

# **Reappointment Tenure and Promotion Committee Bylaws**

## **Section 17**

### **17.1 Duties.**

The duties of the Reappointment, Tenure and Promotion Committee shall include but not be limited to:

17.1.1 Making recommendations to the Senate concerning the policies, standards, procedures, and criteria for promotions.

17.1.2 Evaluating applications for promotion and making recommendations to the administration on candidates.

17.1.3 Making recommendations to the Senate concerning the policies, standards, procedures, and criteria involved in evaluating probationary faculty.

17.1.4 Evaluating applications for regular faculty status and making recommendations to the administration on whether or not such status should be granted.

17.1.5 Reviewing the system to determine recommendations for or against promotion by the Reappointment, Tenure and Promotion Committee the previous year and bringing to the Senate for its approval any changes that the Committee recommends. If no changes are recommended, the system used the previous year will be used.

### **17.2 Membership.**

The Reappointment, Tenure and Promotion Committee shall consist of seven (7) members, to be chosen according to ARTICLE III Section 2 of the Bylaws. Membership is restricted to tenured

faculty who are not currently applying for promotion, nor are serving on a lower level RTP committee.

17.2.2 If a current member is applying for promotion, the member must resign from the committee by the Friday of the first full week of classes in the Fall semester, per the MSU Denver Handbook for Professional Personnel Section VII.C.3.b (Revised April 2009)

17.2.3. Committee Alternates: One (1) senator elected by the Senate at large to serve as an alternate for the Faculty Senate Reappointment, Tenure & Promotion Committee, with terms of service the same as the membership. Committee alternates will only be expected to review dossiers and vote when called upon to replace a Senate committee member who is no longer able to serve. Committee alternates will not be involved in committee deliberations prior to actively serving on the committee. Committee alternates will not serve on a lower level RTP committee. The Senate Secretary is responsible to determine when it is necessary to replace a member with a committee alternate.

17.2.4 Course Release: The 6 members and 1 alternate of the Retention, Tenure and Promotion Committee Shall receive 3 credits reassigned time in spring (or 4 if faculty typically teaches 4 CH, as in Math Dept.).