

**METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES**

Board Meeting Schedule

December 7-8, 2017

Thursday, December 7, 2017

Location: Student Success Building, Suite 440A (Trustees Boardroom)

Finance Committee: 8:00 a.m. – 10:00 a.m. (*breakfast available at 7:30 a.m.*)

Academic & Student Affairs Committee: 10:00 a.m. – 11:45 a.m. (*to-go lunch provided for Trustees*)

Friday, December 8, 2017

Location: P.E./Event Center Nest (1255 W. 10th Street, Room 220)

Executive Session: 7:30 a.m. – 8:30 a.m. (*breakfast available at 7:00 a.m.*)

Location: P.E./Event Center Lobby (1255 W. 10th Street, Room 103 - in front of the gym)

Public Meeting: 8:30 a.m. – 11:30 a.m.

Tour of P.E. Building and West Classroom: 11:30 a.m. – Noon

Lunch with Faculty: 12:15 p.m. – 1:30 p.m.

**METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES MEETING**

Friday, December 8, 2017

Executive Session: 7:30 a.m. – 8:30 a.m. (*P.E./Event Center Nest - Room 220*)

Business Meeting: 8:30 a.m. – 11:30 p.m. (*P.E./Event Center Lobby - Room 103*)

Trustee Tour of PE/Event Center: 11:30 a.m. – 12:00 p.m. (*P.E./Event Center*)

Trustee Lunch with Faculty: 12:15 p.m. – 1:30 p.m. (*P.E./Event Center Lobby - Room 103*)

Location: P.E./Event Center, 1255 W. 10th Street

I. CALL TO ORDER

II. EXECUTIVE SESSION:

Pursuant to Colorado Revised Statutes sections 24-6-402(3)(a)(II) and (III) and (3)(b)(I), the Board will convene in an executive session to confer with the Board's attorney for the purpose of receiving legal advice on specific legal questions and to discuss personnel matters.

III. CHAIR'S WELCOME & REPORT:

- A. New Board Staff Welcome
- B. Retreat Recap and Update
- C. Upcoming Events
 - i. Fall Commencement: December 15, 2017 – Denver Coliseum
 - ii. AGB National Conference on Trusteeship: April 22-24, 2017 – San Francisco, CA
 - iii. Governor Hosted Reception for Dr. Davidson: February 8, 2017

IV. CONSENT AGENDA:

- A. Approval of September 7, 2017 Special Board Meeting Minutes
- B. Approval of September 8, 2017 Special Board Meeting Minutes
- C. Office of Human Resources report of personnel actions which have occurred since the last Board Meeting on September 8, 2017

V. ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENT UPDATE:

- A. Election of Officers
- B. Committee Assignment Update

VI. PRESENTATIONS:

- A. Colorado's Higher Education Master Plan: *Kim Hunter Reed*
- B. Board Oversight of Educational Quality & Student Success
 - i. Aerobatics Flight Program/Precision Flight Team: *President Janine Davidson, Jeffrey Forrest and others*
- C. Athletics Update (Strategic Plan): *Anthony Grant*

VII. REPORTS & ACTION ITEMS:

- A. President's Report: *President Janine Davidson*
- B. State Legislative Report: *Christine Staberg, Capstone Group, LLC*
- C. Academic & Student Affairs Committee: *Trustee Elaine Berman*
 - i. Approval of Phase One Review Process for New Degree Programs
 - 1. Bachelor of Arts in Broadcast Journalism, College of Professional Studies

- 2. Bachelor of Arts in Dance, College of Professional Studies
- 3. Bachelor of Arts in History with Secondary Social Studies Licensure and a Culturally and Linguistically Diverse (CLD) Teaching Focus, College of Letters, Arts, and Sciences and School of Education
- ii. Approval of New Minor Programs
 - 1. Lifestyle Medicine, College of Professional Studies
 - 2. Sport Management, College of Professional Studies
- iii. Approval of New Certificate
 - 1. Unmanned Aerial Systems, College of Professional Studies Certificate
- iv. Approval to Discontinue Certificate/Concentration in College of Professional Studies
 - 1. Tourism Management Certificate
 - 2. Human Performance and Sport, K-12 Physical Education Concentration
- D. Finance Committee: *Trustee Wendy Dominguez*
 - i. External Audit for FY 2016 -17 & Financial Ratios
 - ii. HLC Bond refinancing and potential approval
- E. Foundation Report: *Trustee Jim Mulligan*
- F. Faculty Trustee Report: *Trustee Kenn Bisio*
- G. Student Trustee Report: *Trustee Lacy Hyde*
- H. Alumni Report: *Trustee Judy George*
- I. Faculty Senate Report: *Matt Makley, President*
- J. Student Government Report: *Josh Gardner, President*

VIII. INFORMATION ITEMS:

- A. Human Resources report of personnel actions which have occurred since the last meeting on September 8, 2017 for the Board of Trustees' information

