



Metropolitan State University of Denver Foundation, Inc.
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 Denver, CO 80217-3362
 (303) 615-0065
 msudenver.edu/giving

GIFT-IN-KIND FORM

DONOR INFORMATION:

Name _____ Date _____
 Address _____ Phone _____
 _____ E-mail _____
 City _____ State _____ Zip _____

DESCRIPTION OF DONATED ITEMS (attach separate sheet, if necessary): _____

For financial accounting purposes, what is the estimated fair value of the item(s)? \$ _____

(If estimated fair value is greater than \$10,000, provide copy of this form to University Accounting Services)

Method used to determine value (e.g., appraisal, quoted price of identical asset). Please attach documentation, calculations & assumptions used; and ownership transfer documents, if applicable. _____

Are costs associated with accepting this gift (e.g., transportation, installation, reconfiguration or ongoing ownership/operation/maintenance costs) included in an existing budget or have other funding sources been identified to pay them? Yes _____ No _____

The Foundation merely acknowledges the receipt of the item and does not establish or report an estimated valuation for the donor's tax purposes. Donors should refer to IRS Publication 526, *Charitable Contributions*. In certain cases, the IRS may require a qualified appraisal and preparation of Form 8283, *Noncash Charitable Contributions*. Appraisal of a gift to the Foundation for tax purposes is the responsibility of the donor. Donors are encouraged to consult their tax advisor for further guidance.

Donor's signature below indicates her/his/its desire and intent to donate the item(s) described above:

Signature: _____ Printed/typed name: _____

Signatures of individuals authorized to accept this gift on behalf of the Foundation and University (e.g., president, vice president, dean):

For **University**:

Signature: _____ Printed/typed name & title: _____

For **Foundation**:

Signature: _____ Printed/typed name & title: _____