

2023-24 Procedural Calendar – Categorical

Category/Topic:	Administrator/Chair Return to Faculty Reassigned Time
Deadline:	Friday, February 02, 2024
Event/Action:	Administrator/Chair Return to Faculty - Request for Fall 2023 Reassigned Time
From:	Administrator
To:	Department Chair
Details:	N/A

Category/Topic:	Administrator/Chair Return to Faculty Reassigned Time
Deadline:	Friday, February 16, 2024
Event/Action:	Administrator/Chair Return to Faculty - Request for Fall 2023 Reassigned Time from Department Chair to Dean
From:	Department Chair
To:	Dean
Details:	N/A

Category/Topic:	Administrator/Chair Return to Faculty Reassigned Time
Deadline:	Friday, March 01, 2024
Event/Action:	Administrator/Chair Return to Faculty - Request for Fall 2023 Reassigned Time from Dean to Faculty Senate Professional Leave Committee
From:	Dean
To:	Faculty Senate Professional Leave Committee
Details:	N/A

Category/Topic:	Administrator/Chair Return to Faculty Reassigned Time
Deadline:	Monday, March 25, 2024
Event/Action:	Administrator/Chair Return to Faculty - Request for Fall 2023 Reassigned Time
From:	Faculty Senate Professional Leave Committee
To:	Office of Faculty Affairs
Details:	N/A

Category/Topic:	Administrator/Chair Return to Faculty Reassigned Time
Deadline:	Friday, March 29, 2024
Event/Action:	Administrator/Chair Return to Faculty - Request for Fall 2023 Reassigned Time
From:	Office of Faculty Affairs
To:	Faculty
Details:	N/A

Category/Topic:	Board of Trustees
Deadline:	Thursday, September 21, 2023
Event/Action:	Board of Trustees Committee Meetings

From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Friday, September 22, 2023
Event/Action: Board of Trustees Full Board Meeting
From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Thursday, January 18, 2024
Event/Action: Board of Trustees Committee Meetings
From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Friday, January 19, 2024
Event/Action: Board of Trustees Full Board Meeting
From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Thursday, March 07, 2024
Event/Action: Board of Trustees Committee Meetings
From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Friday, March 08, 2024
Event/Action: Board of Trustees Full Board Meeting
From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Thursday, June 13, 2024
Event/Action: Board of Trustees Committee Meetings
From:
To:
Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Board of Trustees
Deadline: Friday, June 14, 2024
Event/Action: Board of Trustees Full Board Meeting
From:
To:

Details: *For details, visit msudenver.edu/trustees/boardmeetings*

Category/Topic: Commencement
Deadline: Friday, December 15, 2023
Event/Action: Fall Commencement
From:
To:
Details: *For details, visit msudenver.edu/commencement*

Category/Topic: Commencement
Deadline: Friday, May 10, 2024
Event/Action: Spring Commencement
From:
To:
Details: *For details, visit msudenver.edu/commencement*

Category/Topic: Curriculum/Catalog
Deadline: Friday, September 08, 2023
Event/Action: Curriculum Proposals Modifying Course Schedule for Upcoming Spring Semester from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: *N/A*

Category/Topic: Curriculum/Catalog
Deadline: Friday, September 08, 2023
Event/Action: Request for Omnibus Courses to Be Included in Upcoming Spring Schedule from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: *N/A*

Category/Topic: Curriculum/Catalog
Deadline: Friday, September 15, 2023
Event/Action: Curriculum Proposals Modifying Undergraduate/Graduate Catalogs for Next Academic Year
From: Originator/Department
To: Curriculum Committee
Details: *N/A*

Category/Topic: Curriculum/Catalog
Deadline: Friday, September 15, 2023
Event/Action: Curriculum Proposals Modifying Course Schedule for Upcoming Spring Semester from Dean to Registrar
From: Dean
To: Registrar
Details: *N/A*

Category/Topic: Curriculum/Catalog
Deadline: Friday, September 15, 2023
Event/Action: Request for Omnibus Courses to Be Included in Upcoming Spring Schedule from Dean to Registrar

From: Dean
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, November 10, 2023
Event/Action: Final Deadline for Late Add of Omnibus Courses to Upcoming Spring Schedule from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, November 17, 2023
Event/Action: Final Deadline for Late Add of Omnibus Courses to Upcoming Spring Schedule from Dean to Registrar
From: Dean
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, December 08, 2023
Event/Action: Non-Curricular Catalog Updates for Next Academic Year
From: Academic Affairs
To: Academic Affairs
Details: *Note: Policy updates require Faculty Senate Academic Policy Committee approval*

Category/Topic: Curriculum/Catalog
Deadline: Friday, December 08, 2023
Event/Action: Curriculum Proposals Modifying Undergraduate/Graduate Catalogs for Next Academic Year
From: Curriculum Committee
To: Academic Affairs
Details: *Proposals recieved in Academic Affairs after Dcember 10, 2022 will be held for theb addendum or next catalog*

Category/Topic: Curriculum/Catalog
Deadline: Friday, January 12, 2024
Event/Action: Curriculum Proposals Modifying Undergraduate/Graduate Catalogs for Next Academic Year
From: AVP for Curriculum and Policy Development
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Monday, January 22, 2024
Event/Action: Curriculum Proposals Modifying Course Schedule for Upcoming Summer Semester from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Monday, January 22, 2024
Event/Action: Request for Omnibus Courses to Be Included in Upcoming Summer Schedule from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Monday, January 29, 2024
Event/Action: Curriculum Proposals Modifying Course Schedule for Upcoming Summer Semester from Dean to Registrar
From: Dean
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Monday, January 29, 2024
Event/Action: Request for Omnibus Courses to Be Included in Upcoming Summer Schedule from Dean to Registrar
From: Dean
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, February 02, 2024
Event/Action: Curriculum Proposals Modifying Course Schedule for Upcoming Fall Semester from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Saturday, February 03, 2024
Event/Action: Request for Omnibus Courses to Be Included in Upcoming Fall Schedule from Dean to Registrar
From: Dean
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, February 23, 2024
Event/Action: Draft of Undergraduate/Graduate Catalog Completed for Next Academic Year
From: AVP for Curriculum and Policy Development
To:
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Monday, February 26, 2024
Event/Action: Begin Review Process for Draft of Undergraduate/Graduate Catalog Completed for Next Academic Year
From: AVP for Curriculum and Policy Development
To:

Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Wednesday, March 06, 2024
Event/Action: End Review Process for Draft of Undergraduate/Graduate Catalog Completed for Next Academic Year
From: AVP for Curriculum and Policy Development
To:
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, March 08, 2024
Event/Action: Publish Undergraduate/Graduate Catalog for Next Academic Year
From: AVP for Curriculum and Policy Development
To:
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, April 12, 2024
Event/Action: Publish Undergraduate/Graduate Catalog Change Report for Next Academic Year
From: AVP for Curriculum and Policy Development
To:
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, May 03, 2024
Event/Action: Final Deadline for Late Add of Omnibus Courses to Upcoming Summer Schedule from Originator/Department to Dean
From: Originator/Department
To: Dean
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, May 10, 2024
Event/Action: Final Deadline for Late Add of Omnibus Courses to Upcoming Summer Schedule
From: Dean
To: Registrar
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, May 10, 2024
Event/Action: PDF Available for Undergraduate/Graduate Catalog for Next Academic Year
From: AVP for Curriculum and Policy Development
To:
Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, July 05, 2024
Event/Action: Final Deadline for Late Add of Omnibus Courses to Upcoming Fall Schedule from Originator/Department to Dean
From: Originator/Department
To: Dean

