

**METROPOLITAN STATE COLLEGE *of* DENVER**  
**BOARD OF TRUSTEES Annual Business Meeting**  
**Wednesday, June 1, 2011**  
**Board Minutes**

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**CALL TO ORDER**

The Board of Trustees meeting was **called to order** at 8:51 a.m. by Trustee Cohen, Chair. He was joined by Vice Chair Michelle Lucero, Trustee Bookhardt, Trustee Hanzlik, Trustee Carroll, Trustee Harris, Trustee Garcia Berry, Faculty Trustee Nees, Student Trustee Cammack, and Alumni Representative Peterson. President Jordan and Board Secretary Loretta P. Martinez were also in attendance, along with various faculty, administrators and staff.

**CONSENT AGENDA**

Trustee Robinson moved, with a second by Trustee Harris and the motion was **unanimously approved** by the board, thereby approving the consent agenda, including the minutes of the May 4, 2011 Board Meeting and May 4, 2011 Board Work Session Meeting.

Chairman Cohen then acknowledged the outgoing Faculty Trustee, Dr. Hal Nees, and the outgoing Student Trustee, Ms. Kat Cammack. Each Trustee provided parting comments and Dr. Nees and Ms. Cammack thanked the Board and shared memories of their time as a trustee. Plaques were given to both Dr. Nees and Ms. Cammack as a small token of appreciation for their dedication and service.

At this time Trustee Cammack gave special recognition awards to each trustee on behalf of SGA.

Chairman Cohen then moved on to the report section of the meeting.

**REPORTS**

**Chair's Report:** Chairman Robert Cohen

Chairman Cohen reminded the Trustees that tonight is the Leadership Circle event at the CVA. This is an occasion to honor outgoing board members of all three boards. Special recognitions will pay tribute to Adele Phelan and Antonio Esquibel. This is the designated formal occasion to honor our colleagues: Larry Strutton, a long-time foundation board member and former chair will receive the Inspiration and Action Award, to be presented by Leo Kiely and Charlie Gallagher. Chairman Cohen encouraged all Trustees to attend.

**President's Report:** Dr. Jordan's advised that his written report was in the Board materials, and he provided the following updates to the Board:

- Acknowledgement of Dr. John Cochran who is retiring as Dean of the School of Business. Dr. Cochran received his undergraduate degree at Metropolitan State, spent his career here and provided tremendous leadership to the college. Sincere appreciation and best wishes are sent out to Dr. Cochran.
- Dr. Ann Murphy was approved as the new Dean of School of Business in today's consent agenda. She has served as Associate Dean and has done an excellent job.

- Reminder to the Board about the Vision Conference in August, which is part of the state planning process. Hope we can have great attendance from the Board.
- Graduation was a tremendous occasion and there were over 13,000 people in attendance in 39 degree weather.
- TABOR litigation- this most recent case fundamentally challenges the question of whether we have a republican form of government in the State of Colorado.

Dr. Jordan then presented data and statistics to the Trustees regarding the approval of the 2011-2012 budget and an increase in tuition rates. The full recording of this discussion can be accessed at [www.mscd.edu/trustees/meetings/6-1-11](http://www.mscd.edu/trustees/meetings/6-1-11).

**Legislative Report:** A written report by Capstone Group, LLC was included in the Board materials.

**AHEC Board Report:** Trustee Maria Garcia Berry reported that the Budget for AHEC was approved along with the ground lease.

**Foundation Report:** Trustee Bill Hanzlik provided the following Foundation highlights: The Foundation's Executive Committee met on May 10. Main points from that meeting:

- Center for Innovation Franchise Ownership Program—there was an update of this program, and the review of a Memorandum of Understanding between the Foundation and the College. The MOU sets forth policies and procedures that contribute to the coordination of activities, and defines expectations, responsibilities, commitments and relationships relating to this program. The MOU is being presented for approval this morning.
- Staff is striving to balance a projected \$6,000 budget deficit by year end. The shortage is primarily due to a decline in investment income this past year.
- June 21<sup>st</sup> is the Foundation's board retreat and annual meeting as an FYI.
- Reminder to the Trustees that have not made their annual gift to the College, please do so as the fiscal year end is fast approaching at the end of this month. Goal is to have 100% Trustee participation again.

The Foundation has four incoming board members: They are:

- David Fine, former City Attorney who recently joined the firm of McKenna Long & Aldridge LLP
- Jim Mulligan, a Partner with the Firm of Snell and Wilmer (is daughter is a Metro State alumna)
- Phil Rivard, a Metro State Alum and Regional President for Waste Connections
- Tom Romer, a partner at Brownstein Hyatt Farber and Schrek

Vice President Besnette Hauser announced a few staff promotions and changes last week in light of Cherrelyn Napue's departure. Effective today, they are: Steve DeVisser will be the Chief Finance and Operations Officer for the Foundation. Greg Giessler will assume the title of Assistant Vice President for Development. Mark Jastroff and Alumni Relations will report directly to the Vice President.

