

MERITUS SCHOLARS

Through the Meritus Scholars program, individuals 60 years and over can attend MSU Denver classes on a space-available basis. Classes are audited, which means no testing, no written assignments, no grades, and no transcripts.

The following types of classes are excluded: classes with substantial fees, non-credit, correspondence, art studio, communication design, creative writing, private music instruction, and self-paced. Courses requiring a laboratory, the use of specialized equipment, or field trips are also excluded from the program, as are master's level courses.

How to Get Involved (Procedures)

1. **Paperwork:** The Meritus Scholars registration instructions and paper form can be downloaded at [Meritus Scholars](#). Click on the “Registration” link and scroll down the page to the “Manual Registration Process or submit an email request at meritusscholars@msudenver.edu requesting the paper form.
2. **Getting into Class:** Email the completed registration paper form or hand deliver it to the instructor the first day of class. Meritus Scholars cannot be registered until the first day of class as tuition paying students have priority in the registration process. Introduce yourself in the email and explain that you are interested in auditing the class through the Meritus Scholars program. If the instructor approves, request they sign and return the form via email. Upon receipt of the signed form, verify the signature has been provided; forward the form to meritusscholars@msudenver.edu for processing. If the instructor is unable to sign the form electronically, they can approve participation by submitting an email to you stating that they approve your attendance. Forward that email and your unsigned completed form to meritusscholars@msudenver.edu. ***Signed forms must be submitted to meritusscholars@msudenver.edu whether they are signed electronically or in person.***
3. **Transportation Services:** There is a fee for parking at all Auraria parking lots/meters on campus; see [Campus Parking](#). RTD offers light rail and bus service to the Auraria campus. Call 303-299-6000 for information about routes and schedules.
4. **Library Access:** Meritus Scholars participants may use the Auraria Library. It is open to anyone from the community. You must have a Colorado driver's license/ID or a university ID.
5. **Special Access:** Access to the Accessibility Van is arranged through the Access Center, call 303-615-0200. It provides transportation to classes on the Auraria campus for participants/students with disabilities. Please identify yourself as a Meritus Scholars participant when you contact them.

Should you need further assistance, please do not hesitate to contact the program office.

Center for Individualized Learning/Meritus Scholars Program – meritusscholars@msudenver.edu
Metropolitan State University of Denver
1027 Ninth Street Park/Box 50 - P.O. Box 173362
Denver, Colorado 80217-3362 (303) 615-0525 – Office

MERITUS SCHOLARS
REGISTRATION FORM

For Office Use Only

Received: _____

ID # sent to ID Station: _____

Entered in Banner: _____

The program allows persons 60 years of age and over to take classes for free at MSU Denver on a non-credit basis. Classes are audited, which means no testing, no written assignments, no grades, & no transcripts.

****Restrictions apply – see page 1****

Participant (First Name, Middle Initial, Current Last Name)		OTHER LAST NAME(S) USED AS A MERITUS SCHOLARS PARTICIPANT.	
Participant's Preferred Email Address		Emergency Contact (First Name, Last Name) & Relationship	
Participant's Street Address (NO P.O. BOXES)		Emergency Contact's Phone Number	
City, State, Zip Code		Emergency Contact's Email Address	
Phone Number	Date of Birth	Participant's Pronouns	Semester Attending

Course #*	Course Registration #**	Department	Title	Instructor Signature***

***Course Number** – a four-digit number identifies the specific course and is listed in the class schedule.

****CRN – Course Registration Number.** A unique, five-digit course registration # is listed in the class schedule for each class.

EXAMPLE:

Title	Subject	Course #	CRN
Elementary Spanish I	Spanish	1010	50134

*****Instructor:** This participant would like to attend your class through the MSU Denver Meritus Scholars Program. If space is available in your class, please sign this form where indicated above***. This form must be returned, by the participant, to the Meritus Scholars office – Center for Individualized Learning, Attn: Susan Heath, Meritus Scholars Coordinator, meritusscholars@msudenver.edu.

Participant Agreement: I wish to apply as a Meritus Scholars participant and take the course(s) list above on a non-credit basis. I understand that I will pay no tuition and that I will receive neither credit nor a grade for my participation. I further understand that Metropolitan State University of Denver is under no liability for damage or injury to my person resulting from my participation in courses, or to my presence in buildings owned or leased by Metropolitan State University of Denver. I understand that I am expected to follow all institutional processes and policies including the MSU Denver Student Code of Conduct. This policy can be viewed at [Code of Conduct](#).

Participant's Signature: _____

Please indicate special access, if any, you may require in order to participate in this class:

Computer Lab	Computer Account (email)	Other Access
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To provide these services, the University requires your MSU Denver identification number.
This information must be provided each semester you enroll.
 If you do not have an MSU Denver identification number, it will be assigned upon enrollment.

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I am new to Meritus Scholars

I am previously affiliated with MSU Denver outside of Meritus Scholars