IX. PUBLIC COMMENT

X. ADJOURNMENT

XI. TRUSTEES TOUR OF P.E. BUILDING & WEST CLASSROOM

XII. BoT/FACULTY LUNCH

**METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES SPECIAL BOARD MEETING
MINUTES**

Thursday, September 7, 2017

CALL TO ORDER:

The Special Board of Trustees Meeting was called to order at approximately 7:00 a.m. by Chairwoman Michelle Lucero. She was joined in-person by Vice Chair Jack Pogge, Trustee Terrance Carroll, Trustee Barb Grogan, Trustee Jeff Shoemaker, Trustee Wendy Dominguez, and Trustee Elaine Berman. Trustee Jim Mulligan joined via teleconference. Faculty Trustee Kenn Bisio, Alumni Representative Judy George, and Student Trustee Lacey Hyde were also in attendance, along with President and Interim Board Secretary Janine Davidson, Assistant Secretary Carrie Warren, and various senior staff and administrators. Other invited guests included Jacquelyn Rich Fredericks, Assistant Attorney General, Office of the Attorney General; Matthew Shechter, Partner, McNamara Roseman & Shechter LLP; and Kamran Sahami, MSU Denver faculty.

CHAIR'S WELCOME:

Chair Lucero welcomed the Board of Trustees and guests, and explained process for the morning session. First stating the Board will begin with oral arguments for the hearing appeal, in the matter of MSU Denver v. Kamran Sahami. Next, guests will be asked to leave the room and Trustees will be read into executive session for discussion and deliberation, then come back to the public session to convey a decision. Last, once the decision is conveyed, Trustees and specific invited guests will go back into executive session to discuss other items that do not relate to the appeal, before continuing with the special board meeting agenda.

Oral arguments commenced with the state presenting first on behalf of MSU Denver, represented by Ms. Jacquelyn Rich Fredericks. Opposing counsel representing Dr. Kamran Sahami followed, represented by Mr. Matthew Shechter.

EXECUTIVE SESSION:

Once oral arguments concluded, Chair Lucero requested a **motion to move** into executive session at approximately 7:45 a.m. The **motion was made** by Trustee Shoemaker, **second** by Trustee Carroll, and **unanimously approved**.

A motion was made to adjourn executive session briefly at 8:30 a.m., for a short break and to convey the hearing decision in public session. Once the hearing decision was made, executive session resumed briefly, with a final motion to adjourn at approximately 9:00 a.m.

ACTION ITEM:

MSU Denver v. Kamran Sahami Appeal. Vice Chair Pogge **moved for approval** to enforce the previous discipline imposed by former President Stephen Jordan with a modification that Dr. Sahami be required to complete an anti-bullying course as determined by MSU Denver, with

course completion verification. The motion was **second** by Trustee Jeff Shoemaker. A roll call vote was taken, as follows:

Trustee Dominguez: Yes.
Trustee Shoemaker: Yes.
Trustee Berman: Yes.
Trustee Pogge: Yes.
Trustee Grogan: Yes.
Trustee Carroll: Yes.
Trustee Mulligan: Yes.
Trustee Lucero: Yes.

The motion was **unanimously approved**. Chair Lucero explained the Board of Trustees did not take the decision lightly and conducted a thorough review prior to deliberation. Furthermore, stating the Board received and reviewed numerous items such as hearing transcripts, hearing exhibits, and response from Dr. Sahami. In closing, Chair Lucero conveyed the decision reached was in the best interest of MSU Denver and commensurate with the behavior at issue.

CONSENT AGENDA:

- A. May 5, 2017 Board of Trustees Meeting Minutes.**
- B. June 8, 2017 Special Board of Trustees Meeting Minutes.**
- C. July 24, 2017 Special Board of Trustees Meeting Minutes.**
- D. Office of Human Resources report of personnel actions which have occurred since the last Board Meeting on May 5, 2017.**

Chair Lucero welcomed attendees a second time and requested introductions for invited attendees and guests. Next, Trustee Carroll **moved for approval** of the Consent Agenda, with a **second** by Trustee Pogge. The motion was **unanimously approved**.

ACTION ITEMS continued:

- A. Fiscal Year 2017-18 Budget Revision.** VP Steve Kreidler and AVP George Middlemist presented the phase II base budget. In May, the Board of Trustees approved phase I of the initial base budget that included an increase of \$2,912,492 in mandatory costs. This amount included a tuition increase of 6.5% for undergraduate resident students. Due to MSU Denver's diligent efforts, the University is experiencing increased enrollment for Fall 2017. As of August 28, 2017, it is anticipated that the resident undergraduate student enrollment will be .5% higher than last fall.

At phase II of the fiscal year 2017-18, a total of \$3,515,794 is available to allocate. Vice President Kreidler said that the Budget Task Force considered several factors before proposing allocations. VP Kreidler outlined the allocation for educational and general (E&G) revenue, that was approved for phase I and proposed for phase II.

Board of Trustees discussion resulted from the overview. As questions rose about compensation and cost of living increases, Chair Lucero added that MSU Denver is planning

to take a wholistic view of compensation, to ensure compensation is appropriately aligned with the goals and objectives of the institution but also with the dramatic flux in cost of living increase in Denver. Furthermore, Chair Lucero explained that current compensation, because of cost of living increases, disincentives faculty.

