

# Career Planning Timeline

## EXPLORE

### FIRST YEAR (0-29 credits)

- Sign up for a Career Peer Mentor
- Take a career exploration course
- Attend career exploration program/workshop
- Do some career testing/assessment
- Develop strong study skills and habits
- Get involved on campus, start building the resume
- Meet with a career advisor

### SOPHOMORE (30-59 credits)

- Learn how to write a resume
- Develop a career plan
- Learn about specific occupations
- Participate in career education programs
- Maintain good grades, get assistance if necessary

## ENGAGE

### JUNIOR (60-89 credits)

- Take a service-learning class
- Engage in undergraduate research
- Secure an internship or job related to major
- Participate in job shadowing, employer visits and volunteer experiences related to career interests
- Connect with a professional mentor
- Participate in study abroad
- Become a leader in a student or community organization
- Schedule a mock interview, update your resume
- Attend a professional conference
- Re-evaluate career plan, make changes as needed
- Learn about and interviewing and professionalism

## ELEVATE

### SENIOR (90-120 credits)

- Narrow down career options
- Update resume and cover letter
- If graduate school is next, prepare applications
- Begin job search and apply for positions
- Network with prospective employers