

Faculty Tested Experience Documentation Form

Section I: Faculty Information

Name:

900#:

Department:

Section II: Academic credentials

Please answer the following questions:

1. Does the faculty member possess a terminal degree in the discipline in which they are hired to teach? Yes No

If "Yes", please proceed to Section IV, sign and submit this form to your Dean.

2. Has the faculty member accrued at least 18 credit hours of graduate coursework in the discipline in which they are hired to teach? Yes No

3. Is the faculty member's highest academic degree at least one degree above the degree granted by the program in which they are teaching (e.g., if hired to teach in a program that grants a baccalaureate degree, does the faculty member have at least a Masters' degree)?

Yes No

Section III: Tested experience

If your answer to either 2 or 3 above was "no", please list the experiences of the candidate that qualify them to teach in the program for which they are being hired. For each item listed as tested experience, please attach documentation verifying that experience.

1.

2.

3.

4.

Section IV: Signatures

Department Chair/Director

Date

Dean

Date