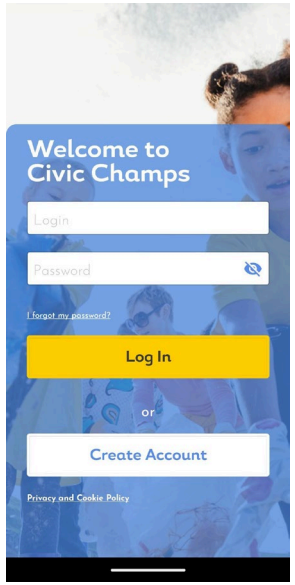
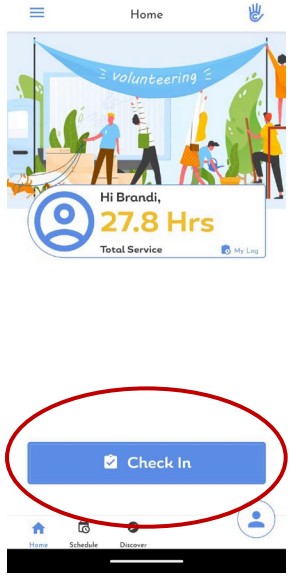
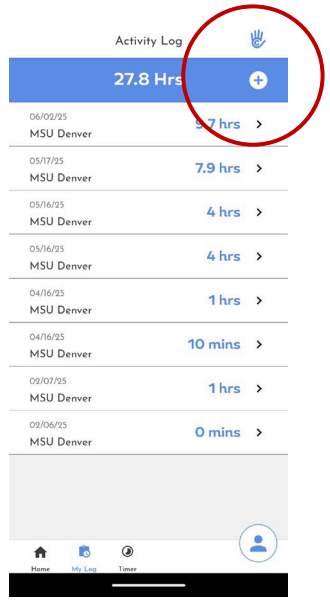
Step 1:
Download Civic Champs App and Create Account



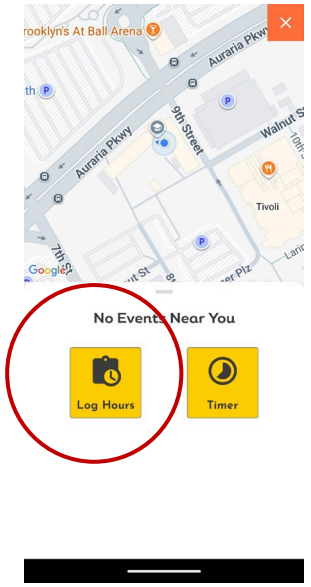
Step 2:
Click **Check In**



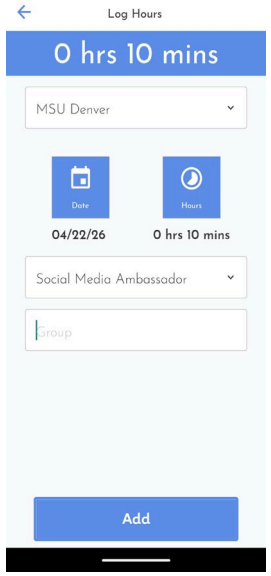
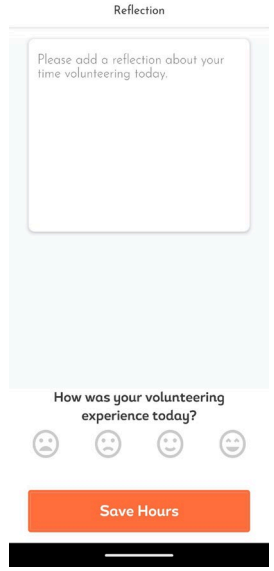
Step 3:
Click "**+**" to add your activity



Step 4:
Click **Log Hours**



Step 5:
Select **MSU Denver**, enter the **date**, **time** and select the **activity** from the list



Step 6:
Add a reflection about your experience and click **SAVE HOURS**