Trustee Dominguez **moved for approval** of the Proposed Fiscal Year 2017-18 Budget Revision, with a **second** by Trustee Carroll. The motion was **unanimously approved**.

- B. Faculty Tenure Recommendation carry-in.** Trustee Dominguez **moved for approval** of the Faculty Tenure Recommendation, with a **second** by Trustee Carroll. The motion was **unanimously approved**.

INFORMATION ITEM (Requires no approval by the Board of Trustees):

Human Resources report of personnel actions which have occurred since the last meeting on May 5, 2017 for the Board of Trustees' information only.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

Chair Lucero asked for a motion to adjourn the Board of Trustees meeting. Trustee Shoemaker **moved to adjourn**, with **second** from Trustee Dominguez. The motion was **unanimously approved**. The special board meeting officially adjourned at approximately 9:45 a.m.

**METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES SPECIAL BOARD MEETING
MINUTES**

Friday, September 8, 2017

CALL TO ORDER:

The Special Board of Trustees Meeting was called to order at approximately 8:00 a.m. by Chairwoman Michelle Lucero. She was joined by Vice Chair Jack Pogge, Trustee Terrance Carroll, Trustee Barb Grogan, Trustee Jeff Shoemaker, Trustee Wendy Dominguez, and Trustee Elaine Berman. Faculty Trustee Kenn Bisio, Alumni Representative Judy George, and Student Trustee Lacey Hyde were also in attendance, along with President and Interim Board Secretary Janine Davidson, Assistant Secretary Carrie Warren, various Foundation Board Members, senior staff and administrators.

CHAIR'S WELCOME:

Chair Lucero welcomed attendees and explained the Board of Trustees is conducting a short special board meeting to declare a joint position statement on Deferred Action for Childhood Arrivals (DACA) for MSU Denver. She then invited President Davidson to provide an overview of the reasons behind the position statement.

ACTION ITEM:

A. Deferred Action for Childhood Arrivals (DACA) Position Statements.

President Davidson expressed concern for the recent news on the DACA program and explained MSU Denver is taking an active approach for advocacy, for affected students. The statement will be shared with lawmakers in D.C., local delegation, and community constituents. MSU Denver will also invite other institutions to join in the advocacy effort, by endorsing the position statement.

President Davidson further explained DACA renewal and eligibility criteria, and that MSU Denver is actively raising money to help cover the cost of renewal fees for eligible students. All information (E.g. donation link, FAQ, resource guide, and position statement) will be posted on MSU Denver's website.

Chair Lucero read two position statements prior to requesting a motion for approval: 1) MSU Denver's statement on DACA to Colorado Delegation, and 2) MSU Denver's statement to gubernatorial higher education board members.

Trustee Grogan **moved to approve** the DACA position statements, with a **second** by Trustee Berman. The motion was **unanimously approved**.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: The special board meeting adjourned at approximately 8:10 a.m.

AGENDA ITEM: **Office of Human Resources report of personnel actions for the Board's approval which have occurred since the last Board Meeting on Friday, September 8, 2017.**

BACKGROUND: Report includes appointments of non-temporary faculty and administrators which require Board approval.

RECOMMENDATION: The President recommends Board of Trustee approval of the following personnel actions.

APPOINTMENTS

Administrators

Maria Tuakoi, Staff Psychologist, Effective September 5, 2017.

Sonia Del Real, Administrative Assistant, Effective September 5, 2017.

Cassie Mullin, Office of Field Education Specialist, Effective September 5, 2017.

Sarah Buller, Process Transformation Specialist, Effective September 5, 2017.

Daniel Skkink-Johnson, Excel Pre-Collegiate Counselor, Effective September 5, 2017.

Roger Plank, Assistant Baseball Coach, Effective September 11, 2017.

Jeremy Bubb, Assistant Baseball Coach, Effective September 11, 2017.

Barrett Elkins, Head Men's and Women's Tennis Coach, Effective September 11, 2017.

Tennille Hamler, STEM Career Specialist, Effective September 18, 2017.

Velveta Howell, Interim Executive EO Director and Assistant to the President, Effective September 25, 2017.

Stef Ferguson, Head Women's Gold Coach, Effective September 27, 2017.

Dino Hernandez, VP University Advancement, Effective October 2, 2017.

Kim Barron, Director of Student Learning Outcomes and Assessment, Effective October 16, 2017.

Ariel Peele, Managing Editor/Assistant Director of Communications, Effective October 16, 2017.

Diane Yee, Director of Campus Recreation, Effective October 16, 2017.

Emily Dolezal, Academic Advisor, Effective October 16, 2017.

Tatiana Shibata, Early Childhood Literacy Coordinator, Effective October 16, 2017.

Kayla Duensing, Administrative Services Assistant, Effective October 27, 2017.

Ruby Matheny, Internship Development and Database Manager, Effective November 1, 2017.

