



COLLEGE OF LETTERS, ARTS AND SCIENCES

METROPOLITAN STATE UNIVERSITYSM
OF DENVER

Take Note

Professional Academic Advisor:

01

Faculty Advisor:

02

Date/Time/Appointment Location:

03

Phone:

Email:

04

**I need to check back in with my
advisor by (date):**

**I need to check back in with my
advisor after I (task):**

Meeting Notes :