

**METROPOLITAN STATE UNIVERSITY of DENVER**  
**PRESIDENT and BOARD OF TRUSTEES RETREAT**

Monday, July 24, 2017

8:30 a.m. – 9:00 a.m., Breakfast

9:00 a.m. – 9:15 a.m., Special Board Meeting

9:15 a.m. – 7:30 p.m. Retreat

Private Residence

**8:30 a.m. – 9:00 a.m. Breakfast**

**9:00 a.m. – 9:15 a.m. Special Board Meeting**

**I. Action Item:**

**A. Nomination and Election of Interim Board Secretary**

**9:15 a.m. – 7:30 p.m. Retreat Discussion Items and Schedule (No action will be taken on any item):**

9:15 a.m. The MSU Denver Trajectory: Key Insights from President Davidson's Listening Tour

11:00 a.m. Morning break

11:30 a.m. Preview September Board of Trustees Retreat Themes

12:30 p.m. Lunch

1:30 p.m. President and Board Partnership: Mutual Expectations for Leadership, Communication, and Coordination

3:00 p.m. Afternoon break

3:30 p.m. President and Board Partnership: Mutual Expectations for Leadership, Communication, and Coordination continues

4:30 p.m. Next Steps

5:30 p.m. Reception

6:00 p.m. Dinner

**7:30 p.m. Retreat adjourns**

**AGENDA ITEM:**    **Nomination and Election of Interim Board Secretary**

**BACKGROUND:**    Pursuant to Article III of the Bylaws of the Board of Trustees, officers of the Board include the Chair, Vice Chair, Treasurer, and Secretary. Such officers shall be elected by a majority of a duly constituted quorum of the Board.

The Secretary shall not be a member of the Board. The Secretary shall make certifications on behalf of the Board and perform such other duties as are normally performed by the Secretary of a public entity, and those which may be assigned by the Board. The Secretary shall cause all notices to be sent that may be required by these Bylaws and the law. The Secretary shall also cause a record to be kept and maintained of all actions, proceedings, and policies of the Board.

**RECOMMENDATION:**

Nominations shall be accepted from the floor and a vote of the Trustees shall be held to elect the Interim Board Secretary.