

# Accessing the MSW Application

Visit [connect.msudenver.edu/apply/](https://connect.msudenver.edu/apply/) and either log in or create a new account – **the email you use to create your account is where all application and admissions related communications (including admissions decision) will be sent!**

## Create an Application Account

Create your admission application by entering the information below.

Use a personal email address (not a school-issued one) to ensure you receive all important emails through the application process.

Email Address	<input type="text"/>
Confirm Email Address	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Birthdate	<input type="text"/> <input type="text"/> <input type="text"/>

**Submit**

## Login

To log in, please enter your email address and password.

Email Address	<input type="text"/>
Password	<input type="password"/> <a href="#">Forgot Your Password?</a>

**Login**

Once logged in, click on the “Start New Application” button in red towards the bottom of the page.

**Start New Application**

Submitted

Start New Application

Select Application

Select an application type:

Admission Application

Master's (Graduate Level)

Create Application

Cancel

# Personal Background

This is where you will provide basic information, including name, mailing address, telephone, biographical information, citizenship, and emergency contact.

<b>Name</b>	
Legal First Name	<input type="text" value="Social TEST"/>
Middle	<input type="text"/>
Legal Last Name	<input type="text" value="Work TEST"/>
Suffix	<input type="text" value=""/>
Preferred First Name	<input type="text"/>
Other Last Names Used	<input type="text"/>
<b>Addresses</b>	
<b>Mailing Address</b> <a href="#">Delete</a>	
Country	<input type="text" value="United States"/>
Street Address	<input type="text" value="PO Box 173362"/>
City	<input type="text" value="Denver"/>
State	<input type="text" value="Colorado"/>
Postal Code	<input type="text" value="80217-3362"/>
<b>Email Address</b>	
Current Email	<input type="text" value="socialwork@msudenver.edu"/> <a href="#">Change</a>
Confirm Email Address	<input type="text"/>
<b>Telephone Numbers</b> (include +country code)	
Home Phone	<input type="text" value="+1 303-615-0555"/>
Cell Phone	<input type="text"/>
<b>Biographical Information</b>	
Sex	<input type="text" value="Female"/>
Birthdate	<input type="text" value="January"/> <input type="text" value="1"/> <input type="text" value="1990"/>
Birth Country	<input type="text" value="United States"/>
Birth City	<input type="text" value="Denver"/>
Birth State	<input type="text" value="Select State"/>
Language used in home	<input type="text" value="English"/>
<b>Citizenship Information</b>	
Primary Citizenship	<input type="text" value="United States"/>
Social Security Number	<input type="text" value="XXXXX6789"/> (omit dashes) <a href="#">Privacy Protection Policy</a>
Race/Ethnicity Optional	<p>Colleges and universities are asked by many groups, including the federal government, accrediting associations, college guides, and newspapers, to describe the ethnic/racial backgrounds of their students and employees. In order to respond to these requests, we ask you to answer the following two questions. <a href="#">View Definitions</a></p> <p>Are you Hispanic or Latino?</p> <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p>Regardless of your answer to the prior question, please check <i>one or more</i> of the following groups in which you consider yourself to be a member:</p> <p><input type="checkbox"/> American Indian or Alaska Native</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> Black or African American</p> <p><input type="checkbox"/> Native Hawaiian or Other Pacific</p> <p><input checked="" type="checkbox"/> White</p>

**Emergency Contact Information**

Emergency Contact First Name

Emergency Contact Last Name

Emergency Contact Phone

Emergency Contact Relation

☒ I do not have emergency contact information to provide.

**Continue**

## Basic Information/MSU Denver Plans

### Course Delivery

The first selection applicants make in this section determines if they want to be a mixed traditional student (select “Master’s Degree”) or a fully online student (select “Online Master’s Degree”).

**MSU Denver Plans**

What type of MSU Denver program are you interested in?\*

Master's Degree

Online Master's Degree

Graduate Certificate

Online Graduate Certificate

Graduate Non-Degree

### Advanced Standing and Start Term

Once you select their planned program of interest, you will have to select if you are applying to the Advanced Standing Program or not – their answer to this question will determine what start term is available for them to select. If they say “Yes”, they can only select to apply for a Summer 2026 start. If they select “No”, they can only select to apply for a Fall 2026 start.

#### **If you aren’t sure if they are eligible to apply to Advanced Standing:**

To qualify for Advanced Standing, you need to have completed a bachelor’s degree in social work. If you completed your bachelor’s degree in December 2020 or sooner, you qualify for Advanced Standing.

