

## **Center for Individualized Learning**

Metro Meritus Program - Faculty Information

- Metro Meritus is a Metropolitan State University of Denver audit program for senior citizens who are 60 years of age or older. In order to attend classes, the participant's 60<sup>th</sup> birthday must occur before the beginning of a semester. Example: A participant's 60<sup>th</sup> birthday occurs in September, but classes started at the end of August; the participant cannot attend until the following spring.
- Attendance by Metro Meritus participants in course(s) is at the discretion of the faculty member. Classes with significant fees attached, non-credit, correspondence, art studio, private music instruction, and self-paced courses are excluded from the Metro Meritus program. Courses requiring a laboratory, or the use of specialized equipment, or field trips are excluded from the program as are master's level courses. Admission to any course is subject to review by the department chair.
- Empty seats must exist in the class in order for you to allow participants to attend. Do not sign the participant's enrollment form prior to the first day a class meets.
- Since the program is audit only, you are not required to grade (and you are encouraged **NOT** to grade) a Metro Meritus participant's homework, papers, or tests.
- Metro Meritus participants will never appear on your class roster; however, they will appear in Canvas. If you are unsure of a participant's enrollment in your course(s), please contact **Susan Heath, Program Manager, at 303-615-0525 or email** <u>metromeritus@msudenver.edu</u>.
- Participants are allowed to enroll for classes through census date each semester. The exception to the rule is enrollment for late start classes, which can occur throughout the semester. Enrollment occurs through the Center for Individualized Learning (303-615-0525) and **NOT** through the registrar's office.
- Metro Meritus participants are held to the same code of conduct as regular paying students of the university (<u>http://catalog.msudenver.edu/content.php?catoid=28&navoid=1750).</u>
- Participants typically have access to Canvas and email approximately 48 hours after they submit their enrollment form to the Center for Individualized Learning.