Casey Monson, Helpdesk Specialist, Effective November 1, 2017.

Alejandra Myerston Castillo, ELS and Student Success Specialist, Effective November 1, 2017.

Ned Hoewisch, Data Analyst Assistant, Effective November 1, 2017.

Anjeli Dwyer, Academic Advisor, Effective November 6, 2017.

Michelle Ruiz, Academic Advisor and Retention Specialist, Effective November 20, 2017.

Todd Wolfe, Instructional Media Specialist, Effective November 20, 2017.

David Fine, General Counsel, Effective November 20, 2017.

Emalie Whan, Dean of Students Office Coordinator/Specialist, Effective December 1, 2017.

Melinda Olivarez, Executive Assistant, Effective December 1, 2017.

Paul Allison, Director ITS Application Services, Effective December 4, 2017.

Greg Singer, Academic Advisor and Retention Specialist, Effective December 11, 2017.

Kaitlin Pace, Office Manager, Effective December 4, 2017.

Aurora Melnyk, Grant Project Manager, Effective December 4, 2017.

Douglas Graves, Staff Psychologist, Effective December 11, 2017.

AGENDA ITEM: Nomination and Election of Board Officers

BACKGROUND: Pursuant to Article III of the Bylaws of the Board of Trustees, officers of the Board shall be elected at the annual meeting of the Board. All officers of the Board shall be elected by the vote of a majority of a duly constituted quorum of the Board.

RECOMMENDATION:

Nominations shall be accepted from the floor and a vote of the Trustees shall be held to elect the Board Chair and Vice Chair. The one-year term of office of the Chair and Vice Chair shall begin at the conclusion of the annual meeting. The current Secretary and Treasurer shall continue to serve in their respective offices at the pleasure of the Board.

**AGENDA ITEM: Approval of Phase One Review Process for New Degree Program:
Bachelor of Arts in Broadcast Journalism, College of Professional
Studies**

BACKGROUND:

The proposal recommends developing a Bachelor of Arts degree in Broadcast Journalism that would replace the current “Broadcasting Track” in the Bachelor of Arts degree in Communication Studies. This change is being made in response to the results of program review, industry demands, and the direction of the university’s chief academic officer. The catalog description for the program was submitted simultaneously with this proposal to ensure that it would appear in the 2018-19 university academic catalog. The proposal relies on existing courses. The necessary paper work for a prefix change for the 13 courses that would be moving from the Department of Communication Arts and Sciences to the Department of Journalism and Technical Communication as a part of this new degree has also been submitted to the curriculum process.

ANALYSIS:

The proposed Broadcast Journalism degree comes in part in response to the most recent Program Review documents and recommendations from the Communication Arts and Sciences, Journalism and Technical Communication external reviewers – all of whom recommended a stronger alignment of broadcasting and journalism. Following these recommendations, Provost Vicki Golich asked the Deans, Chairs and Faculty to develop an appropriate degree. An external Advisory group comprised of experts in the field of broadcasting – people working in the industry – convened in March and June of 2017. This group also recommended a stronger alignment between Broadcasting and Journalism. As a result, it was determined that the proposed degree would reside in the Department of Journalism and Technical Communication.

The Department of Journalism and Technical Communication has sufficient full-time and affiliate faculty with broadcast journalism experience to begin offering courses within the major starting in Fall 2018. In addition, the department received a new, tenure/tenure-track full-time position that it is currently seeking to fill with a broadcast journalism expert. The department has requested additional faculty positions to meet future demand as the program grows.

The proposed program’s course offerings are based on industry feedback, faculty expertise, collaborative work between two departments, and ACEJMC -- the Accrediting Council on Education in Journalism and Mass Communication -- guidelines. Currently the major would be approximately 45 hours with most of the hours (36) contained in the core and six hours of electives as detailed below.

Please note that the list of electives is rather extensive to reflect what is currently listed in the university catalog and what the advisory board recommended.

In addition to university General Studies requirements, the program consists of the following courses:

Core Courses:

CAS 2301, <i>Communication Theory</i>	3
COM 1010, <i>Critical Thinking Through 21st Century Media</i>	3
COM 2400, <i>Basic Video Editing</i>	3
COM 2420, <i>Basic Single Camera Production</i>	3