**Advanced Standing Program:** Are you applying to the Advanced Standing Program for Master of Social Work?\*

Select "Yes" if you have an undergraduate degree in Social Work from a program accredited by the Council on Social Work Education within the last six years. You may qualify for the advanced standing, one-year (36 semester hours) Master of Social Work program.

- ☒ Yes  
☐ No

When do you plan to start classes?\*

Summer 2026 ▾

## Other Basic Information

The remaining basic information has to do with confirming that you have earned or will soon earn an undergraduate degree, determining if you are an MSU Denver alum, determining if you are a first-generation student, and asking if you have a military background.

### Academic Information

Have you earned (or will soon earn) a bachelor's degree?\*

- ☒ Yes  
☐ No

Did you complete (or will soon complete) your undergraduate degree at **MSU Denver**?\*

- ☒ Yes  
☐ No

What is your undergraduate degree graduation date (or anticipated graduation date) from **MSU Denver**?\*

▾ ▾ ▾

## Program Requirements/Master of Social Work

This section contains questions that are specific to the MSW Program application, including your enrollment status, if you will be out of state, and if you have previously been in an MSW Program. A few of the questions require additional information if you select "Yes".

### MSW Program Questions

Select enrollment status\*

- ☐ Full Time (15 credits/semester)  
☐ Part Time (6-9 credits/semester)

Do you intend to complete this program from another state?\*

- ☐ Yes  
☐ No

Have you previously applied to the MSW Program at MSU Denver?\*

- ☐ Yes  
☐ No

Have you ever taken courses in the MSW Program at MSU Denver as a degree-seeking or non-degree seeking student?\*

- ☐ Yes  
☐ No

Have you been previously enrolled in an MSW Program (at MSU Denver or another institution)?\*

- ☐ Yes  
☐ No

Have you ever been dismissed from an MSW Program (including the MSW Program at MSU Denver)?\*

- ☐ Yes  
☐ No

## Out of State

If you are planning to complete the MSW Program from another state, you must select which state in the application. Admission as an out of state student is determined on a case-by-case basis, depending on the Office of Field Education's ability to support additional out of state students in the year(s) that student will be in a field placement.

Do you intend to complete this program from another state?\*

☒ Yes  
☐ No

Which state?

## Previously Enrolled in an MSW Program

If you have been previously enrolled in an MSW Program (either our program or at another institution), you are required to provide a short explanation as to why you left your previous program.

Have you been previously enrolled in an MSW Program (at MSU Denver or another institution)?\*

☒ Yes  
☐ No

Why did you leave your previous program?\*

## Previously Dismissed from an MSW Program

If you have been previously dismissed from an MSW Program, you must provide a short explanation about why you were dismissed *and* upload a copy of the dismissal letter from your program.

Have you ever been dismissed from an MSW Program (including the MSW Program at MSU Denver)?\*

☒ Yes  
☐ No

Why were you dismissed from your previous program?\*

Please upload your dismissal letter\*

Choose File No file chosen

**Acknowledgment\***  
Information about your prior dismissal may be used as part of the application review process.

☐ I understand that, in some cases, more information may be required and the MSW Program may contact me for additional information and/or to seek approval to speak directly to the program I was dismissed from

## Certifications (Criminal History, Professional & Ethical Behavior, Interactions, and Records)

Applicants must agree to several certifications regarding their application – you must select “Yes” to all four certification questions to be able to submit your application.

Please note – we do not do a criminal history check or any form of background check on our applicants. Instead, the [Criminal History Statement document](#) explains the **potential** barriers they may face in their future career **if** they have ever been convicted of a felony and/or exploitation, abuse, or other offense of a child or elder. We want applicants to apply with full knowledge of any potential barriers they could face.

The [Standards of Professional and Ethical Behavior document](#) is a department standard that all students must abide by while in the program.

### Certifications

**Instructions:** Please download and read the [Criminal History Statement document](#) and [Standards of Professional and Ethical Behavior document](#) and keep for your records. Note: The Department of Social Work at MSU Denver does not conduct background checks or consider criminal history as part of our application review process.

