Master of Science in Clinical Behavioral Health,
Emphasis in Addictions Counseling
Department of Human Services and Counseling

Generative Artificial Intelligence (AI) Policy

Purpose:

This policy establishes the Department of Human Services and Counseling's expectations regarding the use of generative AI in graduate classes. The use of generative AI is encouraged in some respects of course work, allowed in others, and prohibited in some. Students are encouraged to explore any tools that help with their learning, including the use of generative AI, in keeping with this policy.

Procedure:

1. If generative AI is used as part of the work that will be submitted, its use should be briefly but accurately explained in a submission statement. Please see below for a submission statement example:

    "For this assignment, I have utilized generative AI [Generative AI Name] for (e.g. generating an outline for a piece of writing, receiving feedback about my original writing, or editing of my original writing)."

2. Generative AI may be used in specific parts of the coursework, as outlined below:

    Support with generating an outline for a piece of writing;

    Receiving feedback about your original writing; or

    Editing your original writing.

3. The following assignments must be completed without the use of generative AI.

    Writing papers;

    Creating discussion posts; or

    Answering questions on any quiz or exam.

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4. The use of generative AI must be cited and listed on the reference page (e.g., paraphrasing, using images or other forms of media, etc.).
5. The use of generative AI in cases in which it is considered prohibited shall be treated as a violation of academic integrity. Please see the Department's Academic Integrity Policy for additional information.

Related CACREP Standards:

1.M.3.

Approved by:

Dr. Tricia Hudson   09/24/2025

Department Chair   Date