

Child Welfare Scholars Application Checklist

1. New Applicants: Watch the Colorado Realistic Social Caseworker Job Preview video *before* beginning your application: <https://www.youtube.com/watch?v=YWYG-Yj9dhE>
2. Complete the [online application](#) and essay questions and submit all required documents with your application.
****We recommend that you draft your essay responses in a Word document and copy and paste them into the online application. All essay boxes have word limits so be sure to use word count and spell check!*****
3. Required documents:
 - **Cover letter:** Provide a one-page cover letter that includes a brief statement of the reason for your interest in the Child Welfare Scholars program, a brief summary of the experiences and strengths you would bring to child welfare, and a brief statement of anything special you would like the committee to consider.
 - **Resume:** Provide a 1-2 page updated resumé, including educational and work/volunteer experience.
 - **Letters of Reference:** All letters of reference must be submitted via this online form: https://msudenver.qualtrics.com/jfe/form/SV_71dY5gylltkxu5g. Please share this link with your reference(s) and ask that they submit by the applicable due date.
 - **First time applicants:** Two letters of reference are required and should come from someone who is acquainted with your writing skills, personal qualities and your professional goals. If applicable, they should also be knowledgeable about child welfare.
 - **Returning Scholars:** One reference letter is required and should come from your current field instructor or internship coordinator.
 - **County employees:** One letter of recommendation **MUST** be from your current child welfare supervisor.
 - **FERPA form:** This form is university-specific. You will find a FERPA form for each social work program on the [application website](#). If you have not determined which social work program you will be attending, please include a FERPA form for each university you have applied to.



Colorado Child Welfare
Scholars Consortium

