



Graduate Council
Metropolitan State University of Denver
February 23, 2017 at 11:00 AM in SSB 330C
AGENDA

Attendees: Cindy Linquist, Kim Bernie, Deborah Horan, Jinous Lari, Cipriana Patterson, Letitia Pleis, Paula Martinez, Chad Harris, Jim Tisdale, Elizabeth Ribble, Linda Lang-Peralta, Joanne Bailey

I. APPROVAL OF MINUTES : minutes approved

II. ANNOUNCEMENTS

- A. Phase 0 due April 1, 2017

III. OLD BUSINESS

- A. 1-30-17 Graduate Council Planning committee met and reviewed the Council's recommendations on the 4 proposed programs and 1 cluster of classes
 - a. It will be their decision to move things on.
- B. 2-3-17 Vote to amend the Graduate Program Approval Process document to move BOT approval from Phase III to the end of Phase I approved by email vote with 11 affirmative votes and 0 no votes (Amended document attached)
- C. Decision to drop the \$100 Intent to Enroll fee was approved by Vicki Golich and Sandra Haynes and discontinued as of 1-26-17
- D. Job description of the Director of Graduate studies was sent to the Council on 1-26-17

IV. NEW BUSINESS

- A. Elizabeth Ribble—Modify the rules for graduate level certificates
 - a. Currently no policy language regarding students earning graduate certificates
 - b. Academic Policies Committee crafted rules for certificates, but we need to create rules specifically for graduate certificates
 - c. Credit hour requirement needs to be changed—18 is too much for graduate programs. Change to “Complete a minimum of hours as required by the certificate program.”
 - d. GPA requirement needs to be changed to 3.0 or higher
 - e. Policies Committee meets next week and will send updated copy to Graduate Council to approve
- B. Committee updates and discussion of unfilled positions
 - a. Joanne will represent faculty senate
- C. Review of the website
 - a. Should “Belief Statement” be deleted? Ask new Graduate Director once they start
 - b. Break-even template needs to be added under “Policy Documents”
 - c. Add 2017 tab and check to see why December minutes are not updated
 - d. Members- Need to appoint a new College of Professional Studies representative—take Chad Harris off
 - e. Members- Update faculty senate to Joanne Bailey

- f. Members- Paula Martinez should be representative from Registrar's Office
- g. Members- Jim Tisdale should be representative from Enrollment Services
- h. Need Policy and Procedures Committee added: See website for membership list.
- i. Update Curriculum to: "Jo Bailey"
- j. Budget Committee needs to be added: See website for membership list
- k. Change Krista Fiedler to Krista Griffin
- l. Program Assessment Committee: remove Chad Harris

D. CBUS graduate program change of language to admission process

(See attachment): approved. College of Business will reach out to Erica Buckland to see if an addendum will be offered.

Catalog language - MBA Program Admission

Current:

Admission Criteria

Applicants who hold a bachelor's degree from a regionally accredited college or university in any discipline may apply. Admission to the program is based on evaluation of the following materials:

1. One of the following:
 - GMAT score
 - Approved professional exam/licensure
 - Earned graduate business degree from a regionally accredited college or university
 - Portfolio documenting at least eight years of significant business and management experience
2. Transcripts from all colleges and universities attended
3. Essay
4. Resume
5. Completed application form
6. Application fee

All admission decisions will be made by an MBA admissions committee. Most students are advised to gain two or more years of work experience before enrolling in the MBA program given that a key part of the experience comes from learning from and networking with fellow students.

Updated:

Admission Criteria

Applicants who hold a bachelor's degree from a regionally accredited college or university in any discipline may apply. Admission to the program is based on evaluation of the following materials:

1. One of the following:
 - GMAT score
 - Earned graduate degree from a regionally accredited college or university
 - Portfolio documenting at least five years of significant business and management experience
2. Transcripts from all colleges and universities attended
3. Essay
4. Resume
5. Completed application form
6. Application fee

All admission decisions will be made by an MBA admissions committee. Most students are advised to gain two or more years of work experience before enrolling in the MBA program given that a key part of the experience comes from learning from and networking with fellow students.