

# New Employee Onboarding (NEO) Program: Day 1 Orientation

Day 1 Orientation dates through June 2024.



All Day 1 Orientations will be held in-person from 8:30-10:30am most Mondays in SSB 304.

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January 8  
January 16 (Tuesday)

February 5  
February 12  
February 19

March 4  
March 11  
March 18

April 1  
April 8  
April 15

May 6  
May 13  
May 20

June 3  
June 10  
June 17

**All Day 1 Orientations will support in-person attendance, unless otherwise specified.**

Day 1 Orientation will review the most important items a new employee needs to know on their first day. New employees will leave the session with a comprehensive checklist of important items to be completed on key milestone dates – first week, 30 days and 60 days.