COM 3540, <i>Mobile and Social Media</i>	3
JRN 1100, <i>Journalism Fundamentals</i>	3
JRN 2100, <i>Reporting</i>	3
JRN 3300, <i>Multimedia Journalism I</i>	3
JRN 3410, <i>Writing for Broadcast Media</i>	3
JRN 3980, <i>Internship: Journalism</i>	3
JRN 4100, <i>Investigative Reporting</i>	3
JRN 4500, <i>Ethical and Legal Issues in Journalism (SE course)</i>	<u>3</u>
Subtotal	36
<u>Electives to total 9 hours *</u>	
CAS 2400, <i>Electronic Media and Society</i>	3
CAS 3400, <i>Media Industries</i>	3
CAS 3420, <i>Process and Effects of Mass Communication</i>	3
CAS 3445, <i>Producing Multi-Platform Content</i>	3
CAS 4120, <i>Freedom of Speech</i>	3
COM 1450, <i>Literacy and Communication Technologies</i>	3
COM 2430, <i>Introduction to Media Production</i>	3
COM 3400, <i>Intermediate Video Editing</i>	3
COM 3420, <i>Intermediate Single Camera Production</i>	3
COM 3460, <i>Audio Production for Broadcast</i>	3
COM 3461, <i>Producing the TV Newscast</i>	3
COM 3462, <i>Workshop in Radio Production</i>	3
COM 3580, <i>Making Media Social</i>	3
COM 4401, <i>Advanced Video Editing</i>	3
COM 4410, <i>The Denver Media Roadshow</i>	3
COM 4420, <i>Advanced Single Camera Production</i>	3
COM 4440, <i>Advanced Television Production</i>	3
COM 4470, <i>TV Criticism: Production and Content</i>	3
COM 4480, <i>Advanced Radio Production</i>	3
JRN 3400, <i>Short-Form Feature Writing</i>	3
JRN 3430, <i>Performance for Broadcast</i>	3
JRN 3440, <i>Television Production</i>	3
JRN 3450, <i>Sports Broadcasting: Techniques and Practices</i>	3
JRN 4300, <i>Multimedia Journalism II</i>	3
JRN 4400, <i>Long-Form Feature Writing</i>	3
JRN 4410, <i>Writing for Broadcast Journalism</i>	3
JRN 4420, <i>On-Air Broadcasting</i>	3
JRN 4430, <i>Electronic Media Management</i>	3
JRN 4890, <i>Social Documentary</i>	<u>1-4</u>
Subtotal	9
TOTAL	45

*Other CAS, COM or JRN courses may be included as electives. Please meet with an adviser to make these determinations.

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the Bachelor of Arts in Broadcast Journalism in the College of Professional Studies.

**AGENDA ITEM: Approval of Phase One Review Process for New Degree Program:
Bachelor of Arts in Dance, College of Professional Studies**

(Note: The Phase One was approved in ASA Senior Leadership, however, no base funding was approved)

BACKGROUND:

This program recommends developing a Bachelor of Arts degree in Dance. We recommend that the Individualized Degree Program (IDP Incubator) of Dance transition to a Major in Dance. Our student population has steadily grown since the Dance Major became an option as an IDP, and will continue to grow if the major is transformed into an official catalog major. The Dance Program's focus is a hands-on, experiential learning, which sets it apart from other dance majors. It is also central to the missions and objectives of the College of Professional Studies and the Department of Human Performance and Sport. Cleo Parker Robinson Dance has been instrumental in shaping the current Dance Program, serving as its partner, connecting it to the Denver community, giving it national recognition, and inspiring course and curricular choices through its artistic excellence and programming. Courses integral to the major are supported by Service Learning Department and our faculty just won an award for Exceptional Achievement in Community Engagement.

ANALYSIS:

The MSU Denver Dance Program is unique in its versatility and in its partnership with Cleo Parker Robinson Dance (CPRD). CPRD is recognized worldwide for their dynamic cross-cultural curriculum, community engagement, innovative choreography, and promotion of American dance heritage. In this exciting program, CPRD's mission includes a social transformation through dance and this converges with MSU Denver's academic rigor and focus on real world experience.

The dance curriculum includes coursework in modern, jazz, ballet, hip-hop, tap, world dance forms, world dance history and culture, community-based dance practices, somatics and anatomy, pedagogy, improvisation, choreography, contemporary dance and interdisciplinary performance, movement analysis, dance production, and arts administration. We aim to build upon the success of the individualized nature of the current Dance Program, allowing students to combine their interest in dance with other fields, taking classes in non-profit management, teaching, or arts administration, among others. The program will utilize service learning, field experience, and internship programs to enrich students' learning and to foster a connection between MSU Denver and its student body and the Denver community. We aim to prepare students for their future in dance and beyond, supporting their specific career and educational goals through concrete learning experiences and creative exploration. Students are required to pick an area of emphasis that lays the groundwork for their dance careers and are encouraged to combine courses from departments across the University to enhance this focused study. While students can create their own areas of emphasis, one of the four categories below are recommended:

Areas of Emphasis

- ***Social Transformation Through Dance/World Dance and Culture:*** This emphasis provides a space for critical inquiry into the many ways dance serves as a reflection of culture around the world. It is ideal for students looking to integrate dance into the

community and/or arts programming, as well as those interested in being dance scholars or critics.

