

## Family Time Plan Template

**"FAMILY TIME" MEANS ANY FORM OF CONTACT OR ENGAGEMENT BETWEEN PARENTS, LEGAL CUSTODIANS, GUARDIANS, SIBLINGS, AND CHILDREN OR YOUTH FOR THE PURPOSES OF PRESERVING AND STRENGTHENING FAMILY TIES AND CULTURAL CONNECTIONS**

### Colorado Code of Regulation 12 CCR 2509-4 7.304.64 Family time

IN ALL CASES WHERE COUNTIES HAVE PRIMARY RESPONSIBILITY FOR A CHILD/YOUTH IN OUT-OF-HOME PLACEMENT INCLUDING ALL TYPES OF KINSHIP PLACEMENTS, AN APPROPRIATE FAMILY TIME PLAN SHALL BE ESTABLISHED AND DOCUMENTED IN THE COMPREHENSIVE CHILD WELFARE INFORMATION SYSTEM (CCWIS). THE FAMILY TIME PLAN SHALL SPECIFY:

What is the Frequency, Location, and Duration Type of contact by the parent/ caretakers?	
Who may be present during family time?	
What is the method of Family Time? ( Supervised, unsupervised) The County Department Shall Encourage The Maximum Parent, Child, And Sibling Contact Possible, Including Regular Family Time And Participation By The Parents In The Care Of The Child Or Youth When It Is In The Best Interest Of The Child Or Youth.	
Are there additional opportunities to communicate with a parent and child/youth outside of parenting time?	
What is the purpose of Family Time?	

Are there any Special Considerations for Family Time? (Americans with Disabilities Act)	
How has the county considered the parent's preferences?	
How has the county considered the child/youth's preferences?	

Within Thirty Days Of The Child/Youth's Removal, The County Shall Provide To The Court Family Time Recommendations That Are Consistent With The Age And Developmental Needs Of A Child Or Youth And The Child's Or Youth's Best Interests. This Shall Be Documented In The Comprehensive Child Welfare Information System ( Trails) and the Family Services plan.

The Family Time Plan Shall Be Reviewed And Modified By The Caseworker On An Ongoing Basis Over The Life Of The Case And Shall Be Aligned With The Families' Needs. Documentation Of Any Such Changes In The Family Time Shall Be Documented In The Ccwis And In Every Court Report

**When Restricting Family time this must go through the court, This includes changes to the level of supervision, the type of contact (virtual and face-to-face), and location changes to a more restrictive environment.**

There are limited times in which the following circumstances can cancel family time without prior court approval:

1. When it would endanger the child/youth's safety, or mental, emotional, or physical health,
2. Unforeseen circumstances such as inclement weather,
3. A parent has agreed or requested the cancellation

Additional Notes:

