



# RAG Mag

Research Administration Group Magazine

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## Office of Sponsored Research and Programs Mission Critical

Welcome to the RAG Mag! Thank you for taking the time to read through the important content included in this publication. Our team is grateful to have this avenue to share with our roadrunner colleagues. This quarter, I want to remind you that the Office of Sponsored Research & Programs (OSRP) is a partner in your sponsored research and program endeavors.



**Dr. Laneika Musalini**  
**OSRP Director**

As the official university authority for submitting proposals and sponsored agreements as well as accepting awards and sponsored contracts, the OSRP team is eager to assist you during the pre-award phase of your proposal journey. This includes, but may not be limited to, reviewing funding announcements, assisting with developing project budgets, creating checklists and timelines for proposal development, collecting subaward documents during the proposal phase, coordinating the completion of the proposal package, ensuring that all criteria have been addressed and all components are included in the submission, submitting proposals, and requesting work tags upon receipt of award. All proposals, agreements, and sponsored contracts for external funding must come through OSRP for vetting, official approval, and submission.

Grants support critical recovery initiatives, innovative research, programs and projects to provide public services and stimulate the economy, and, most importantly, to promote student learning and success. The funding landscape pertaining to grants is extremely competitive and changing daily. We want to ensure that you are submitting the best product possible. It is critical for you to notify OSRP early on so we can partner and work together towards success.

## Corporate and Foundation Relations at MSU Denver

Joshua Harris

Corporate and Foundation Relations Manager



The primary objective of University Advancement's Corporate and Foundation Relations (CFR) office is to cultivate relationships with corporate and foundation entities, aligning them with the University's transformative philanthropic initiatives. Through this approach, CFR contributes significantly to the University's

pursuit of excellence and its commitment to fostering positive impacts on students and the broader community, representing MSU Denver to corporate and foundation constituents and promoting funding priorities. These holistic philanthropic partnerships look like charitable, non-governmental grants to support institutional priorities including funding scholarships, developing mutually beneficial internship programs, and other various educational support programming.

Adopting a comprehensive approach, the [CFR team](#) collaborates with campus partners throughout the entire grant process. The CFR staff can help identify non-governmental funders who may be interested in your project. We conduct this "prospect research" for projects identified as high priority by the president, provost, dean, and the MSU Denver Foundation. This inclusive involvement spans from the initial stages of concept development to the crucial post-award phase, ensuring a seamless and effective execution.

Part of that collaboration is with the Office of Sponsored Research and Programs (OSRP) and the Classroom to Career Hub (C2 Hub), which focuses on governmental research funding and professional development, respectively; CFR's focus is on philanthropic relationships. CFR not only helps philanthropic organizations invest in MSU Denver through gifts and sponsorships but also advises and assists campus and metro Denver partners throughout the foundation grant-seeking process in a way that complements the roles of OSRP. CFR helps faculty and staff across the University find non-federal opportunities and improve proposal competitiveness to private foundations.

The CFR team wants all members of the Roadrunner community to have the funding they need to succeed; we offer a [Grants Toolkit](#) and a "[Centrally Managed](#)" list on our website. These tools provide a comprehensive guide to all stages of seeking and receiving a grant, from concept development to post-award, and are best suited for those seeking funding independently from CFR who are new to the process. Please contact the CFR team at [CFR@msudenver.edu](mailto:CFR@msudenver.edu).

## Upcoming HSI Grants Deadlines

National Endowment for the Humanities (NEH) Humanities Initiatives at Hispanic-Serving Institutions

**Deadline: May 7, 2024**

[More information](#)

Centers for Medicare and Medicaid Services (CMS) Minority Research Grant Program

**Deadline: June 3, 2024**

[More information](#)

National Science Foundation (NSF) Hispanic Serving Institutions: Enriching Learning, Programs and Student Experiences (HSI:ELPSE)

**Deadlines: June 4, 2024;**

**February 12, 2025**

[More information](#)

National Science Foundation (NSF) Building Research Capacity of New Faculty in Biology (BRC-BIO)

**Deadline: July 1, 2024**

[More information](#)

National Science Foundation (NSF) Racial Equity in STEM Education (EDU Racial Equity)

**Deadline: October 8, 2024**

[More information](#)

# Did You Know?

The OSRP website Frequently Asked Questions (FAQ) page provides answers for many of your common inquiries. Some examples include:

Where can I find the most recent MSU Denver Financial and Compliance Audit?

What is the Indirect Cost Recovery?

Where can I find travel lodging and per diem cost rates?

What is our fringe benefits rate?

May MSU Denver faculty or staff receive consultant fees or stipend payments on grant projects?

What pay rates should I budget for student employees?

Where can I find a budget template?

