



Graduate Council
Metropolitan State University of Denver
January 26, 2017 at 11:00 am in SSB 330C
AGENDA and MINUTES

Attendees: Cindy Lindquist, Kim Bernie, Nicole Vowles, Chad Harris, Amy Middleton, Adrienne Perucca, Letitia Pleis, Chitti Govindarajulu, Linda Lang-Peralta, Joanne Bailey, Kim Starr, Cipriana Patterson, Paula Martinez, Cindy Busch, Deborah Horan

I. APPROVAL OF MINUTES: minutes approved

II. ANNOUNCEMENTS

III. OLD BUSINESS

A. Next steps for graduate proposals: one page summary was sent to the Provost. Next step is to meet with the Planning Committee—meeting will take place on Monday, January 30.

B. Status of the Graduate Director hire: Graduate Director is going to start on April 3rd.

IV. NEW BUSINESS

A. Admissions requirement changes to the MAT program (see attached)

- a. Students no longer have to be finger-printed; they now sign a Criminal History Form.
- b. Letters of recommendation from prior professors is no longer necessary for applicants.
- c. If a candidate has a GPA lower than a 3.0 then the GRE will be required and examined.

i. Graduate Council approves these changes

B. Intent to enroll process for graduate students and priority registration

- Amy Middleton and Adrienne Perucca
 - Priority registration: currently all graduate students register at the same time and are competing with each other. This creates problems with Access students, Veteran students, etc. This will also create more problems as programs continue to grow. Can graduate students receive priority registration? **Technical issue and we will need to contact IT and Ellucian to proceed. **Graduate Council recommends priority registration be given to graduate students.**
 - Remove Intent to Enroll fee: prevents registration, stumbling block for students who defer entry, admissions does not have ability to manipulate this hold. **Graduate Council recommends that we remove the Intent to Enroll fee for all graduate programs.**

B. Streamlining the Graduate Curriculum review process

- a. Remove “Provost or designee” and add “also require Provost or designee approval” under 4.1.3
- b. Perhaps add another sentence that talks about the review process for cross-department programs or make “committee, chair and designee” plural.
 - i. **Graduate Council approves these changes assuming the wording is changed in the Graduate Curriculum Manual.**

D. Graduate revenue sharing document

- a. Allows flexibility and is re-reviewed every 5 years. Graduate Council should read the document and express and questions or concerns.

E. Guidelines for incoming Graduate Director

- a. Committee would like to see the job description to see if we have any questions once the Graduate Director starts.

F. Other