- **Dance Pedagogy:** This emphasis is designed for students interested in directing, managing, or teaching in a dance studio, as well as those aiming to become dance educators in public schools and other settings. Coursework and field experiences associated with this concentration will explore an array of pedagogical concepts through readings, discussion, outreach experiences, student teaching, and research projects.
- **Dance Administration:** This emphasis is ideal for students who aim to work within the realms of dance administration, non-profit management, studio ownership, artist management, dance production, grant writing and fundraising. Students develop the skills necessary for the successful management of a variety of dance and arts organizations through both academic inquiry and hands-on experience.
- **Performance and/or Choreography**
 - **Dance:** Focusing on technique, athleticism, and artistry, students will cultivate skill and passion for contemporary performance and fusion practices. Coursework facilitates injury prevention through the kinesthetic experience of anatomy and alignment, promoting efficient and expressive movement. Through the CPRD partnership, students have the opportunity to study with a range of elite dance artists, connecting them to the professional dance world that they will navigate throughout their performance careers.
 - **Choreography:** Students will develop strong skills in the art and craft of choreography, gain confidence in composing dances, and explore movement as a vehicle of expression for thoughts, ideas, and emotions. They will be given consistent opportunities to share creative work in both formal and informal contexts. The program encourages interdisciplinary exploration and supports students in developing collaborative relationships with other artists, which greatly benefits their careers.

MSU Denver has sufficient faculty and instructional resources to “soft start” this new degree. In fact, fourteen courses have always been offered (Dance Minor, which has been in place since 1980s). Eighteen courses have already been developed and offered as omnibus courses. Three new courses are being added. The department can foresee the need to hire additional faculty and the need for additional space in Phase Two of the development of this program, but currently, no additional space, faculty or administrative staff is required.

In addition to university General Studies requirements, the program consists of the following courses.

Core Dance Courses

HPL 1210 Improvisation and Choreography	2
DNC 2905 Dance Repertory	2
DNC 2420 Skills & Methods of Tchng Improv. and Choreo	2
DNC 2440 Dance Production	3
DNC 3410 Skills & Methods of Tchng Dance	3
DNC 3910 World Dance History and Culture	3
DNC 3920 Dance Administration.....	3
DNC 3930 Choreography 2	3
DNC 3940 Exp Mov. Somatics & Injury Prevention for Dance	3

DNC 4910 Dance and Inter Perform in 20 th Cent & Beyond.....	3
DNC 4920 Community Based Dance and Social Change	3
Dance Technique(2 credits each).....	16
<i>Students choose from the below dance technique courses to attain 16 credits, according to level. At least 1 of these courses must be a World Dance Form (African, Ballet Folklorico, or Belly Dance).</i>	
HPL 1130, 2230, 3330, 4430 Ballet (Levels 1-4)	
HPL 1160, 2260, 3360, 4460 Jazz (Levels 1-4)	
HPL 1180, 2280, 3380, 4480 Modern (Levels 1-4)	
HPL 1001, HPL 2201 Hip Hop (Levels 1 & 2)	
HPL 1240, HPL 2240 Tap (Levels 1 & 2)	
HPL 1010 Belly Dance	
HPL 1020 Ballet Folklorico	
DNC 1120 African Dance and Drumming	
HPS 381Y African Drumming and Dance Ensemble (1 credit)	

Total Core Dance Major Credits: 46 credits

Major Electives

In consultation with an advisor, the 11 dance major elective credits can be fulfilled through Field Experiences (up to 12 credits), Internships, additional technique courses, repetitions of specific dance courses for credit, and/or through courses within other departments relevant to the student's area of emphasis.

DNC 3040 MSU Dance Ensemble	2
DNC 3390 Cleo Parker Robinson Int'l Summer Dance Institute	1-2
DNC 3900 Internship for Dance	3, 6, or 9
HPS 3990 Dance Field Experience.....	1-3
DNC 4010 Advanced/Professional Company Class (by audition).....	2
HPS 3750 Study Abroad.....	3

Courses through Other Departments relevant to area of emphasis:

Additional Technique (Ballet/Jazz/Mod/HH/Tap/World Dance – 2 credits each)
Course Repetition (Technique courses, Dance Rep, and Dance Ensemble may be taken twice; Adv/Pro Company Class may be taken by advanced dancers up to 8x)

Total Dance Major Elective Credits: 11credits

Senior Experience

DNC 4990 Senior Seminar	3
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Total Dance Major Credits: 60 credits

Additional Requirements:

Dance Majors must participate in a dance production every semester, starting in their third semester. Past dance production experience will be considered for transfer students and those declaring their dance major after their sophomore year.

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the Bachelor of Arts in Dance in the College of Professional Studies.

**AGENDA ITEM: Approval of Phase One Review Process for New Degree Program:
Bachelor of Arts in History with Secondary Social Studies Licensure
and a Culturally and Linguistically Diverse (CLD) Teaching Focus,
College of Letters, Arts and Sciences**

BACKGROUND:

The History Department, in collaboration with two departments in the School of Education, presents this new program option for History Majors pursuing a Secondary Social Studies licensure concentration to the Board of Trustees for approval per Section 5.3 of the Trustee's Policy Manual. This new program will soon be reviewed by the College of Letters, Arts, and Sciences Curriculum Committee and then Faculty Senate Curriculum Committee.

