

Student Name: \_\_\_\_\_ 900#: \_\_\_\_\_

Semester: \_\_\_\_\_ Year: \_\_\_\_\_

I agree to the split work assignment for the above named student. I further agree to monitor the hours for this student with other affected department supervisors and to comply with the MSU Denver Student Employment Policy pertaining to maximum allowed hours. Student employees are allowed to work up **30 hours a week total**, regardless of the number of jobs that the student has. (International Students can work a maximum of 20 hours while classes are in session.) Also, if a student should run out of work-study funding for a semester, the departments must communicate with each other and Financial Aid as to how each should be billed.

1. \_\_\_\_\_  
Department Name Supervisor Name Phone Number  
\_\_\_\_\_  
Supervisor Signature Date

Number of hours student will work in department per week: \_\_\_\_\_

2. \_\_\_\_\_  
Department Name Supervisor Name Phone Number  
\_\_\_\_\_  
Supervisor Signature Date

Number of hours student will work in department per week: \_\_\_\_\_

3. \_\_\_\_\_  
Department Name Supervisor Name Phone Number  
\_\_\_\_\_  
Supervisor Signature Date

Number of hours student will work in department per week: \_\_\_\_\_

**Total Hours :** \_\_\_\_\_