Details: N/A

Category/Topic: Curriculum/Catalog
Deadline: Friday, July 12, 2024
Event/Action: Final Deadline for Late Add of Omnibus Courses to Upcoming Fall Schedule
From: Dean
To: Registrar
Details: N/A

Category/Topic: Dean Evaluations
Deadline: Monday, October 16, 2023
Event/Action: Open AY2022-23 Dean Evaluations
From: Office of Faculty Affairs
To:
Details: N/A

Category/Topic: Dean Evaluations
Deadline: Friday, November 03, 2023
Event/Action: Close AY2022-23 Dean Evaluations
From: Office of Faculty Affairs
To:
Details: N/A

Category/Topic: Department Chair Evaluations
Deadline: Monday, February 12, 2024
Event/Action: Open AY2022-23 Department Chair Evaluations
From: Office of Faculty Affairs
To:
Details: N/A

Category/Topic: Department Chair Evaluations
Deadline: Friday, February 23, 2024
Event/Action: Close AY2022-23 Department Chair Evaluations
From: Office of Faculty Affairs
To:
Details: N/A

Category/Topic: Department Chair Evaluations
Deadline: Friday, May 17, 2024
Event/Action: Department Evaluation Guidelines made available to University community
From: Office of Faculty Affairs
To: University Community
Details: N/A

Category/Topic: Department Chairs
Deadline: Tuesday, August 01, 2023
Event/Action: New Chair Contracts Start
From:
To:
Details: N/A

Category/Topic: Department Chairs
Deadline: Wednesday, July 31, 2024
Event/Action: Chair Contracts End for Those Not Renewed
From: Deans
To: Chairs
Details: N/A

Category/Topic: Department Evaluation Guidelines
Deadline: Monday, November 27, 2023
Event/Action: Department Evaluation Guidelines Changes from Department Chair to Dean
From: Department Chair
To: Dean
Details: *Only necessary if guidelines are being changed.*

Category/Topic: Department Evaluation Guidelines
Deadline: Friday, February 23, 2024
Event/Action: Department Evaluation Guidelines changes from Dean to Provost (via Office of Faculty Affairs)
From: Dean
To: Provost (via Office of Faculty Affairs)
Details: N/A

Category/Topic: Department Evaluation Guidelines
Deadline: Friday, March 15, 2024
Event/Action: Department Evaluation Guidelines feedback from Provost to Department Chair and Dean
From: Provost
To: Department Chair and Dean
Details: N/A

Category/Topic: Department Evaluation Guidelines
Deadline: Friday, April 26, 2024
Event/Action: Final Version of Department Evaluation Guidelines from Department Chair and Dean to Provost
From: Department Chair and Dean
To: Provost (via Office of Faculty Affairs)
Details: N/A

Category/Topic: Department Evaluation Guidelines
Deadline: Friday, May 17, 2024
Event/Action: Updated Department Evaluation Guidelines Posted for Next Academic Year
From: Office of Faculty Affairs
To: University Community
Details: N/A

Category/Topic: Disciplinary Sanctions Reporting
Deadline: Monday, July 03, 2023
Event/Action: Disciplinary Sanctions Report for Academic Year from Office of Faculty Affairs to Office of Equal Opportunity
From: Office of Faculty Affairs
To: Office of Equal Opportunity

Details: *Report of all disciplinary sanctions imposed against faculty members. See Faculty Employment Handbook Chapter X.H.*

Category/Topic: Disciplinary Sanctions Reporting
Deadline: Friday, May 31, 2024
Event/Action: Disciplinary Sanctions Report for Academic Year from Dean to Office of Faculty Affairs

From: Dean
To: Office of Faculty Affairs
Details: *Report of all disciplinary sanctions imposed against faculty members. See Faculty Employment Handbook Chapter X.H.*

Category/Topic: Disciplinary Sanctions Reporting
Deadline: Friday, June 14, 2024
Event/Action: Disciplinary Sanctions Report for Academic Year from Office of Faculty Affairs to Office of Equal Opportunity
From: Office of Faculty Affairs
To: Office of Equal Opportunity
Details: *Report of all disciplinary sanctions imposed against faculty members. See Faculty Employment Handbook Chapter X.H.*

Category/Topic: Disciplinary Sanctions Reporting
Deadline: Friday, June 28, 2024
Event/Action: Disciplinary Sanctions Report for Academic Year from Office of Equal Opportunity to Faculty Senate Welfare and Diversity Committee
From: Office of Equal Opportunity
To: Faculty Senate Welfare and Diversity Committees
Details: *Disparate impact assessment report. See Faculty Employment Handbook Chapter X.H.*

Category/Topic: Emeritus Status
Deadline: Friday, March 15, 2024
Event/Action: Emeritus Status Faculty Nominations from Department and Department Chair to Dean
From: Department and Department Chair
To: Dean
Details: *One recommendation letter from faculty and one recommendation from Department Chair*

Category/Topic: Emeritus Status
Deadline: Friday, April 05, 2024
Event/Action: Emeritus Status Faculty Nominations from Dean to Provost (via Office of Faculty Affairs)
From: Dean
To: Provost (via Office of Faculty Affairs)
Details: *N/A*

Category/Topic: Emeritus Status
Deadline: Friday, April 19, 2024
Event/Action: Emeritus Status Faculty Nominations from Provost to President
From: Provost
To: President
Details: *N/A*

Category/Topic: Emeritus Status

Deadline: Friday, June 14, 2024
Event/Action: Emeritus Status Faculty Nominations from President to Board of Trustees
From: President
To: Board of Trustees
Details: N/A

Category/Topic: Emeritus Status
Deadline: Friday, June 21, 2024
Event/Action: Emeritus Status Faculty Nominations from President to Faculty (following Board of Trustees approval)
From: President
To: Faculty
Details: N/A

Category/Topic: Emeritus Status
Deadline: Friday, June 28, 2024
Event/Action: Emeritus Status Faculty Nominations from Office of Faculty Affairs to HR
From: Office of Faculty Affairs
To: Human Resources
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, September 15, 2023
Event/Action: Notification of Intent to Propose Change from Sponsor to Faculty Employment Handbook (FEH)
From: Sponsor
To: Office of Faculty Affairs and FEH Committee
Details: *Detailed process and forms available at msudenver.edu/faculty-affairs*

Category/Topic: Faculty Employment Handbook
Deadline: Friday, October 13, 2023
Event/Action: FEH Committee Meeting
From: FEH Committee
To:
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, November 03, 2023
Event/Action: FEH Language Change Proposal Submissions from Sponsor to FEH Committee
From: Sponsor
To: Office of Faculty Affairs and FEH Committee
Details: *Detailed process and forms available at msudenver.edu/faculty-affairs*

Category/Topic: Faculty Employment Handbook
Deadline: Friday, November 17, 2023
Event/Action: FEH Committee Meeting
From: FEH Committee
To:
Details: N/A

Category/Topic: Faculty Employment Handbook

Deadline: Friday, December 01, 2023
Event/Action: FEH Committee Meeting
From: FEH Committee
To:
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, December 15, 2023
Event/Action: FEH Committee Feedback to Sponsor
From: FEH Committee
To: Sponsor
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, February 02, 2024
Event/Action: FEH Language Change Proposal Revisions from Sponsor to FEH Committee
From: Sponsor
To: FEH Committee
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Monday, February 05, 2024
Event/Action: FEH Language Change Proposals Sent by Office of Faculty Affairs to Faculty, Chairs/Directors, and Deans for Feedback
From: Office of Faculty Affairs
To: University Community
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, February 16, 2024
Event/Action: FEH Language Change Proposal Feedback Collected and Shared by Office of Faculty Affairs to Sponsor and FEH Committee
From: Office of Faculty Affairs
To: Sponsor and FEH Committee
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, March 08, 2024
Event/Action: Final Version of FEH Language Change Proposals Due from Sponsor to FEH Committee
From: Sponsor
To: FEH Committee
Details: *Detailed process and forms available at msudenver.edu/faculty-affairs*

