

**Intent to Submit an External Grant or Contract Proposal**

Completion of this form is requested for all MSU Denver faculty or staff members planning to prepare and submit a grant or contract proposal to any governmental sponsor (federal, state, local), or any research proposal to a private funder. The information provided in this form will be used to coordinate resources for support of your proposal development.

Principal Investigator (PI) / Project Director (PD) Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has PI completed the OSRP PI Certification Training? Y\_\_\_ N\_\_\_

College or School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alternate Contact Names (ie: College or School Grants Administrator, Department Chair, etc.)

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Name of sponsor and title/opportunity number for selected grant program

Link to Funding Opportunity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submission Deadline: \_\_\_\_\_\_\_\_ Anticipated start date:\_\_\_\_\_\_\_ Anticipated end date: \_\_\_\_\_\_\_

Estimated amount of funding request: \_\_\_\_\_\_\_\_\_ Cost share required? Y\_\_\_ N\_\_\_\_ % \_\_\_\_\_\_

Is this a proposal for a subaward? Y\_\_\_ N\_\_\_\_

If “yes” to subaward, name of Lead Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will any of the following activities be involved?

Subawards/subcontracts: Y\_\_\_ N\_\_\_

Human Subjects Research: Y\_\_\_ N\_\_\_

Animal Subjects Research: Y\_\_\_ N\_\_\_

Patents or Copyrights: Y\_\_\_ N\_\_\_

Intellectual Property Rights: Y\_\_\_ N\_\_\_

Hazardous Materials: Y\_\_\_ N\_\_\_

Foreign Participants: Y\_\_\_ N\_\_\_

Have you completed the CITI trainings?

Behavioral Science Y\_\_\_ N\_\_\_ Conflict of Interest Y\_\_\_ N\_\_\_ Research Misconduct Y\_\_\_ N\_\_\_

For NSF, NIH, DOD research proposals: Have you completed the [Research Security Trainings](https://www.nsf.gov/research-security/training)? Y\_\_ N \_\_

Do you have additional related attachments? (Draft budget, RFP/NOFO, Etc.)

Attachments Filenames: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please email this completed form with any related attachments to OSRP Associate Director Kristin Schneider Baldwin** **kschne18@msudenver.edu** **Upon receipt an OSRP Proposal Development Specialist will contact you for next steps.**