



Center for Individualized Learning ***Metro Meritus Program – Stakeholder Information***

- ❖ Academic Departments
 - Participants are not permitted to check out equipment of any kind.
 - Participants are not permitted to attend field trips.
 - Class sessions and handouts, etc. should be made accessible to participants as is appropriate within the context of the ADA.
 - **The chair of the department should review requests for access to restricted labs/equipment. Department chairs are responsible for ensuring liability risks are addressed regarding special access.**
- ❖ Access Center
 - Participants can use the campus Accessibility Van. They need to present their Metro Meritus identification document to the Center prior to using the van.
 - Participants are appropriately accommodated within the context of the ADA for classroom support.
 - Participants are not accommodated for longer test taking times as Metro Meritus participants do not take tests.
- ❖ Auraria Higher Education Center (AHEC)
 - ID Station in the Tivoli – Participants do not receive an official university identification card or an RTD bus pass. Refer participants to the Metro Meritus Program Manager at 303-615-0525.
 - Parking – Metro Meritus participants can purchase parking passes as long as they provide their MSU Denver identification number (aka 900# number).
- ❖ Auraria Library
 - Participants have access to journal articles. If participants experience difficulty accessing library resources, have them contact the MSU Denver IT department at 303-352-7548.
- ❖ Campus Recreation
 - Use of the recreation facilities is limited to class time.
 - Participants wishing to use the facilities outside of class time **will be charged a fee by Campus Recreation.**
- ❖ Educational Technology
 - Participants are informed that they will have access to Canvas 48 hours after they submit their enrollment form to the Center for Individualized Learning, Admn. 360.
 - Participants appear on the professor's Canvas list; however, professors do not receive a roster of Metro Meritus participants.
- ❖ Information Technology
 - Participants are not allowed to check out equipment, including laptops.
 - Participants are informed that they will have access to email 48 hours after they submit their enrollment form to the Center for Individualized Learning, Admn. 360.
 - New participants request their user name and initial password from IT.
 - Participants can request password resets.
- ❖ Student Engagement and Wellness
 - Metro Meritus participants are held to the same code of conduct as regular paying participants of the university (<http://catalog.msudenver.edu/content.php?catoid=28&navoid=1750>).
- ❖ Writing Center
 - Participants are allowed to make appointments with the Writing Center.