Category/Topic: Faculty Employment Handbook
Deadline: Friday, March 15, 2024
Event/Action: FEH Committee Meeting
From: FEH Committee
To:
Details: N/A

Category/Topic: Faculty Employment Handbook

Deadline: Friday, April 26, 2024
Event/Action: Final Votes on FEH Proposed Changes Reported from Constituent Groups (Faculty Senate, Deans, Chairs/Directors) to FEH Committee
From: Faculty Senate, Deans, Chairs/Directors
To: FEH Committee
Details: *Detailed process and forms available at msudenver.edu/faculty-affairs*

Category/Topic: Faculty Employment Handbook
Deadline: Friday, May 17, 2024
Event/Action: FEH Committee Final Vote on Proposed Changes Reported to Office of Faculty Affairs
From: FEH Committee
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, May 31, 2024
Event/Action: FEH Committee Recommendations and Final Proposal Change Language Reported to President from Office of Faculty Affairs
From: Office of Faculty Affairs
To: President
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, June 21, 2024
Event/Action: FEH Language Change Decisions Finalized by President
From: President
To: Office of Faculty Affairs and FEH Committee
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Monday, July 01, 2024
Event/Action: FEH for Next Academic Year Finalized and Posted by Office of Faculty Affairs
From: Office of Faculty Affairs
To: University Community
Details: N/A

Category/Topic: Faculty Employment Handbook
Deadline: Friday, July 12, 2024
Event/Action: Summary of FEH Changes for Next Academic Year Shared by Office of Faculty Affairs
From: Office of Faculty Affairs
To: University Community
Details: N/A

Category/Topic: Faculty Requesting Years of Credit Toward Tenure
Deadline: Friday, December 08, 2023
Event/Action: Credit Toward Earning Regular Tenure Request for Faculty Who Started in Fall Semester from Faculty to Dean
From: Faculty
To: Dean
Details: *For Fall semester appointments*

Category/Topic: Faculty Requesting Years of Credit Toward Tenure
Deadline: Friday, February 23, 2024
Event/Action: Credit Toward Earning Regular Tenure Recommendations for Faculty Who Started in Fall Semester from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Faculty Requesting Years of Credit Toward Tenure
Deadline: Friday, May 10, 2024
Event/Action: Credit Toward Earning Regular Tenure Request for Faculty Who Started in Spring Semester from Faculty to Dean
From: Faculty
To: Dean
Details: *For Spring semester appointments*

Category/Topic: Faculty Requesting Years of Credit Toward Tenure
Deadline: Friday, May 31, 2024
Event/Action: Credit Toward Earning Regular Tenure Recommendations for Faculty Who Started in Spring Semester from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Faculty Senate
Deadline: Tuesday, January 16, 2024
Event/Action: Notification of New Faculty Senators for Next Academic Year Needed from Departments
From: Faculty Senate President
To: Department Chair
Details: N/A

Category/Topic: Faculty Senate
Deadline: Thursday, February 15, 2024
Event/Action: Notification of New Faculty Senators for Next Academic Year from Department Chair to Faculty Senate President
From: Department Chair
To: Faculty Senate President
Details: N/A

Category/Topic: FRIP and TOP Reporting
Deadline: Friday, September 15, 2023
Event/Action: Fall Semester Faculty Recruitment Incentive Program (FRIP) and Target of Opportunity Program (TOP) Report from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: N/A

Category/Topic: FRIP and TOP Reporting
Deadline: Friday, October 06, 2023
Event/Action: Fall Semester Faculty Recruitment Incentive Program (FRIP) and Target of Opportunity Program (TOP) Report from Office of Faculty Affairs to Office of Equal Opportunity

From: Office of Faculty Affairs
To: Office of Equal Opportunity
Details: N/A

Category/Topic: FRIP and TOP Reporting
Deadline: Friday, February 02, 2024
Event/Action: Spring Semester Faculty Recruitment Incentive Program (FRIP) and Target of Opportunity Program (TOP) Report from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: N/A

Category/Topic: FRIP and TOP Reporting
Deadline: Friday, February 23, 2024
Event/Action: Spring Semester Faculty Recruitment Incentive Program (FRIP) and Target of Opportunity Program (TOP) Report
From: Office of Faculty Affairs
To: Office of Equal Opportunity
Details: N/A

Category/Topic: FRIP Evaluations
Deadline: Friday, May 03, 2024
Event/Action: Faculty Recruitment Incentive Program (FRIP) Evaluations for Academic Year from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: FRIP Evaluations
Deadline: Friday, May 17, 2024
Event/Action: Faculty Recruitment Incentive Program (FRIP) Evaluations for Academic Year from Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: N/A

Category/Topic: FRIP Evaluations
Deadline: Friday, May 31, 2024
Event/Action: Faculty Recruitment Incentive Program (FRIP) Evaluations for Academic Year from Office of Faculty Affairs to President
From: Office of Faculty Affairs
To: President
Details: N/A

Category/Topic: Grades
Deadline: Thursday, December 21, 2023
Event/Action: Fall Semester Grades Due by 12pm
From: Faculty
To:
Details: N/A

Category/Topic: Grades

Deadline: Thursday, May 16, 2024
Event/Action: Spring Semester Grades Due by 12pm
From: Faculty
To:
Details: N/A

Category/Topic: Grades
Deadline: Thursday, August 08, 2024
Event/Action: Summer Semester Grades Due by 12pm
From: Faculty
To:
Details: N/A

Category/Topic: Leave Without Pay
Deadline: Friday, September 22, 2023
Event/Action: Leave Without Pay Decision for Previous Academic Year from Faculty to Department Chair and Dean
From: Faculty
To: Department Chair and Dean
Details: *A faculty member on leave for one or more semesters in an academic year can choose whether to have that academic year counted towards tenure, promotion, or PTR*

Category/Topic: Leave Without Pay
Deadline: Friday, October 06, 2023
Event/Action: Leave Without Pay Decision for Previous Academic Year from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: *Dean approves/disapproves faculty request to have Leave Without Pay counted towards tenure, promotion, or PTR*

Category/Topic: Leave Without Pay
Deadline: Friday, October 06, 2023
Event/Action: Leave Without Pay Application for Spring Semester from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *Please refer to the Policy Library: msudenver.edu/policylibrary The "Application for Leave Without Pay" form is available at msudenver.edu/hr/forms*

Category/Topic: Leave Without Pay
Deadline: Friday, October 13, 2023
Event/Action: Leave Without Pay Recommendation for Spring Semester from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: Leave Without Pay
Deadline: Friday, October 27, 2023
Event/Action: Leave Without Pay Recommendation for Spring Semester from Dean to Faculty and Office of Faculty Affairs
From: Dean

To: Faculty and Office of Faculty Affairs
Details: N/A

Category/Topic: Leave Without Pay
Deadline: Friday, February 16, 2024
Event/Action: Leave Without Pay Application for Fall Semester from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *A faculty member on leave for one or more semesters in an academic year can choose whether to have that academic year counted towards tenure, promotion, or PTR*

Category/Topic: Leave Without Pay
Deadline: Friday, February 16, 2024
Event/Action: Leave Without Pay Application for Next Academic Year (Full Academic Year Request) from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *A faculty member on leave for one or more semesters in an academic year can choose whether to have that academic year counted towards tenure, promotion, or PTR*