When do I need to conduct an Institutional Review Board (IRB) review?

When am I required to complete a Financial Conflict of Interest (FCOI) form?

What are the pay rates for adjunct faculty?

What is the policy and process for hiring a contractor for a federal grant?

For answers to these questions and more please visit the OSRP website [FAQ page](#).

## Upcoming Revisions to Federal Grant Policies

The Office of Management and Budget (OMB) is revising the OMB Guidance for Grants and Agreements, the Code of Federal Regulations Part 200 (CFR 200), commonly known as the “Uniform Guidance” for federal grant policies. In addition, the National Science Foundation has released the updated 2024 NSF Proposal and Award Policies Procedures Guide (PAPPG).

### OMB CFR 200 “Uniform Guidance”

The effective date for the final guidance is October 1, 2024. Federal agencies may elect to apply the final guidance to Federal awards issued prior to October 1, 2024, but

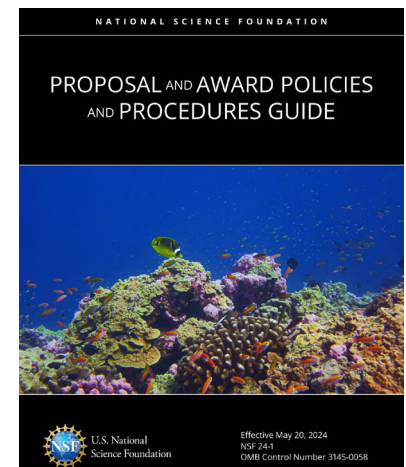
they are not required to do so. OMB released a [pre-publication version](#) on April 4, 2024. In addition to adding clarifying language, OMB increased several monetary thresholds that have not been updated for many years, for example, increasing the threshold for determining items that are considered to be equipment from \$5,000 to \$10,000. OSRP staff will continue to review the revised guidance to provide additional information before the October 1 implementation.



### NSF 2024 PAPPG

The 2024 NSF Proposal and Award Policies Procedures Guide (PAPPG) will take effect on May 20, 2024. A few of the updates include:

- Concept Outlines, has been updated to provide additional clarity on the use of concept outlines and the Program Suitability and Proposal Concept Tool (ProSPCT).
- When to Submit Proposals has been modified to clarify that the 5 p.m. submitter’s local time is tied to the organization, and not the location of the PI.
- Research Opportunity Awards for Predominantly Undergraduate Institutions (ROA)(PUI) Supplemental Funding Requests has been added to the listing of types of proposals.
- Proposal font, spacing, and margin requirements has been modified to allow for submission of proposal documents in landscape format.
- Biographical sketches has been revised to remove the 3-page limitation. There is no page limitation for this section of the proposal.
- The Synergistic Activities section has been removed from the biographical sketch. This information must now be submitted by individuals designated as senior/key persons as part of the senior/key personnel documents.
- A complete summary of changes is available as a [PDF download](#).



# OSRP Introduction to Grant Projects Workflow

To illustrate the multiple stages of grant proposal development, pre-award and post-award processes, IRB/human ethics, and the staff responsible for each stage of the grant project, OSRP has created this flow-chart for your reference. This project workflow chart is also available as a [downloadable PDF](#)



## IRB is Revising Summer Operations Protocols

Mike Heathcote, Associate Director of Human Subject Protections

MSU Denver’s Human Subjects Protection Program is changing the way it operates over the summer. Exempt protocols (which account for 85% of our submissions) will continue to be reviewed/approved over the summer. Historically, the Institutional Review Board (IRB) has only conducted full board reviews in the Fall and Spring semesters. This will continue to be the case. However, **the IRB will no longer review Expedited protocols over the summer during off contract months.** Expedited projects are typically projects regarding a sensitive subject matter and must be reviewed by two board members. Submissions requiring **Expedited reviews must be submitted before the end of the day on April 30, 2024 to be reviewed before the summer.** Expedited protocols submitted after this deadline will be reviewed in the order in which they were received, starting August 15th.

The institutional official, [Dr. Laneika Musalini](#), will serve as the IRB chair from May 15 – August 15th, 2024.

Please continue to [contact Mike Heathcote](#) with any IRB related questions, regardless of time of year.

## Congratulations Kimberly!

Please join us in extending congratulations to Kimberly Welp, OSRP Post Award Assistant Director, on successful completion of the Research Administrators Certification Council’s (RACC) Certified Financial Research Administrator (CFRA) eligibility requirements. As a CFRA Kimberly demonstrates a broad knowledge of the financial compliance requirements for a wide range of grants and contracts.





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## Sponsored Programs Accounting & Compliance

For general requests or inquiries please email: [grants@msudenver.edu](mailto:grants@msudenver.edu)