I have read, understood, and agree to the [Criminal History Statement document](#).\*

- ☐ Yes  
☐ No

I have read, understood, and agree to the [Standards of Professional and Ethical Behavior document](#).\*

- ☐ Yes  
☐ No

I understand that all of my interactions with University personnel including faculty, staff, and administrators can impact my admissions decision.\*

- ☐ Yes  
☐ No

I understand that my previous and/or current student record and student file at MSU Denver may be considered when reviewing my application to the MSW Program.\*

- ☐ Yes  
☐ No

## Required Supplemental Materials and Recommendation Overview

All three required recommendations need to be submitted in order to access the part of the application that has the section where the personal statement and case study (only if you are applying for Advanced Standing) will be uploaded. If you do not have all three recommendations entered, this portion of the application will not be available.



# Professional Recommendations

Official recommendation(s) are required for the application to the program you have selected. All letters of recommendation will be completed through this online system. You should not collect or submit any physical letters of recommendation.

Name	Status
<a href="#">Add Recommender</a>	

[Continue](#)

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## RESOURCES

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### Academic History

**Instructions:** List the academic institutions you have attended. Add each institution only once.

- **Do not** add high school information.
- **Do not** add MSU Denver as an institution if you have previously or are currently attending MSU Denver.

In addition to listing all previously attended institutions, students are required to submit one official transcript from each post-secondary institution they have attended or are presently attending, where one semester hour (or two quarter hours) or more were completed, including study abroad and college coursework completed in high school. Proof of a bachelor's degree is required from a regionally accredited college or university. Note that during the admission process, unofficial transcripts are accepted. Upon acceptance of an admission offer, official transcripts must be received by week eight of the first term of enrollment, or a hold will be placed on the student's account prohibiting future registration.

The applicant is responsible for obtaining all transcripts. Metropolitan State University of Denver students and alumni do not need to provide Metropolitan State University of Denver transcripts. Additionally, if Metropolitan State University of Denver currently has transcripts on file for an institution, there is no need to submit the transcript again. If you are unsure if the university has transcripts on file, please review your application after submission. Once the application has gone through the initial review, the checklist will be updated to reflect transcripts the university has received or already has on file. You will receive communications from the Office of Graduate Studies regarding any missing transcripts.

Official study abroad transcripts are required unless the course titles, grades and credits earned abroad appear on another transcript.

**Foreign University Transcripts:** Applicants who have attended and/or received a degree from a foreign university must have their transcripts evaluated through a NACES professional evaluation service with a "course-by-course evaluation" that reflects courses taken, the cumulative GPA, and credits obtained. The provider will then send the official evaluation directly to us via email, portal access, or postal mail.

- Recommended evaluation services are **WES**, **ECE**, and **SpanTran**
- Request a "Course-by-Course evaluation"
- Certified English translations must accompany all transcripts except for those provided by institutions that issue documents in English. Errors or omissions in English translations may be grounds for refusal or dismissal.

Applicants educated outside the U.S. are encouraged to contact the Office of Graduate Studies for assistance regarding transcript-related materials.

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**Official transcripts must include:** the name and date of degree earned, if applicable. Official degree certificates or diplomas must include:

- Student name
- Institution name
- Dates of attendance
- Course names, numbers, credits, grades received for courses taken
- Degree title and conferral date, if a degree was earned
  - If not printed on transcript, a separate degree certificate/diploma is required
- Certified English translation, if applicable
- Certified Evaluation, if applicable

Transcripts received from the applicant are considered unofficial unless they are received in a sealed envelope with the institution seal or registrar signature across the flap. Upon admission to Metropolitan State University of Denver, official transcripts will be required from each institution attended.

Institution	Degree	Dates Attended
<a href="#">Add Institution</a>		

Continue

## Residency (Tuition Classification)

**Instructions:** Answer the following information accurately. The information you provide will be used to determine your residency for tuition classification.

Are you claiming Colorado Residency?\*

- ☐ Yes  
☐ No

Continue

## Why MSU Denver?

### Roadrunner Community and Resources

We would like to know a little bit more about how we can support you and connect you to campus. Please select any of the following resources or activities you would like to learn more about. (Optional)

- ☐ Access Center - Disability Support Services
- ☐ Center for Visual Arts – Art community
- ☐ Classroom to Career Hub (C2 Hub) – Internship support and career development
- ☐ Clubs and Organizations – Student engagement and community
- ☐ Gender Institute for Teaching and Advocacy (GITA) – Academics and direct services regarding gender identity
- ☐ Honors Program – Community of highly motivated and academically adventurous students
- ☐ Housing Options and Relocation Support
- ☐ Immigrant, ASSET/DACA, Refugee Student Support
- ☐ LGBTQ Student Resource Center
- ☐ Recreation and Sports – Exercise programs and community
- ☐ Study Abroad opportunities
- ☐ TRIO Student Support Services – Holistic academic excellence and achievement community
- ☐ Veteran and Military Student Life