Category/Topic: Leave Without Pay
Deadline: Friday, February 23, 2024
Event/Action: Leave Without Pay Recommendation for Fall Semester from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: Leave Without Pay
Deadline: Friday, February 23, 2024
Event/Action: Leave Without Pay Recommendation for Next Academic Year (Full Academic Year Request) from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: Leave Without Pay
Deadline: Friday, March 01, 2024
Event/Action: Leave Without Pay Recommendation for Fall Semester from Dean to Faculty and Office of Faculty Affairs
From: Dean
To: Faculty and Office of Faculty Affairs
Details: N/A

Category/Topic: Leave Without Pay
Deadline: Friday, March 01, 2024
Event/Action: Leave Without Pay Recommendation for Next Academic Year (Full Academic Year Request) from Dean to Faculty and Office of Faculty Affairs
From: Dean
To: Faculty and Office of Faculty Affairs
Details: N/A

Category/Topic: Lecturer/Senior Lecturer Portfolios

Deadline: Friday, March 15, 2024
Event/Action: Lecturer/Senior Lecturer Portfolios from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: N/A

Category/Topic: Lecturer/Senior Lecturer Portfolios
Deadline: Friday, April 05, 2024
Event/Action: Lecturer/Senior Lecturer Recommendations from Department Chair to Faculty and Dean
From: Department Chair
To: Faculty and Dean
Details: N/A

Category/Topic: Lecturer/Senior Lecturer Portfolios
Deadline: Friday, May 03, 2024
Event/Action: Lecturer/Senior Lecturer Promotion and Non-Retention Recommendations from Dean to Provost
From: Dean
To: Provost
Details: N/A

Category/Topic: Lecturer/Senior Lecturer Portfolios
Deadline: Friday, May 10, 2024
Event/Action: Lecturer/Senior Lecturer Portfolios Promotion and Non-Retention Appeal from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Lecturer/Senior Lecturer Portfolios
Deadline: Friday, May 17, 2024
Event/Action: Lecturer/Senior Lecturer Portfolios Retention Decisions from Dean to Faculty
From: Dean
To: Faculty
Details: N/A

Category/Topic: Lecturer/Senior Lecturer Portfolios
Deadline: Friday, May 17, 2024
Event/Action: Lecturer/Senior Lecturer Promotion and Non-Retention Recommendations from Provost to Faculty
From: Provost
To: Faculty
Details: N/A

Category/Topic: Lecturer/Senior Lecturer Portfolios
Deadline: Friday, May 24, 2024
Event/Action: Lecturer/Senior Lecturer Retention, Promotion, and Non-Retention Decisions from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: New Graduate Program Proposals
Deadline: Friday, April 26, 2024
Event/Action: New Graduate Program Intent-to-Propose Notification from Department Chair to Office of Graduate Studies
From: Department Chair
To: Office of Graduate Studies
Details: *To propose a new graduate program, departments need to submit form to Office of Graduate Studies. This form, along with supporting documentation can be found at msudenver.edu/graduatecouncil/policydocuments*

Category/Topic: Outside Employment Agreement/Conflict of Interest Disclosure
Deadline: Friday, September 22, 2023
Event/Action: Outside Employment Agreement/Conflict of Interest Disclosure for Fall Semester from Faculty to Dean and Office of Faculty Affairs
From: Faculty
To: Department Chair and Office of Faculty Affairs
Details: *For more information visit msudenver.edu/policy/policylibrary/policiesa-z/conflictinterest. This form can be found at msudenver.edu/faculty-affairs/guidelinesandpolicies*

Category/Topic: Outside Employment Agreement/Conflict of Interest Disclosure
Deadline: Friday, January 26, 2024
Event/Action: Outside Employment Agreement/Conflict of Interest Disclosure for Spring Semester from Faculty to Dean and Office of Faculty Affairs
From: Faculty
To: Department Chair and Office of Faculty Affairs
Details: *For more information visit msudenver.edu/policy/policylibrary/policiesa-z/conflictinterest. This form can be found at msudenver.edu/faculty-affairs/guidelinesandpolicies*

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, January 26, 2024
Event/Action: Post-Tenure Review (PTR) Portfolios from Faculty to Department PTR Committee
From: Faculty
To: Department PTR Committee
Details: N/A

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, February 16, 2024
Event/Action: Post-Tenure Review (PTR) Recommendations from Department PTR Committee to Faculty and Department Chair
From: Department PTR Committee
To: Faculty and Department Chair
Details: N/A

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, February 23, 2024
Event/Action: Post-Tenure Review (PTR) Appeal of Department PTR Committee from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Post-Tenure Review (PTR)

Deadline: Friday, March 08, 2024
Event/Action: Post-Tenure Review (PTR) Recommendations from Department Chair to Faculty and Dean
From: Department Chair
To: Faculty and Dean
Details: N/A

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, March 15, 2024
Event/Action: Post-Tenure Review (PTR) Appeal of Department Chair Decision from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, April 12, 2024
Event/Action: Post-Tenure Review (PTR) Decision from Dean to Faculty
From: Dean
To: Faculty
Details: N/A

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, April 19, 2024
Event/Action: Post-Tenure Review (PTR) Appeal of Dean Decision from Faculty to Office of Faculty Affairs
From: Faculty
To: Dean and Office of Faculty Affairs
Details: *In cases of "Needs Improvement" the faculty member has the option of appealing placement on a Performance Improvement Plan (PIP) to the University Appeals Committee within seven (7) calendar days*

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, April 26, 2024
Event/Action: Post-Tenure Review (PTR) Appeal Information from Office of Faculty Affairs to University Appeals Committee
From: Office of Faculty Affairs
To: University Appeals Committee
Details: *The Office of Faculty Affairs will notify the University Appeals Committee and provide all materials pertaining to the faculty member's PTR portfolio*

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, April 26, 2024
Event/Action: Post-Tenure Review (PTR) Notifications from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Post-Tenure Review (PTR)
Deadline: Friday, May 24, 2024
Event/Action: Post-Tenure Review (PTR) Appeal Decision from University Appeals Committee to Provost

From: University Appeals Committee
To: Provost
Details: *UAC has 20 business days between receiving appeals materials and making a recommendation to Provost*

Category/Topic: Post-Tenure Review (PTR)
Deadline: Tuesday, June 25, 2024
Event/Action: Post-Tenure Review (PTR) Appeal Decision from Provost to Faculty
From: Provost and Office of Faculty Affairs
To: Faculty (and Human Resources and Academic Affairs Budget Manager should appeal be upheld)
Details: *Provost has 20 business days between receiving appeals materials/recommendation from UAC and making a decision*

Category/Topic: Procedural Calendar
Deadline: Monday, July 01, 2024
Event/Action: Procedural Calendar Available for New Academic Year
From: Office of Faculty Affairs
To: University Community
Details: *For details, visit msudenver.edu/faculty-affairs*

Category/Topic: Program Fees
Deadline: Friday, December 01, 2023
Event/Action: Proposed New Program Fees and Changes to Existing Fees for Next Fall Semester from Department Chair to Dean
From: Department Chair
To: Dean
Details: *Written proposals including documentation of student feedback*

Category/Topic: Program Fees
Deadline: Friday, January 19, 2024
Event/Action: Proposed New Program Fees and Changes to Existing Fees for Next Fall Semester from Dean to AVP for Curriculum and Policy Development
From: Dean
To: AVP for Curriculum and Policy Development
Details: *Written proposals including documentation of student feedback*

Category/Topic: Program Fees
Deadline: Friday, January 26, 2024
Event/Action: Proposed New Program Fees and Changes to Existing Fees for Next Fall Semester
From: AVP for Curriculum and Policy Development
To: Student Fee Review Panel
Details: *Written proposals including documentation of student feedback*

