

Academic Policies Committee Bylaws

Section 14

14.1 Duties.

The Academic Policies Committee shall make recommendations to the Senate on all matters related to both undergraduate and graduate academic standards, including, but not limited to:

- a) Admissions criteria, awarding of transfer credit, and related practices not established by the State of Colorado or the Colorado Commission on Higher Education.
- b) Curriculum, including degrees, majors, minors, certificates, general education, and teacher preparation programs.
- c) Grading and assessment practices.
- d) Course credit and contact hours.
- e) Graduation requirements.
- f) Instructional delivery methods, resources, and techniques as needed in collaboration with the Faculty Senate Curriculum Committee
- g) Research and other scholarly activities.
- h) Academic ethics.
- i) Report technical changes in the graduate and undergraduate catalogs.

14.1.1 Course Release: The Academic Policy Committee Chair shall receive 3 credits reassigned time in fall, and 3 in spring (or 4 in each if faculty typically teach 4 CH, as in Math Dept.)

14.2 Membership.

The Academic Policies Committee shall consist of Eight (8) voting members, to be chosen according to ARTICLE III Section 2 of the Bylaws. The Academic Policy Committee shall have one (1) additional voting member appointed by the Council of Chairs and Directors. The Provost shall appoint six (6) representatives one to represent Academic Advising, one to represent the Office of the Registrar, one to represent Catalog and Curriculum

Administration, one (1) to represent Financial Aid, one (1) to represent Graduate Studies, and one to represent Academic Affairs. The Council of Deans shall appoint one (1) advisory member. The Student Advocacy Council (TSAC) shall appoint one (1) advisory member. The Office of Graduate Studies shall appoint one (1) graduate student advisory member so that the total membership shall number seventeen (17). *(Amended April 2024)*

14.3 Student Representation.

Omitted (February 2023)

14.4 Graduate Academic Policies

The Academic Policies Committee's jurisdiction shall include university graduate academic policies as they relate to the duties described in *Section 14.1 Duties*. The Academic Policy Committee shall obtain the recommendations for graduate academic policies through the following procedure. (Amended November 2020)

14.4.1 Submission of Academic Policy by the Graduate Council: The representative from the Office of Graduate Studies or their designee will introduce new graduate academic policy proposals for the university policy library or the graduate catalog to the Academic Policy Committee for review. The Academic Policies Committee shall then approve or reject the proposal. The proposal will then be presented to the Faculty Senate Executive Committee.

14.5 APC Emergency Procedures

14.6.1 Meetings During Summer or Winter Break

The APC Chair may call an emergency APC voting session during the summer semester (or during Winter Break) if all of the following criteria are met:

- a) The APC Chair must provide APC members with a minimum of one week's notice before the start of the meeting.
- b) The meeting must have a sufficient number of voting members to constitute a quorum for a valid vote, And
- c) The meeting must be in response to a proposed emergency university policy.

Participation in a Winter or Summer break emergency meeting shall be voluntary for the APC committee members and rules regarding absence from Faculty Senate committee meetings in Article V Section 9 of the Faculty Senate Bylaws shall not apply to such emergency meetings.

14.6.2 Delegation of Voting Authority to APC Chair During the Summer Semester or Winter Break

The APC Chair may vote on behalf of the committee in the following circumstances:

- a) The APC Committee has voted to delegate authority to the Chair over the summer semester/winter break, Or
- b) The University has declared financial exigency.

(Amended May 2021)