

Section 13 Curriculum Committee

13.1 Duties.

The Curriculum Committee shall:

13.1.1 Have jurisdiction over all undergraduate and graduate curriculum proposals and make recommendations to the Senate concerning the undergraduate and graduate curriculum programs of the university, including, but not limited to:

a) degree programs

b) certificates

c) General Studies, Ethnic Studies and Social Justice, and Senior Experience requirements. The Curriculum Committee shall consider the recommendations of the General Studies and/or Ethnic Studies and Social Justice Curriculum Review Committees in their review of courses and programs.

d) courses granting college credit.

e) Review of new and modified courses will also be reviewed at other levels as detailed in the Curriculum Manual.

e.1) Under the simultaneous review process a new or existing course proposed for new General Studies designation will be reviewed by the Curriculum Committee and will also be forwarded to the General Studies Committee for review. A modification of an existing course with current General Studies designation will follow the same process. The General Studies Committee's recommendation shall be considered by the Curriculum Committee for appropriate action.

e.2) Under the simultaneous review process a new or existing course proposed for new Ethnic Studies and Social Justice designation will be reviewed by the Curriculum Committee and the Ethnic Studies and Social Justice Curriculum Review Committee. A modification of an existing course with current Ethnic Studies and Social Justice and/or Multicultural designation will follow the same process. The Ethnic Studies and Social Justice Committee's recommendation shall be considered by the Curriculum Committee for appropriate action.

13.1.2 Review and make recommendations to the Senate for approval of all new degree programs, new minors, and new certificates.

13.1.3 Have the right to review all existing degree programs. This review may also be reviewed by the Academic Program Review Committee.

13.1.4 Review and make recommendations to the Senate for approval of discontinued degree programs, minors and certificates.

13.1.5 Have the right to refer curricular considerations to administrative offices.

13.1.6 Have the authority to resolve disputes over impacts between academic units that have not been resolved at the school or college level or by the Graduate Council. In such cases, the Faculty Senate Curriculum Committee will exercise its jurisdiction over curriculum and adjudicate such disputes.

13.1.7 If a curriculum proposal is approved unanimously by the Curriculum Committee, such approval will be announced to the Senate so that the Committee vote may be recorded in the Senate minutes. Any Senator may, however, request a vote on any curriculum matter brought before the Senate.

If the Curriculum Committee is not unanimous in their vote of a curriculum proposal (whether negative or affirmative result), the proposal will be brought before the Senate for a discussion and a vote.

If a curriculum proposal is rejected unanimously by the voting members of the Curriculum Committee then the proposal will be returned to the originating department with reasons for the Committee's decision.

13.1.8 Proposals may be withdrawn by the originating department at any time during the process.

13.1.9 The Curriculum Committee will review transfer courses as detailed in the Curriculum Manual.

13.1.10 Course Release: The Curriculum Committee Chair shall receive 3 credits reassigned time in fall, and 3 in spring (or 4 in each if faculty typically teach 4 CH, as in Math Dept.).

13.2 Membership.

The Curriculum Committee shall consist of nine (9) voting members, to be chosen according to ARTICLE III Section 2 of the Bylaws. It shall also include one advisory member, appointed by the Provost and Executive Vice President of Academic Affairs, a non-voting advisory administrator from the CAEPD Office one non-voting member from the Office of Graduate Studies, and one non-voting advisory member from the Office of the Registrar.

13.3 Student Representation.

The Chair of the Curriculum Committee shall communicate with the Chair of the Academic Affairs Committee of the Student Government: The Student Advocacy Council as is appropriate.

13.4 Records

The Chair of the Curriculum Committee, or the Assistant to the Faculty Senate shall maintain the following records: minutes of the meetings, agenda from the meetings, and all the memoranda sent to Academic Affairs.