



## Councilor

Student Government: The Student Advocacy Council is a board of student leaders at MSU Denver that are committed to the advancement and advocacy of students. Council members utilize all means necessary for the incorporation of students into the university experience and are the governing body that shares responsibility with administration to bring about changes.

Council members are expected to:

- Prepare for meetings by reviewing minutes and other materials, become well-informed on subject matters to be discussed, and participate actively in decisions. Council members will ensure that SG:TSAC meetings are being conducted in accordance with the committee's by-laws.
- All council members are required to report weekly to their respective committees and areas of work to ensure the student body's voice and needs are honored and facilitated towards implementation committing to remove barriers that create inequitable opportunities for students, establish consistency, trust, and transparency with all University proposals.
- Council members create memorandums, press releases, inquiries, and research to support the necessary needs of students. Council members are required to engage with students through emails, office hours, peer surveys, institutional data, peer support, and any means necessary to provide advocacy for students.
- Shall support and participate in SG:TSAC sponsored programs and activities as their professional and personal schedules allow.
- Shall be advocates for SG:TSAC and the students it serves. Will work collaboratively and cooperatively with fellow members of SG:TSAC and maintain strong communication.
- Semi-annually during the summer and winter sessions, Council members will plan and implement strategies for the foundation and actualization of student advocacy.
- The chair of the council will rotate on a Semester long basis within the council to ensure a sustained shared governance.
- Council members can seek professional development and/or trainings to support the visions within the council.
- The council's work is made up of:
  - **Administrative Functions 50%**- This includes, but is not limited to, emails, proposals, budgets, agendas, minutes, committee service, and more.
  - **Community Engagement 50%**- This includes, but is not limited to, attending events, programming, forums, discussions, community outreach, and social engagement and social media and/or public discourse and more.



### **Qualifications for Student Councilors as per SG:TSAC Constitution:**

\_\_\_ Enrolled in at least 6 credit hours in the Fall and 3 credit hours in the Spring at MSU Denver while serving (when elected, Councilors are not required to be enrolled during the summer, however, must contribute and be available throughout the summer months).

\_\_\_ Maintain a cumulative GPA of 2.5 when applying for candidacy and while serving.

\_\_\_ Not under violation of the Student Code of Conduct or SG:TSAC Governing Documents.

\_\_\_ Completion of an Authorization and Disclosure form.

\_\_\_ Proficient in Microsoft Word, Excel, and PowerPoint or willing to learn.

\_\_\_ Attends required training during summer months for becoming a new councilor.