# Council of Chairs and Directors – General Meeting

February 7th, 1-2:30pm

Location(s): JSSB 400 and [Teams](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTgyYTNiODEtMzk4OC00OTcxLWI1MjgtZDg4ZTYxMWQ2NDNk%40thread.v2/0?context=%7b%22Tid%22%3a%2203309ca4-1733-4af9-a73c-f18cc841325c%22%2c%22Oid%22%3a%22d2ebc670-22ef-4315-97a7-02206e866203%22%7d)

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| --- | --- | --- | --- | --- |
| **Topic** | **Presenter(s)** | **Min** | **Comments** | **Voting Item?** |
| Welcome & Announcements | Jess | 2 |  | No |
| Provost Laura Niesen de Abruña | All | 25 | First meeting with the chairs, vision of working together, share needs and curiosities |  |
| Shared Governance “Enaction” Working Group | Lisa Badanes | 5 | Please review and provide feedback via Qualtrics link. | No |
| Faculty Employment Handbook Items | Jacob, Corey, Cath, and Drs. Banerji & Lechuga | 20 | Review of changes proposed and timeline for votes and decision making (see below). | No |
| Dean & Chair Evals | Cath Kleier | 10 | Review final eval questions and best practices | No |
| Strategic Planning Pillars | Meredith Jeffers | 15 | ~2:00pm, Updates & Dashboard Tour, <https://www.msudenver.edu/strategy/> | No |
| Strategic Infrastructure & Development | James Mejía & Team; Buffy Ribble, Chris Bennett, Meredith Jeffers | 10 | Overview of the key infrastructure strategic initiatives on campus | No |
| Committee Report Outs/ Current Topic Discussion | All report outs via email this month. | 0 | See below for CoCD committee reps | No |

**Purposes of the Council of Chairs and Directors**

* To foster the individual and collective effectiveness of the Chairs, School, and Institute Directors in the performance of their duties
* To provide the Administration of the University, prompt and accurate information about the needs, problems and viewpoints of Chairs and Directors
* To provide Chairs and Directors with the opportunity for professional growth and development and for increased knowledge of the issues relevant to their roles as Chairs and Directors
* To promote and protect the welfare, safety, and satisfaction of the Chairs and Directors

**Announcements will be in notes**

* Committee Report in writing out summary:
  + XX
  + XX

**Upcoming meeting:**

o Next CoCD Full Meeting is March 6th, 1-2:30pm in SSB 400 or on Teams

**Adjourn:** Thank you for all you do!

**Executive Committee 23-24**

*Officers*

**Jess Retrum**, *President* (Social Work, College of Health and Human Sciences rep) [jhaxton1@msudenver.edu](mailto:jhaxton1@msudenver.edu)

**Eric Olson**, *Vice President* (Rita & Navin Dimond Department of Hotel Management, School of Hospitality rep) [eolson23@msudenver.edu](mailto:eolson23@msudenver.edu)

**Lisa Badanes**, *Secretary* (Psychological Sciences, CLAS, Division of Math & Science rep) [lbadanes@msudenver.edu](mailto:lbadanes@msudenver.edu)

*Members*

**Steven Beaty** (Computer Science, College of Aerospace, Computing, Engineering and Design rep) [beatys@msudenver.edu](mailto:beatys@msudenver.edu)

**Greg Clifton** (Accounting, College of Business rep) [gclifto4@msudenver.edu](mailto:gclifto4@msudenver.edu)

**Vacant** (X CLAS, Division of Humanities & Social Sciences rep) [XX@msudenver.edu](mailto:XX@msudenver.edu)

**Corey Sell** (Elementary Education, School of Education rep) [csell2@msudenver.edu](mailto:csell2@msudenver.edu)

**Jacob Welch** (Theatre and Dance, CLAS Division of Fine and Performing Arts rep) [jwelch25@msudenver.edu](mailto:jwelch25@msudenver.edu)

**Council of Chairs and Directors Committee Representatives 23-24**

**Student Success Launch Implementation Team**

* Work Groups—chair reps, shout out:
  + Exploratory/ Meta majors/ Undeclared: Terry Buxton & Jess Retrum
  + Student Engagement (includes Community Hour): Sally Baalbaki-Yassine
  + Change Major & Withdrawals: Matt Makley & Rachel Sinley
  + Others? gather information, who else is representing chairs on these?

**University Planning and Budget Advisory Council (UPBAC)**

* Andrew Bonham
* Deanne Pytlinski

*Andrew and Deanne will provide regular post meeting updates to Greg Clifton as the main Executive Committee member contact. Andrew will represent CoCD by serving as our voting member and seek feedback from EC or all CoCD as needed.*

**Faculty Handbook Committee**

* Corey Sell
* Jacob Welch

**Timing for Handbook Proposals:**

• Friday, March 8, 2024 – Final Version of Change Proposals due from Sponsor to FEH Committee

• Friday, April 26, 2024 – Final Votes on Proposed Changes Due from Sponsor and/or Constituent Groups to FEH Committee **(this means CoCD must vote & give direction to Jacob and Corey at April meeting or virtually!)**

• Friday, May 31, 2024 – Recommendations and Final Language Change Proposals Reported to President

• Friday, June 21, 2024 – FEH Change Proposal Decisions Finalized by President

• Monday, July 1, 2024 – FEH for Next Academic Year Finalized and Posted by Office of Faculty Affairs

**University Policy Advisory Committee**

* Jacob Welch

**Faculty Senate Academic Policies Committee**

* Chris Jennings

**Data Integrity Governance Team (DIGiT)**

* Andrew Bonham

**Faculty Diversity Task Force**

* Katia Campbell & Chalane LaChuga

Transfer Pathways Committee

* Vacant

Graduate Council

* Andreas Mueller

Veteran Military Advisory Council

* Rachel Sinley
* Eric Olsen
* Chris Jennings