**Advisor Toolkit (this page will eventually be back on line after migration)**

**Resources for academic advisors, program coordinators and faculty members about Classroom to Career Hub.**

To help advisors, coordinators, faculty and mentors respond to career development questions, here are some resources to guide your conversations with students about their majors, careers, job search strategies, and referring students to our office. C2 Hub staff can present on a wide range of topics to classes and campus groups.[**Request a presentation**](https://msudenver.qualtrics.com/jfe/form/SV_5BZAAHuLDgKI9ZX) or a class visit from the Peer Mentor Program.

**[Majors and Careers Page – page underconstruction](https://msudenver.edu/career/majorsandcareers/" \t "_blank)**

**[This page gets students started exploring the many career options for their major, as well as quick data about the occupations listed.](https://msudenver.edu/career/majorsandcareers/" \t "_blank)**

**[Vault.com](https://access.vault.com/" \t "_blank)**

**[Vault.com provides in-depth intelligence on what it's really like to work in an industry, company or profession—and how to position yourself to land that job. Research a company, school or industry, get the inside scoop on what it’s really like, and find the career advice you need to launch your career.](https://access.vault.com/" \t "_blank)**

**[O\*NET](https://www.onetonline.org/" \t "_blank)**

**[O\*NET provides detailed and authoritative job descriptions along with wage and growth data with break-downs by state. Students can connect to occupations using knowledge, skills, abilities, military occupational codes, interests and values assessments within the site.](https://www.onetonline.org/" \t "_blank)**

**[My Colorado Journey](https://www.mycoloradojourney.com/" \t "_blank)**

**[Free site helping students plan college and careers. Links to ONET free interest assessment. Student create a free account.](https://www.mycoloradojourney.com/" \t "_blank)**

**Classroom to Career Hub helps students to**

* [**Explore majors and careers**](https://temp.msudenver.edu/career/forfacultystaff/advisortoolkit/#expl)
* Engage in gaining [**Experience**](https://temp.msudenver.edu/career/forfacultystaff/advisortoolkit/#exp)
* [**Elevate a successful job search**](https://temp.msudenver.edu/career/forfacultystaff/advisortoolkit/#exec)

**Students EXPLORE** who they are and how that impacts their career choices.

**Career Advising**

Students can schedule individual appointments with professional career advisors to talk about majors and career paths to help them meet their goals.  For students living out of the front-range area and taking online courses, we can meet with students via phone or virtual options. Students can request an appointment on Career Link.

**Career Assessments** Career services provides counseling techniques and assessments (**Myers-Briggs Type Indicator®, Strong Interest Inventory®CliftonStrength**) for students exploring majors and career paths.

**ENGAGE IN GAINING EXPERIENCE**

C2 Hub helps students find part-time jobs, internships, volunteer experience and campus activities to build skills beyond the classroom. Students can practice expressing their skills knowledge and experience through practice interviews, resume creation and LinkedIn page development. Appointments are available.

Staff can help students with applications for internship credit. Email C2Hub[**@msudenver.edu**](mailto:internships@msudenver.edu)

Dr. McKinney works with faculty and classes to help student engage in service learning. Email [**servicelearning@msudenver.edu**](mailto:servicelearning@msudenver.edu)

**ELEVATE a successful job search or graduate school application**

Career Link connects students and employers.  Students can log in through [**Student Hub**](https://msudenver.edu/studenthub/) to load a resume, sign up for career fairs, panels and events, look for employers and jobs and report job offers.

[**MSU Denver Job Search Resources**](https://msudenver.sharepoint.com/sites/JobSearchMeetUp?Mode=Edit) Provides helpful tips on all aspects of job hunting: employer research, resumes, cover letters, networking, LinkedIn profiles, interviewing, salary negotiation and information for diverse populations.

[**Job Fairs and Hiring Events**](https://www.msudenver.edu/c2hub/events/) Students can find events on JobLink and on our Events page.

[**MSU Denver Alumni Advior Network**](http://msudenver.firsthand.co/) connects students to alumni for consultation on professions and networking.

**Mock Interviews -**by appointment

**Grad school application and essay review -**by appointment