Category/Topic: Promotion to Full Professor
Deadline: Friday, August 25, 2023
Event/Action: Intent to Apply for Full Professor from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *Use "Intent to Apply" form available at msudenver.edu/faculty-affairs*

Category/Topic: Promotion to Full Professor
Deadline: Friday, September 01, 2023
Event/Action: Intent to Apply for Full Professor from Department Chair to Dean

From: Department Chair
To: Dean
Details: Use "Intent to Apply" form available at msudenver.edu/faculty-affairs

Category/Topic: Promotion to Full Professor
Deadline: Friday, September 08, 2023
Event/Action: Intent to Apply for Full Professor List from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: Use "Intent to Apply" form available at msudenver.edu/faculty-affairs

Category/Topic: Promotion to Full Professor
Deadline: Friday, November 03, 2023
Event/Action: Promotion Portfolios from Faculty to Department RTP Committee
From: Faculty
To: Department RTP Committee
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, November 17, 2023
Event/Action: Promotion Recommendations from Department PTR Committee to Faculty and Department Chair
From: Department RTP Committee
To: Faculty and Department Chair
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, December 01, 2023
Event/Action: Promotion Appeal of Department RTP Committee Decision from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Promotion to Full Professor
Deadline: Friday, December 15, 2023
Event/Action: Promotion Recommendations from Department Chair to Faculty and School/College RTP Committee
From: Department Chair
To: Faculty and School/College RTP Committee
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, December 22, 2023
Event/Action: Promotion Appeal of Department Chair Decision from Faculty to School/College RTP Committee
From: Faculty
To: School/College RTP Committee
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Promotion to Full Professor
Deadline: Friday, February 02, 2024
Event/Action: Promotion Recommendations from School/College RTP Committee to Faculty and Dean
From: School/College RTP Committee
To: Faculty and Dean
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, February 09, 2024
Event/Action: Promotion Appeal of School/College RTP Committee Decision from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Promotion to Full Professor
Deadline: Friday, February 23, 2024
Event/Action: Promotion Recommendations from Dean to Faculty and Faculty Senate RTP Committee
From: Dean
To: Faculty and Faculty Senate RTP Committee
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, March 01, 2024
Event/Action: Promotion Appeal of Dean Decision from Faculty to Faculty Senate RTP Committee
From: Faculty
To: Faculty Senate RTP Committee
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Promotion to Full Professor
Deadline: Friday, April 05, 2024
Event/Action: Promotion Recommendations from Faculty Senate RTP Committee to Faculty and Provost
From: Faculty Senate RTP Committee
To: Faculty and Provost
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, April 12, 2024
Event/Action: Promotion Appeal of Faculty Senate RTP Committee Decision from Faculty to Provost
From: Faculty
To: Provost
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Promotion to Full Professor
Deadline: Friday, May 03, 2024
Event/Action: Promotion Decision from Provost to Faculty
From: Provost

To: Faculty
Details: N/A

Category/Topic: Promotion to Full Professor
Deadline: Friday, May 10, 2024
Event/Action: Promotion Decision from Office of Faculty Affairs to HR, Academic Affairs Budget Manager, and Board of Trustees
From: Office of Faculty Affairs
To: Human Resources, Academic Affairs Budget Manager, and Board of Trustees
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, September 08, 2023
Event/Action: Provost Minigrant Applications for Spring Semester from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *For more information visit msudenver.edu/faculty-affairs/provostminigrant*

Category/Topic: Provost Minigrant
Deadline: Friday, September 22, 2023
Event/Action: Provost Minigrant Recommendation for Spring Semester from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, October 13, 2023
Event/Action: Provost Minigrant Recommendation for Spring Semester from Dean to Provost Minigrant Committee (via Office of Faculty Affairs)
From: Dean
To: Provost Minigrant Committee (via Office of Faculty Affairs)
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, November 03, 2023
Event/Action: Provost Minigrant Recommendation for Spring Semester from Provost Minigrant Committee to Office of Faculty Affairs
From: Provost Minigrant Committee
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, December 01, 2023
Event/Action: Provost Minigrant Decision for Spring Semester from Office of Faculty Affairs to Faculty
From: Office of Faculty Affairs
To: Faculty
Details: N/A

Category/Topic: Provost Minigrant

Deadline: Friday, February 02, 2024
Event/Action: Provost Minigrant Applications for Fall Semester from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *For more information visit msudenver.edu/faculty-affairs/provostminigrant*

Category/Topic: Provost Minigrant
Deadline: Friday, February 16, 2024
Event/Action: Provost Minigrant Recommendation for Fall Semester from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, March 08, 2024
Event/Action: Provost Minigrant Recommendation for Fall Semester from Dean to Provost Minigrant Committee (via Office of Faculty Affairs)
From: Dean
To: Provost Minigrant Committee
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, April 05, 2024
Event/Action: Provost Minigrant Recommendation for Fall Semester from Provost Minigrant Committee to Office of Faculty Affairs
From: Provost Minigrant Committee
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, June 28, 2024
Event/Action: Provost Minigrant Post-Award Report for Spring Semester from Faculty to Office of Faculty Affairs
From: Faculty
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Wednesday, January 31, 2024
Event/Action: Provost Minigrant Post-Award Report for Fall Semester from Faculty to Office of Faculty Affairs
From: Faculty
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Provost Minigrant
Deadline: Friday, April 26, 2024
Event/Action: Provost Minigrant Decision for Fall Semester from Office of Faculty Affairs to Faculty
From: Office of Faculty Affairs
To: Faculty
Details: N/A

Category/Topic: Reassigned Time
Deadline: Friday, January 26, 2024
Event/Action: Reassigned Time Report for Fall Semester-Only Reassigned Time
From: Faculty
To: Reassigned Time Evaluator
Details: *Submit in Watermark*

Category/Topic: Reassigned Time
Deadline: Friday, February 09, 2024
Event/Action: Reassigned Time Evaluation for Fall Semester-Only Reassigned Time
From: Reassigned Time Evaluator
To: Faculty
Details: *Submit in Watermark*

Category/Topic: Reassigned Time
Deadline: Friday, June 07, 2024
Event/Action: Reassigned Time Report for Full Academic Year Reassigned Time
From: Faculty
To: Reassigned Time Evaluator
Details: *Submit in Watermark*

Category/Topic: Reassigned Time
Deadline: Friday, June 07, 2024
Event/Action: Reassigned Time Report for Spring Semester-Only Reassigned Time
From: Faculty
To: Reassigned Time Evaluator
Details: *Submit in Watermark*

Category/Topic: Reassigned Time
Deadline: Friday, June 21, 2024
Event/Action: Reassigned Time Evaluation for Full Academic Year Reassigned Time
From: Reassigned Time Evaluator
To: Faculty
Details: *Submit in Watermark*

Category/Topic: Reassigned Time
Deadline: Friday, June 21, 2024
Event/Action: Reassigned Time Evaluation for Spring Semester-Only Reassigned Time
From: Reassigned Time Evaluator
To: Faculty
Details: *Submit in Watermark*

Category/Topic: Related Fields and Minimum Requirements for Rank Upon Appointment
Deadline: Friday, September 08, 2023
Event/Action: Changes to Related Fields and Minimum Requirements for Rank Upon Appointment from Department Chair to Dean
From: Department Chair
To: Dean
Details: *These dates apply only if changes are being made to a Department's "Related Fields" or "Minimum Requirements for Rank upon Appointment" documents. See msudenver.edu/faculty-affairs/guidelinesandpolicies/*