### Why MSU Denver?

How did you hear about MSU Denver or any of the Graduate Programs? Select all that apply:

- ☐ Billboard
- ☐ Faculty member
- ☐ Former MSU Denver student
- ☐ Friend or family member
- ☐ Grad School Fair
- ☐ Graduate Studies flyers or promotional materials
- ☐ Graduate Studies website
- ☐ Individual program flyers or promotional materials
- ☐ Individual program website
- ☐ Radio advertisement
- ☐ TV spot
- ☐ Undergraduate advisor
- ☐ Other

How important is it for you that MSU Denver does not currently require an application fee?

- ☐ Did not know it was free to apply
- ☐ Not at all important
- ☐ Hardly important
- ☐ Somewhat important
- ☐ Very important

**Continue**

## Signature

Provide the following information. \* denotes a required field

### Certification

Do you certify the following?\*

I have carefully read the instructions in this application and, to the best of my knowledge, provided true and complete information. I understand that if found otherwise, it may cause a delay in admission, loss of credit, rejection or dismissal. I will notify the Office of Admissions of any changes to the information provided before my first enrollment and prior to any future enrollment. I understand that I am responsible for any financial charges acquired as a student at MSU Denver, including, but not limited to, tuition and fees.\*

- ☒ Yes
- ☐ No

### Signature

The electronic signature consists simply of your name, typed by you on your keyboard. The signature is your confirmation that the application you have filled out is your own work and the information is factually true. Once you type in your name, this will count as your electronic signature.

Signature:\*

Type your full name

*By submitting, you acknowledge that you will be automatically opted into receiving texts and emails from MSU Denver, which you can opt out of at any time.*

**Continue**

Once you click Submit Application below, please note that your application is still not complete. Clicking Submit will take you to the section where you will upload your personal statement and case study (only if you are applying for Advanced Standing). This is also where you can view if your recommenders have submitted their recommendations.

## Review

If you are satisfied with your application and are ready to submit it, click **Submit Application**.

**Submit Application**

Save for Later

Your application will be completed once you have green check marks for all recommenders, including transcripts, personal statement, and case study (only if applying for Advanced Standing).

## Application Status for [REDACTED] GR

**Unofficial Transcripts:** We accept unofficial transcripts for admission to any of our graduate programs. One unofficial transcript from each university attended where one semester hour (two quarter hours) were completed must be uploaded to your online application. The degree obtained and degree date must be reflected on the unofficial transcript unless you are currently completing the final semesters of your undergraduate degree. Should you be "Admitted with Requirements", official transcript(s) from each university attended with the degree awarded will be required by week eight of your first enrollment term. Students that do not comply will receive a hold on their record and may be dismissed from graduate studies.

**Please send all official transcripts to:**

**Email:** [gradtranscripts@msudenver.edu](mailto:gradtranscripts@msudenver.edu)

**Mail:** Office of Graduate Studies  
Graduate Admissions  
Campus Box 44, P.O. Box 173362  
Denver, CO 80217-3362

The Office of Graduate Studies cannot upload application documentation on behalf of a student.

The Office of Graduate Studies cannot accept emailed copies of official transcripts sent directly from an applicant. Official transcripts must be sent directly from the institution or through their preferred vendor to [gradtranscripts@msudenver.edu](mailto:gradtranscripts@msudenver.edu). In order to send official transcripts to the above email address, students may need to select "send to a third party" (or similar language).

## Upload Materials

To submit documents that we have requested, please select the document type below and upload a Word document, PDF, or scanned image file. If we have not requested that you submit documents to us, you may disregard this.

Choose File

No file chosen

Upload

## Application Checklist

Application Submitted: 09/11/2025

*Note: Please allow up to ten business days for processing.*

Status	Details	Date
Optional	*This is a Test Record*	
✗ Awaiting	Recommendation from [REDACTED] Sent to recommender on 09/11/2025.	
✗ Awaiting	Recommendation from [REDACTED] Sent to recommender on 09/11/2025.	
✗ Awaiting	Recommendation from [REDACTED] Sent to recommender on 09/11/2025.	

To re-send notification emails to your recommenders, re-visit the [recommendations page](#), click "Edit", and then click "Send Reminder".

Account Tools: [Change Email Address](#) [Change Password](#) [Logout](#)