This program proposal reflects changing needs for Social Studies teachers in the Denver Metro area and indeed, across Colorado:

1. **Audience:** 86% of Social Studies licensure candidates at MSU Denver are History majors. A number of metro area school districts, including Denver, Aurora, and Adams Five Star schools, are expecting teacher candidates to leave their preparation program with CLD coursework. Many of our Social Studies licensure candidates student teach and pursue employment in these contexts. We have to ensure we are preparing these students for a highly competitive job market.
2. **Needs assessment:** In 2015-2016 School of Education faculty conducted interviews with school administrators throughout the Denver Metropolitan Area seeking information regarding specific skill-sets expected of new teachers entering classrooms. It was made clear that our School of Education needs to prepare candidates that can address the cultural and linguistic needs of students speaking languages other than English.
3. **Meeting Colorado Department of Education (CDE) requirements for new teachers:** The CDE announced last Spring that it is developing new expectations for teacher preparation programs like ours to include CLD training of at least six credit hours. This new program will include 12 credit hours.
4. **Diversifying student population:** The need for this coursework is also connected to the student population prevalent in most Colorado school districts, especially those located in urban areas. Data from most area school districts have shown growth in the number of English Language Learners (ELLs)
5. **Employment prospects:** Many schools, especially those in DPS, Aurora, and JEFFCO, are looking to hire teachers with completed CLD coursework. Social Studies candidates often have difficulty immediately finding classroom openings. This coursework will make MSU grads more competitive. It is important that we respond to the needs of our stakeholders and changing demographics.

ANALYSIS:

This new program will combine aspects of three existing programs: a major in History, a concentration in Secondary Social Studies Education, and a focus in Culturally and Linguistically Diverse Teaching. There are no changes to the course requirements for an existing HIS major or the Secondary Education Social Studies Licensure Concentration.

The additional course requirements fit within the Culturally and Linguistically Diverse teaching focus:

- ANT 2330 - Cross-Cultural Communication **Credits:** 3 (can satisfy General Studies SBS II)
- CLD 2890 - Second Language Acquisition: K-12 Educational Implications **Credits:** 3
- CLD 3310 – Integrated Methods of Teaching English as a Second Language **Credits:** 3
- CLD 3910 - Assessment of English Language Learners **Credits:** 3

Subtotal: 12 credit hours.

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the History Major with Secondary Social Studies Licensure and a Culturally and Linguistically Diverse (CLD) Teaching Focus in the College of Letters, Arts and Sciences.

AGENDA ITEM: Approval of New Minor Program: Lifestyle Medicine Minor, College of Professional Studies

BACKGROUND:

The Department of Health Professions within the College of Professional Studies, presents the Lifestyle Medicine Minor to the Board of Trustees for approval. This minor is currently being evaluated through the curriculum process.

ANALYSIS:

The Lifestyle Medicine minor has been created in response to industry demand in the healthcare field. According to the Bureau of Labor Statistics “Employment of healthcare occupations is projected to grow 19 percent from 2014 to 2024, much faster than the average for all occupations, adding about 2.3 million new jobs. Healthcare occupations will add more jobs than any other group of occupations.” Health experts believe that lifestyle medicine will play a key role in the future of healthcare.

Lifestyle medicine is a rapidly expanding discipline within conventional medicine. Lifestyle behaviors contribute to approximately 80% of healthcare spending and lifestyle medicine works to lower healthcare costs. The American College of Lifestyle Medicine defines Lifestyle Medicine as the “evidence-based practice of helping individuals and families adopt and sustain healthy behaviors that affect health and quality of life”. Healthy eating, increasing physical activity, stress reduction, healthy sleep habits, and tobacco cessation are the predominant health behaviors that lifestyle medicine targets. Lifestyle medicine works to promote health, prevent disease, and improve overall wellness for the individual as well as the community through targeting the lifestyle related underlying causes of many diseases.

The creation of a Lifestyle Medicine minor is a logical next step in expanding the lifestyle medicine offerings of MSU Denver and reaching more students who have an interest in this discipline. Also, lifestyle medicine overlaps with all areas of healthcare; therefore, students in a variety of health-related programs such as Nutrition, Recreation Professions, Nursing, and Human Services may be interested in this minor. In addition, students pursuing future careers in healthcare who may not be part of the undergraduate health programs but may be doing undergraduate studies in the general sciences, could benefit from this minor.

Colorado has masters and doctoral level training connected with lifestyle medicine through The Colorado School of Public Health. Currently, Colorado does not have a bachelor’s level program in lifestyle medicine, although 11 other states currently have undergraduate training relevant to lifestyle medicine that are listed on the American College of Lifestyle Medicine website. <https://lifestylemedicine.org/page-1863406> MSU Denver is in a position to offer the first bachelor’s level training specifically in lifestyle medicine in Colorado. This will give our students a unique advantage as they apply for health-related jobs upon graduation.

The Lifestyle Medicine minor allows students a large range of courses to take across numerous disciplines. This supports inter-departmental relations and will enhance the student learning experiences.