Category/Topic: Related Fields and Minimum Requirements for Rank Upon Appointment
Deadline: Friday, September 22, 2023
Event/Action: Changes to Related Fields and Minimum Requirements for Rank Upon Appointment from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: *These dates apply only if changes are being made to a Department's "Related Fields" or "Minimum Requirements for Rank upon Appointment" documents. See msudenver.edu/faculty-affairs/guidelinesandpolicies/*

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, October 20, 2023
Event/Action: Faculty Retirement Informational Workshop (for Fall)
From: Office of Faculty Affairs and Human Resources
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website: msudenver.edu/faculty-affairs*

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, January 19, 2024
Event/Action: Transitional Retirement Application Submission from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *Please refer to Chapter VIII of the Faculty Employment Handbook. The "Transitional Retirement Program Application and Agreement" is available on the Human Resources website.*

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, February 02, 2024
Event/Action: Transitional Retirement Recommendations from Department Chair to Dean
From: Department Chair
To: Dean
Details: N/A

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, February 09, 2024
Event/Action: Transitional Retirement Recommendations from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: N/A

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, April 05, 2024
Event/Action: Faculty Retirement Informational Workshop (for Spring)
From: Office of Faculty Affairs and Human Resources
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website: msudenver.edu/faculty-affairs*

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, April 05, 2024
Event/Action: Transitional Retirement Notifications from Office of Faculty Affairs to Faculty
From: Office of Faculty Affairs

To: Faculty
Details: N/A

Category/Topic: Retirement/Transitional Retirement
Deadline: Friday, April 12, 2024
Event/Action: Transitional Retirement Notifications from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, September 08, 2023
Event/Action: Sabbatical Leave Application for Next Academic Year from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, September 15, 2023
Event/Action: Sabbatical Leave Recommendation from Department Chair to Faculty and Dean
From: Department Chair
To: Faculty and Dean
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, September 22, 2023
Event/Action: Sabbatical Leave Appeal of Department Chair Decision from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Sabbatical Leave
Deadline: Friday, October 13, 2023
Event/Action: Sabbatical Leave Recommendation from Dean to Faculty and Faculty Senate Professional Leave Committee
From: Dean
To: Faculty and Faculty Senate Professional Leave Committee
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, October 20, 2023
Event/Action: Sabbatical Leave Appeal from Faculty to Faculty Senate Professional Leave Committee
From: Faculty
To: Faculty Senate Professional Leave Committee
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Sabbatical Leave

Deadline: Friday, December 15, 2023
Event/Action: Sabbatical Leave Recommendation from Faculty Senate Professional Leave Committee to Provost
From: Faculty Senate Professional Leave Committee
To: Provost
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, December 22, 2023
Event/Action: Sabbatical Leave Appeal from Faculty to Provost
From: Faculty
To: Provost
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Sabbatical Leave
Deadline: Friday, January 19, 2024
Event/Action: Sabbatical Leave Decision from Provost to Faculty
From: Provost
To: Faculty
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, January 26, 2024
Event/Action: Sabbatical Leave Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, February 02, 2024
Event/Action: Sabbatical Leave Report for Sabbaticals Taken During Fall Semester from Faculty to Provost
From: Faculty
To: Provost
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, February 16, 2024
Event/Action: Sabbatical Leave Evaluation for Sabbaticals Taken During Fall Semester from Provost to Faculty
From: Provost
To: Faculty
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, February 23, 2024
Event/Action: Sabbatical Leave Evaluation for Sabbaticals Taken During Fall Semester from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, June 21, 2024
Event/Action: Sabbatical Leave Report for Sabbaticals Taken During Full Academic Year from Faculty to Provost

From: Faculty
To: Provost
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, June 21, 2024
Event/Action: Sabbatical Leave Report for Sabbaticals Taken During Spring Semester from Faculty to Provost

From: Faculty
To: Provost
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, June 28, 2024
Event/Action: Sabbatical Leave Evaluation for Sabbaticals Taken During Full Academic Year from Provost to Faculty

From: Provost
To: Faculty
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, June 28, 2024
Event/Action: Sabbatical Leave Evaluation for Sabbaticals Taken During Spring Semester from Provost to Faculty

From: Provost
To: Faculty
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, July 12, 2024
Event/Action: Sabbatical Leave Evaluation for Sabbaticals Taken During Full Academic Year from Office of Faculty Affairs to HR and Academic Affairs Budget Manager

From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Sabbatical Leave
Deadline: Friday, July 12, 2024
Event/Action: Sabbatical Leave Evaluation for Sabbaticals Taken During Spring Semester from Office of Faculty Affairs to HR and Academic Affairs Budget Manager

From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, August 25, 2023
Event/Action: Intent to Apply for Associate Professor from Faculty to Department Chair

From: Faculty
To: Department Chair
Details: Use "Intent to Apply" form available at msudenver.edu/faculty-affairs

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, September 01, 2023
Event/Action: Intent to Apply for Associate Professor from Department Chair to Dean
From: Department Chair
To: Dean
Details: Use "Intent to Apply" form available at msudenver.edu/faculty-affairs

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, September 08, 2023
Event/Action: Intent to Apply for Associate Professor List from Dean to Office of Faculty Affairs
From: Dean
To: Office of Faculty Affairs
Details: Use "Intent to Apply" form available at msudenver.edu/faculty-affairs

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, September 15, 2023
Event/Action: Tenure and Promotion Portfolio from Faculty to Department RTP Committee
From: Faculty
To: Department RTP Committee
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, October 06, 2023
Event/Action: Tenure and Promotion Recommendation from Department PTR Committee to Faculty and Department Chair
From: Department RTP Committee
To: Faculty and Department Chair
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, October 13, 2023
Event/Action: Tenure and Promotion Appeal of Department RTP Committee Decision from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, November 03, 2023
Event/Action: Tenure and Promotion Recommendation from Department Chair to Faculty and School/College RTP Committee
From: Department Chair
To: Faculty and School/College RTP Committee
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, November 10, 2023

Event/Action: Tenure and Promotion Appeal of Department Chair Decision from Faculty to School/College RTP Committee
From: Faculty
To: School/College RTP Committee
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, December 15, 2023
Event/Action: Tenure and Promotion Recommendation from School/College RTP Committee to Faculty and Dean
From: School/College RTP Committee
To: Faculty and Dean
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, December 22, 2023
Event/Action: Tenure and Promotion Appeal of School/College RTP Committee Decision from Faculty to Dean
From: Faculty
To: Dean
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, January 19, 2024
Event/Action: Tenure and Promotion Recommendation from Dean to Faculty and Faculty Senate RTP Committee
From: Dean
To: Faculty and Faculty Senate RTP Committee
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, January 26, 2024
Event/Action: Tenure and Promotion Appeal of Dean Decision from Faculty to Faculty Senate RTP Committee
From: Faculty
To: Faculty Senate RTP Committee
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, February 16, 2024
Event/Action: Tenure and Promotion Recommendation from Faculty Senate RTP Committee to Faculty and Provost
From: Faculty Senate RTP Committee
To: Faculty and Provost
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, February 23, 2024
Event/Action: Tenure and Promotion Appeal of Faculty Senate RTP Committee Decision from Faculty to Provost
From: Faculty
To: Provost
Details: N/A

