**Council of Chairs and Directors**

**Executive Committee**

Attendance:

* Ted – Chair of Industrial Design
* Greg – Chair of Accounting
* Jess – Chair of Social Work
* Rolly – Chair of Secondary, K-12, Ed. Tech.

**EC Meeting Overview**

During this meeting we:
•  Discuss regular Council Meeting Agenda planning
•  Represent our division/ college/ school’s perspective/practices in conversation
•  Respond to need for feedback, decide which issues to bring to CoCD or Provost or Dean’s Council
•  Share questions/ concerns or seek feedback from chairs we represent
•  Report out briefly on any committee updates

**Agenda and NOTES – 5/28/25**

* Membership (in the By-Laws)
The COCD includes the Chairs of each academic department in a MSU Denver College or School – whether freestanding or as part of a College: in addition, COCD includes department chairs of any College based School or director of any academic institute at MSU Denver.
	+ Directors often ask why they are not on the email list for CoCD.
	+ Might they be included?
		- Review of By-Laws and the selection criteria for CoCD.
			* “any academic institute” is the criteria for membership
* Eric – Hospitality
	+ Would like to step down from EC.
		- Hospitality only has one chair/one unit.
	+ Could Hospitality be represented by the SOE EC member?
		- “I am willing to represent Hospitality as their EC and communicate with Eric.” ~ Rolly
* Budget Proposal for EC
	+ Many of the requests were approved
	+ We need to look into the PD proposal that we submit for chairs for the 25-26 year
		- Might we address this in a proposal to the Deans to secure funding for all chairs to be able to pursue PD?
* Assigning faculty to classes each semester
	+ How do we each do this?
		- Let faculty choose
		- Assign classes based on the demand from students
* Sharing the responsibilities across the EC and the CoCD
	+ How might the load be distributed so that we, as chairs, EC members, and the President of the CoCD, can achieve greatness and make our time focused to elevate MSU of Denver?
		- Ideas:
			* Stipend for the CoCD President
				+ The Faculty Senate President gets a 3 course release.
			* Reassign time for the assistant chair that supports the CoCD President and EC
			* Free parking for the CoCD President
			* Other ideas?
* Next Meeting – 6/25/25