**Finance Committee Report:** Trustee Ellen Robinson provided the following Finance Committee highlights:

- The new Dashboard Presentation needs more input and will hopefully be on the strategic plan agenda to ensure the measurements are accurate.
  - The most recent retention numbers are very positive.
  - The graduation numbers are interesting and something this Dashboard will highlight for the Board and be vigilant about.
  - This Dashboard is both very revealing and very useful.

Trustee Robinson also requested that everyone take a look at the graduate program budgets and what's going on there and the slow but steady growth.

**Academic and Student Affairs Committee Report:** Trustee Michelle Lucero provided the following highlights from the committee meeting:

- Recent meeting was very productive.
- An action will be presented today on revisions to the Handbook – a lot of time and energy went into these changes.
- The plus/minus grading policy has been finalized and is presented in the Board materials as an Information Item.
- Committee charge was reviewed and revised.
- The Committee took a look at the work done compared to the Board Bylaws and discussed structural changes.

**Strategic Name Initiative Committee Report:** Trustee Terrance Carroll reported that this committee had its kickoff meeting this morning prior to the Board meeting. Direction was given regarding next steps, due diligence, marketing, legal perspective, public awareness campaign. Reviewed the calendar for the next meetings and we are moving forward with a sense of urgency.

**Student Government Report:** Prior to Ms. O'Brien beginning, Chairman Cohen thanked her for her service to the Board, and acknowledged how effective it was to have her and the Student Trustee work so closely and well together. He congratulated them both.

Ms. O'Brien introduced the new Student Government President, Jesse Altum. She recognized the positive experience she has had being a part of SGA, and thanked Student Trustee Kat Cammack for her assistance throughout the year. She advised the Board of the new senators who will be taking office, and thanked everyone again.

**Faculty Senate Report: Dr. Kamran Sahami – No Report**

**Council of Chairs Report: Greg Watts – No Report**

**Alumni Report:** Alumni Representative Eric Petersen advised the Board that:

- The Alumni Association welcomed 1,627 new members this month, which put them over the 70,000 mark for graduate alumni.

- Ms. Lindsay Day is the new Assistant Director for Alumni Services and we welcome her aboard.

**Action Items:**

**A. Nomination and Election of Board Officers:**

After discussion and comments regarding this action item, Trustee Hanzlik moved for approval of Action Item A and Trustee Robinson seconded the motion - the item was **approved unanimously**.

**B. Suspension of the Bylaws and Bylaws Change regarding Scheduling of Board Meetings:**

After discussion and comments regarding this action item, Trustee Bookhardt moved for approval of Action Item B and Trustee Garcia Berry seconded the motion - the item was **approved unanimously**.

**C. Approval of 2011-2012 Board Meeting Schedule:**

After discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item C and Trustee Lucero seconded the motion - the item was **approved unanimously**.

**D. Adoption of Proposed FY 2011-2012 Student Charges:**

After a presentation, discussion and comments regarding this action item, Trustee Robinson moved for approval of Action Item D and Trustee Lucero seconded the motion - the item was **approved unanimously**.

**E. Adoption of FY 2011-2012 Budget:**

After a presentation, discussion and comments regarding this action item, Trustee Bookhardt moved for approval of Action Item E and Trustee Hanzlik seconded the motion - the item was **approved unanimously**.

**F. Franchise Investment Trust Program (Center for Innovation):**

After a presentation, discussion and comments regarding this action item, Trustee Hanzlik moved for approval of Action Item E and Trustee Garcia Berry seconded the motion - the item was **approved unanimously**.

**G. Handbook Revisions:**

The following Handbook Revisions were **approved unanimously**

- Faculty Evaluation Revision – (Trustee Lucero moved with a second by Trustee Harris)
- Full-time Non-Tenure Line Faculty Revisions – (Trustee Lucero moved with a second by Trustee Harris)
- Appendix A Revision-Theatre – (Trustee Carroll moved with a second by Trustee Harris)
- Appendix A Revision-Art – (Trustee Robinson moved with a second by Trustee Bookhardt)

Chairman Cohen asked the Board to take note of two information items in their materials, the Plus/Minus Grading from Academic and Student Affairs Committee and the Office of Human Resources report of personnel actions for the Board's information which have occurred since the last meeting on May 4, 2011. He then asked if there was any **Public Comment**, and as there was none, he asked for a motion to adjourn.

**ADJOURNMENT**

After a motion by Trustee Hanzlik and a second by Student Trustee Cammack, the Board Chair officially **adjourned** the meeting at 11:22 a.m.