Category/Topic:	Tenure and Promotion to Associate Professor
Deadline:	Friday, March 22, 2024
Event/Action:	Tenure and Promotion Recommendation from Provost to Faculty and President
From:	Provost
To:	Faculty and President
Details:	N/A
Category/Topic:	Tenure and Promotion to Associate Professor
Deadline:	Friday, March 29, 2024
Event/Action:	Tenure and Promotion Appeal of Provost Recommendation from Faculty to Office of Faculty Affairs
From:	Faculty
To:	Office of Faculty Affairs
Details:	<i>In the case of tenure denial by the Provost, the faculty member in their sixth year has the option of uploading a written response to Watermark within ten (10) business days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio</i>
Category/Topic:	Tenure and Promotion to Associate Professor
Deadline:	Friday, April 19, 2024
Event/Action:	Tenure and Promotion Decision from President to Faculty and Board of Trustees
From:	President
To:	Faculty and Board of Trustees
Details:	<i>In the case of tenure denial by the President, the faculty member in their sixth year has the option of uploading a written response to Watermark within ten (10) business days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio</i>
Category/Topic:	Tenure and Promotion to Associate Professor
Deadline:	Friday, April 26, 2024
Event/Action:	Tenure and Promotion Recommendation of Appeal of Provost Recommendation from University Appeals Committee to President
From:	University Appeals Committee
To:	President
Details:	<i>Within 20 business days of receiving the appeal, the UAC must submit a written to the President recommending upholding or reconsidering the Provost's decision</i>
Category/Topic:	Tenure and Promotion to Associate Professor
Deadline:	Friday, April 26, 2024
Event/Action:	Tenure and Promotion Appeal of President Decision from Faculty to Office of Faculty Affairs
From:	Faculty
To:	Office of Faculty Affairs
Details:	N/A
Category/Topic:	Tenure and Promotion to Associate Professor
Deadline:	Friday, May 24, 2024
Event/Action:	Tenure and Promotion Appeal of Provost Recommendation Decision from President to Faculty (and Board of Trustees should appeal be successful)
From:	President
To:	Faculty (and Board of Trustees if President Upholds appeal of Initial Decision)
Details:	<i>The President has 20 business days after receiving UAC recommendation to make a final decision and move things to the Board of Trustees if appeal of Provost's recommendation if upheld</i>

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, May 24, 2024
Event/Action: Tenure and Promotion Recommendation of Appeal of President Decision from University Appeals Committee to Faculty and President
From: University Appeals Committee
To: Faculty and President
Details: *Within 20 business days of receiving the appeal, the UAC must submit a written to the President recommending upholding or reconsidering the President's decision*

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, June 21, 2024
Event/Action: Tenure and Promotion Decision for Those Not Appealing Provost or President Decision from Office of Faculty Affairs to Faculty
From: Office of Faculty Affairs
To: Faculty
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Tuesday, June 25, 2024
Event/Action: Tenure and Promotion Appeal of President's Initial Decision from President to Faculty (and Board of Trustees should Appeal be successful)
From: President
To: Faculty (and Board of Trustees if President Upholds appeal of Initial Decision)
Details: *The President has 20 business days after receiving UAC recommendation to make a final decision and move things to the Board of Trustees if initial decision is reversed*

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, June 28, 2024
Event/Action: Tenure and Promotion Decision for Upheld Appeals of Provost or President from Office of Faculty Affairs to Faculty
From: Office of Faculty Affairs
To: Faculty
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, June 28, 2024
Event/Action: Tenure and Promotion Decision for Those Not Appealing Provost or President Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Tenure and Promotion to Associate Professor
Deadline: Friday, June 28, 2024
Event/Action: Tenure and Promotion Decision for Upheld Appeals of Provost or President from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Workshops
Deadline: Monday, August 07, 2023
Event/Action: New Faculty Lunch with Chairs

From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Monday, August 07, 2023
Event/Action: New Full-Time Faculty Orientation
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Tuesday, August 08, 2023
Event/Action: New Faculty Reception with Deans
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Thursday, August 10, 2023
Event/Action: New Adjunct Faculty Orientation (Remote-Only)
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Friday, August 11, 2023
Event/Action: New Adjunct Faculty Orientation (In-Person Only)
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Monday, August 14, 2023
Event/Action: Day 1 - Roadrunner Instructor Training for Fall
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Tuesday, August 15, 2023
Event/Action: Day 2 - Roadrunner Instructor Training for Fall
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Friday, August 18, 2023
Event/Action: Tenure and Promotion Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website:
msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, August 18, 2023
Event/Action: RTP/PTR ReviewersWorkshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website:
msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, August 25, 2023
Event/Action: Year 4 Retention and Year 5 Retention Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website:
msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, September 15, 2023
Event/Action: Promotion Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website:
msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, November 10, 2023
Event/Action: Year 1 Retention Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website:
msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, December 01, 2023
Event/Action: Lecturer/Senior Lecturer Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website:
msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, December 08, 2023
Event/Action: Post-Tenure Review (PTR) Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:

Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website: msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Monday, January 08, 2024
Event/Action: Day 1 - Roadrunner Instructor Training for Spring
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Tuesday, January 09, 2024
Event/Action: Day 2 - Roadrunner Instructor Training for Spring
From: Center for Teaching, Learning, and Design
To:
Details: *To RSVP, please see the Center for Teaching, Learning, and Design "Calendar of Events" at msudenver.edu/teaching-learning-design/events*

Category/Topic: Workshops
Deadline: Friday, April 12, 2024
Event/Action: Year 2 and Year 3 Retention Portfolio Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website: msudenver.edu/faculty-affairs*

Category/Topic: Workshops
Deadline: Friday, April 19, 2024
Event/Action: Sabbatical Leave Application Preparation Workshop
From: Office of Faculty Affairs
To:
Details: *To RSVP, please see the "RSVP for Faculty Affairs Workshops" area of the Office of Faculty Affairs website: msudenver.edu/faculty-affairs*

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, January 26, 2024
Event/Action: Year 1 Retention Portfolio from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *N/A*

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, February 09, 2024
Event/Action: Year 1 Retention Recommendation from Department Chair to Faculty and Dean
From: Department Chair
To: Faculty and Dean
Details: *N/A*

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, February 16, 2024
Event/Action: Year 1 Retention Appeal of Department Chair Decision from Faculty to Dean

From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, March 01, 2024
Event/Action: Year 1 Retention Recommendation from Dean to Faculty
From: Dean
To: Faculty
Details: N/A

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, March 08, 2024
Event/Action: Year 1 Retention Appeal of Dean Decision from Faculty to Dean and Office of Faculty Affairs
From: Faculty
To: Dean and Office of Faculty Affairs
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio*

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Monday, March 25, 2024
Event/Action: Year 1 Retention Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, April 05, 2024
Event/Action: Year 1 Retention Appeal Recommendation from University Appeals Committee to Provost
From: University Appeals Committee
To: Provost
Details: *The University Appeals Committee will have 20 business days to complete their review of the portfolio and submit their recommendation to the Provost*

Category/Topic: Year 1 Tenure-Track Faculty Retention
Deadline: Friday, May 03, 2024
Event/Action: Year 1 Retention Appeal Final Decision from Provost to Faculty
From: Provost and Office of Faculty Affairs
To: Faculty (and Human Resources and Academic Affairs Budget Manager should appeal be upheld)
Details: *The Provost will have 20 business days to complete their review of the portfolio and make their decision*

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, September 01, 2023
Event/Action: Year 2 Retention Portfolio Submission from Faculty
From: Faculty
To: Department Chair
Details: N/A

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, September 22, 2023
Event/Action: Year 2 Retention Recommendation from Department Chair to Faculty and Dean
From: Department Chair
To: Faculty and Dean
Details: N/A

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, September 29, 2023
Event/Action: Year 2 Retention Appeal of Department Chair Decision from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, October 06, 2023
Event/Action: Year 2 Retention Recommendation from Dean to Faculty
From: Dean
To: Faculty
Details: N/A

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, October 13, 2023
Event/Action: Year 2 Retention Appeal of Dean Decision from Faculty to Dean and Office of Faculty Affairs
From: Faculty
To: Dean and Office of Faculty Affairs
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio*

