

METROPOLITAN STATE UNIVERSITY OF DENVER

Office of Human Resources
PO Box 173362, CB 47
Denver, Colorado 80217-3362
Phone: 303-615-0999



First and Last Workday for Work Study
Fall Semester – August 16, 2023 – December 15, 2023

**SEMI-MONTHLY PAYROLL SCHEDULE
FOR FALL 2023**

This schedule covers ALL employees who are on the Semi-monthly payroll.

<u>SM</u>	<u>PAYROLL PERIODS</u>	<u>TIMESHEETS DUE</u> DEADLINE: 11:59 PM	<u>APPROVALS DUE</u> DEADLINE: 11:59 PM	<u>PAYDAYS</u>
17	August 16 - 31, 2023	September 1, 2023	September 5, 2023	September 15, 2023
18	September 1 - 15, 2023	September 18, 2023	September 19, 2023	September 29, 2023
19	September 16 - 30, 2023	October 2, 2023	October 3, 2023	October 16, 2023
20	October 1 - 15, 2023	October 16, 2023	October 17, 2023	October 31, 2023
21	October 16 - 31, 2023	November 1, 2023	November 2, 2023	November 15, 2023
22	November 1 - 15, 2023	November 16, 2023	November 17, 2023	November 30, 2023
23	November 16 - 30, 2023	December 1, 2023	December 4, 2023	December 15, 2023
24	December 1 - 15, 2023	December 18, 2023	December 19, 2023	December 29, 2023

❖❖FALL SEMESTER ENDS DECEMBER 15, 2023❖❖

Work-study students may begin to earn their SPRING 2024 award on December 16, 2023

PAYCHECK PICK-UP: Cashier’s Office – Student Success Building- Room 150. Please bring a photo ID.
Additional information on student employment can be found at [Student Employment Portal](#)