

LAUNCH the  
proposal  
Approve the  
proposal

Use  
the  
checkmark  
icon  
on  
the  
right  
of the  
screen

**INSTRUCTIONS  
FOR  
REACTIVATING  
AN ARCHIVED  
COURSE**

Import the course  
you wish to  
reactivate

**Note:**  
**Part**  
**II will**  
**populate**  
**with**  
**the**  
**import**  
**and**  
**does**  
**not**  
**need**  
**changed.**

Fill out Part I of  
the form

**Note:**  
**for**  
**the**  
**special**  
**designation**  
**information,**  
**select**  
**"None".**  
**Courses**  
**that**  
**are**  
**archived**  
**lose**  
**any**  
**prior**  
**special**  
**designations**  
**they**  
**held.**

screen  
to

approve  
the  
proposal.

LAUNCH the  
Proposal

Note:  
reactivations  
skip  
Part  
III  
and  
Part  
IV

Important Note:  
Courses that have a  
special designation(s) at  
the time of archiving will  
lose that designation. If  
the course is reactivated  
in the future, it can  
reapply for the special  
designation(s) at that  
time.

Approve the  
proposal

Use  
the  
checkmark  
icon  
on  
the  
right  
of the  
screen  
to  
approve  
the  
proposal.

**Important Note: This  
form will ONLY  
reactivate the course.  
It will not allow you to  
make ANY changes to  
the course including  
submission for special  
designations. You will  
need to fill out the  
appropriate  
modification form for  
any type of  
modifications you  
wish to make to the  
course and mark this  
proposal as a related  
proposal.**

## Part I: Department and Originator Information (Fill out BEFORE launching the proposal)

**Name of Proposal Originator:\*** Steve Beaty

**Email of Proposal Originator:\*** beatys@msudenver.edu

**College/School(s):\*** College of Health and Applied Sciences

**Departments:\*** Department of Computer Sciences

**Choose Action:\***  Archive  
 Delete  
 Reactivate

**Justification and Resource Implication Narrative:\*** We haven't taught this for many years and its removal has no resource implications.

**Related Curriculum Proposals:\*** N/A

### Special Designation Identification

Please select any designations that this course holds. All special designations will be removed from a course that is archived or deleted. If the course is archived and later reactivated, the course will need to reapply for special designation(s).

If you are unsure what designation(s) this course holds, please consult the course description in the [current catalog](#).

**Please check any of the below designation that this course carries:\***

- General Studies
- Multicultural Education
- GT Pathways
- Senior Experience
- Service Learning
- None

**Please confirm that:\***  I, the originator, understand that a course must be removed from all locations it is listed in the catalog via curriculum proposals before it can be archived or deleted. I, the originator, have included ALL impacted college/schools and departments in this proposal. I understand that if a department is NOT included that should be, I will have to recreate my proposal.

## Part II: Course Information

Prefix:\*

CS

Course Number:\* 4281

Course Title:\* Software Requirements

Transcript/Banner Course Title:\* Software Requirements

Description:\* This course develops basic competency in software requirements engineering and management. Students gain knowledge and practical experience with the fundamentals of requirements elicitation, explication, validation, management, and assessment.

Crosslisted Course(s):

GT Pathways:

General Studies:

University Requirements:

Any special designations currently held by the course (General Studies, Service Learning, Senior Experience, Multicultural) will be automatically removed upon archive or deletion of the course.

## Part III: Course and Program Impact

Run an impact report by clicking on the impact report icon at the top of this page. Run the impact report against the current undergraduate catalog and the curriculum database. Copy and paste the results below.

Impact Report Results:

Impact Report for CS 4281.

Source: 2022-2023 Undergraduate Catalog				
Prerequisite(s):	CS 4285 - Best Practices in Software Development			
Programs	Advanced Software Engineering Techniques Certificate [INACTIVE]			
Source: MSU Denver Curriculum Database				
Prerequisite(s):	CS 4285 - Best Practices in Software Development			

Based on the impact report above, please list **ALL** courses that are impacted by the archive/deletion.

Courses Impacted: CS 4285

Based on the impact report above, please list **ALL** programs that are impacted by the archive/deletion.

Programs Impacted:

## Part IV: Outside Department Impact Approval

**Reminder: please list ALL departments and College/Schools that are impacted by this archive/deletion INCLUDING YOUR DEPARTMENT AND COLLEGE/SCHOOL in the below fields.**

**If this field is not correctly filled out with all applicable departments, the proposal will be returned to the originator.**

**Department Name:**

Once the impact reports are compiled above, please utilize this information to seek support and request modifications (as needed) from impacted departments that can be indicated below. If additional fields are required, please attach as additional documentation using the paperclip icon on the right of the page.

**Impact:**  Course  
 Program

**Indicate Action:**  Remove  
 Replace

**If replace was selected, please indicate course to use as replacement:**

**Any additional notes from department:**

**Department Name:**

**Impact:**  Course  
 Program

**Indicate Action:**  Remove  
 Replace

**If replace was selected, please indicate course to use as replacement:**

**Any additional notes  
from department:**

**Department Name:**

**Impact:**  Course  
 Program

**Indicate Action:**  Remove  
 Replace

**If replace was  
selected, please  
indicate course to use  
as replacement:**

**Any additional notes  
from department:**

**Department Name:**

**Impact:**  Course  
 Program

**Indicate Action:**  Remove  
 Replace

**If replace was  
selected, please  
indicate course to use  
as replacement:**

**Any additional notes  
from department:**

**Department Name:**

**Impact:**  Course  
 Program

**Indicate Action:**  Remove  
 Replace

**If replace was selected, please indicate course to use as replacement:**

**Any additional notes from department:**

<b>Academic Affairs and Registrar's Office use Only</b>
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**Notes:** Curriculum and Reporting Specialist added the Impact Report and added CS 4285 to courses impacted field. Also confirmed this course has been removed from all applicable locations via other proposals. CS 4285 will also be archived.

This course archive will be effective for the University 2023-2024 Undergraduate Catalog and will be removed from Banner beginning in Fall 2023.

*Form Revised July 2022*