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, October 20, 2023
Event/Action: Year 2 Retention Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Tuesday, November 14, 2023
Event/Action: Year 2 Retention Appeal Recommendation from University Appeals Committee to Provost
From: University Appeals Committee
To: Provost
Details: *The University Appeals Committee will have 20 business days to complete their review of the portfolio and submit their recommendation to the Provost*

Category/Topic: Year 2 Tenure-Track Faculty Retention
Deadline: Friday, December 15, 2023
Event/Action: Year 2 Retention Appeal Final Decision from Provost to Faculty
From: Provost and Office of Faculty Affairs

To: Faculty (and Human Resources and Academic Affairs Budget Manager should appeal be upheld)
Details: *The Provost will have 20 business days to complete their review of the portfolio and make their decision*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, November 10, 2023
Event/Action: Year 3 Retention Portfolio from Faculty to Department RTP Committee
From: Faculty
To: Department RTP Committee
Details: *N/A*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, December 01, 2023
Event/Action: Year 3 Retention Recommendation from Department RTP Committee to Faculty and Department Chair
From: Department RTP Committee
To: Faculty and Department Chair
Details: *N/A*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, December 08, 2023
Event/Action: Year 3 Retention Appeal of Department RTP Committee Decision from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, December 22, 2023
Event/Action: Year 3 Retention Recommendation from Department Chair to Faculty and School/College RTP Committee
From: Department Chair
To: Faculty and School/College RTP Committee
Details: *N/A*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, January 12, 2024
Event/Action: Year 3 Retention Appeal of Department Chair Decision from Faculty to School/College RTP Committee
From: Faculty
To: School/College RTP Committee
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, January 26, 2024
Event/Action: Year 3 Retention Recommendation from School/College RTP Committee to Faculty and Dean
From: School/College RTP Committee
To: Faculty and Dean
Details: *N/A*

Category/Topic: Year 3 Tenure-Track Faculty Retention

Deadline: Friday, February 02, 2024
Event/Action: Year 3 Retention Appeal of School/College RTP Committee from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, February 16, 2024
Event/Action: Year 3 Retention Recommendation from Dean to Faculty and Faculty Senate RTP Committee
From: Dean
To: Faculty and Faculty Senate RTP Committee
Details: N/A

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, February 23, 2024
Event/Action: Year 3 Retention Appeal of Dean Decision from Faculty to Faculty Senate RTP Committee
From: Faculty
To: Faculty Senate RTP Committee
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, March 15, 2024
Event/Action: Year 3 Retention Recommendation from Faculty Senate RTP Committee to Provost
From: Faculty Senate RTP Committee
To: Provost
Details: N/A

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, March 22, 2024
Event/Action: Year 3 Retention Appeal of Faculty Senate RTP Committee from Faculty to Provost
From: Faculty
To: Provost
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, April 12, 2024
Event/Action: Year 3 Retention Decision from Provost to Faculty
From: Provost
To: Faculty
Details: N/A

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, April 19, 2024
Event/Action: Year 3 Retention Appeal of Provost Decision from Faculty to President
From: Faculty
To: President

Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Sunday, April 28, 2024
Event/Action: Year 3 Retention Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, May 17, 2024
Event/Action: Year 3 Retention Appeal Recommendation from University Appeals Committee to President
From: University Appeals Committee
To: President
Details: *The University Appeals Committee will have 20 business days to complete their review of the portfolio and submit their recommendation to the Provost*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Monday, June 17, 2024
Event/Action: Year 3 Retention Appeal of Provost Recommendation from President to Faculty
From: President
To: Faculty
Details: *The President will have 20 business days to complete their review of the portfolio and make their decision*

Category/Topic: Year 3 Tenure-Track Faculty Retention
Deadline: Friday, June 21, 2024
Event/Action: Year 3 Retention Appeal Final Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Friday, September 08, 2023
Event/Action: Year 4 Retention Portfolio from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: N/A

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Friday, September 22, 2023
Event/Action: Year 4 Retention Recommendation from Department Chair to Faculty and Dean
From: Department Chair
To: Faculty and Dean
Details: N/A

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Friday, September 29, 2023

Event/Action: Year 4 Retention Appeal of Department Chair Decision from Faculty to Dean
From: Faculty
To: Dean
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days*

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Friday, October 13, 2023
Event/Action: Year 4 Retention Recommendation from Dean to Faculty
From: Dean
To: Faculty
Details: N/A

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Friday, October 20, 2023
Event/Action: Year 4 Retention Appeal of Dean Decision from Faculty to Dean and Office of Faculty Affairs
From: Faculty
To: Dean and Office of Faculty Affairs
Details: *The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio*

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Friday, October 27, 2023
Event/Action: Year 4 Retention Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From: Office of Faculty Affairs
To: Human Resources and Academic Affairs Budget Manager
Details: N/A

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Monday, November 20, 2023
Event/Action: Year 4 Retention Appeal Recommendation from University Appeals Committee to Provost
From: University Appeals Committee
To: Provost
Details: *The University Appeals Committee will have 20 business days to complete their review of the portfolio and submit their recommendation to the Provost*

Category/Topic: Year 4 Tenure-Track Faculty Retention
Deadline: Tuesday, December 19, 2023
Event/Action: Year 4 Retention Appeal Final Decision from Provost to Faculty
From: Provost and Office of Faculty Affairs
To: Faculty (and Human Resources and Academic Affairs Budget Manager should appeal be upheld)
Details: *The Provost will have 20 business days to complete their review of the portfolio and make their decision*

Category/Topic: Year 5 Tenure-Track Faculty Retention
Deadline: Friday, October 06, 2023
Event/Action: Year 5 Retention Portfolio from Faculty to Department Chair
From: Faculty
To: Department Chair
Details: N/A

Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Friday, October 13, 2023
Event/Action:	Year 5 Retention Recommendation from Department Chair to Faculty and Dean
From:	Department Chair
To:	Faculty and Dean
Details:	N/A
Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Friday, October 20, 2023
Event/Action:	Year 5 Retention Appeal of Department Chair Decision from Faculty to Dean
From:	Faculty
To:	Dean
Details:	<i>The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days</i>
Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Friday, November 03, 2023
Event/Action:	Year 5 Retention Recommendation from Dean to Faculty
From:	Dean
To:	Faculty
Details:	N/A
Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Friday, November 10, 2023
Event/Action:	Year 5 Retention Appeal of Dean Decision from Faculty to Dean and Office of Faculty Affairs
From:	Faculty
To:	Dean and Office of Faculty Affairs
Details:	<i>The faculty member has the option of uploading a written response to Watermark within seven (7) calendar days; following the appeal notification, the Office of Faculty Affairs will have five (5) business days to notify the University Appeals Committee and provide the UAC with all materials related to the faculty member's portfolio</i>
Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Friday, November 17, 2023
Event/Action:	Year 5 Retention Decision from Office of Faculty Affairs to HR and Academic Affairs Budget Manager
From:	Office of Faculty Affairs
To:	Human Resources and Academic Affairs Budget Manager
Details:	N/A
Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Monday, December 11, 2023
Event/Action:	Year 5 Retention Appeal Recommendation from University Appeals Committee to Provost
From:	University Appeals Committee
To:	Provost
Details:	<i>The University Appeals Committee will have 20 business days to complete their review of the portfolio and submit their recommendation to the Provost</i>
Category/Topic:	Year 5 Tenure-Track Faculty Retention
Deadline:	Friday, January 12, 2024
Event/Action:	Year 5 Retention Appeal Final Decision from Provost to Faculty

From: Provost and Office of Faculty Affairs
To: Faculty (and Human Resources and Academic Affairs Budget Manager should appeal be upheld)
Details: *The Provost will have 20 business days to complete their review of the portfolio and make their decision*