- *American College of Lifestyle Medicine: Core Competencies*, <https://lifestylemedicine.org/Core-Competencies>, retrieved 4/26/17

- *Bureau of Labor Statistics, U.S. Department of Labor, Healthcare Occupations, Occupational Outlook Handbook, <https://www.bls.gov/ooh/healthcare/home.htm>, retrieved 4/26/17*

Course Selection: Students must take 18 credit hours from the following courses. Courses used for a major or minor other than the Lifestyle Medicine minor or used to satisfy General Studies requirements cannot be used for the Lifestyle Medicine minor.

Required Courses:

- ITP 3850 – Lifestyle Medicine – 3
- ITP 4700 – Community Health Education and Lifestyle Medicine – 3
- ITP 4800 – Lifestyle Medicine Across Gender and Lifespan – 3

Subtotal: 9 credit hours

Lifestyle Medicine Electives: Choose at least 9 credits from the following (at least 3 hours must be upper division)

- HCM - 3650 - Public Health: Survey
- HCM - 3700 - Health Disparities in the U.S.
- HCPS - 3000 - Introduction to Patient Navigation
- HPL - 1870 - Stress Management
- HPS - 1440 - Stress Management Techniques
- HPS - 1640 - Physical Fitness Techniques and Programs
- HPS - 2700 - Wellness Coaching I*
- HPS - 3340 - Physiology of Exercise
- HPS - 4700 - Wellness Coaching II*
- HSP - 1470 - Addictive Experiences: Sex, Drugs, Rock and Roll
- HSP - 3430 - Addictive Behaviors
- ITP - 1500 - Dynamics of Health
- ITP - 2950 - Wellness Coaching I*
- ITP - 3800 - Stress & Sleep: Impact on Health and Disease
- ITP - 3850 - Lifestyle Medicine
- ITP - 4400 - Wellness Coaching II*
- ITP - 4700 - Community Health Education & Lifestyle Medicine
- ITP - 4800 - Lifestyle Medicine Across Gender & Lifespan
- NUT - 2040 - Introduction to Nutrition
- NUT - 3040 - Nutrition Concepts and Controversies
- NUT - 3050 - Concepts of Lifecycle Nutrition
- NUT - 3200 - Nutrition and Sports Performance
- NUT - 3400 - Nutrition and Weight Management
- PSY - 2120 - Brain and Behavior
- PSY - 2150 - Positive Psychology

- PSY - 3440 - Cravings and Addictions
- RECR - 2330 - Advocacy, Leisure, and the Aging Adult
- RECR - 3330 - Introduction to Therapeutic Recreation Services
- RECR - 4630 - Recreation Programs for the Older Adult
- RST - 1550 - Food Fundamentals
- RST - 3530 - Healthy International Cooking
- UA - 2735 - Urban Vegetable Farming
- UA - 3875 - Food Preservation Techniques

Subtotal: 9 credit hours

Total Hours: 18 credit Hours

*Credit will be granted for only one prefix for ITP 2950/HPS 2700 and ITP 4400/HPS 4700

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the Lifestyle Medicine Minor program in the College of Professional Studies.

AGENDA ITEM: Approval of New Minor Program: Sport Management Minor, College of Professional Studies

BACKGROUND:

This program recommends developing a Sport Management Minor. The Sport Management Minor includes key areas, such as sport facility and event management, sport and social media, governance and management of amateur and professional sport, high school and collegiate athletics administration, and sport promotion and sponsorship.

ANALYSIS:

The proposed Sport Management minor is unique in the fact that it would be the only minor of its kind in the State of Colorado. The Sport Management Minor would prepare students to work in the growing and competitive field of sport management. Content within the minor will cover key areas, such as sport facility and event management, sport and social media, governance and management of amateur and professional sport, high school and collegiate athletics administration, and sport promotion and sponsorship. Courses and professional experiences provided by the minor are designed to help students develop the intellectual, moral, and professional skills needed to meet the challenges of the 21st century social and economic climate of the sport industry. The Commission on Sport Management Accreditation approved all course content for the minor.

The Human Performance and Sport Department has sufficient faculty and instructional resources to start this new degree. All courses are in place, have been through the curriculum process, and have been taught previously. The department can foresee the need to hire additional faculty in Phase Two of the development of this program. Currently, no additional space, faculty, or administrative staff is required.

Proposed Sport Management Minor Courses

Required:

- SM: 2050 (3) Introduction to Sport Management
- SM: 2070 (3) Sport Venue Management
- SM: 3600 (3) Sport Promotion
- SM: 4600 (3) Org & Admin of Sports **or** SM: 4610 (3) Sport Enterprise **or** SM: 4860 (3) Seminar

Subtotal: 12 credits

Electives: Choose two of the following:

- SM: 2300 (3) Sport Event Management
- SM: 2730 (3) Sport in Society
- SM: 3100 (3) Sport Media Operations
- SM: 3200 (3) Sport Governance and Policy
- SM: 3650 (3) Technology and Social Media in Sport
- HPS: 3990 (3) Field Experience
- HPS: 4660 (3) Legal Liability for P.E., Coaches, and Administrators

Subtotal: 6 credits

Total for Sport Management Minor: 18 credits

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the Sport Management Minor program in the College of Professional Studies.

AGENDA ITEM: Approval of New Certificate: Unmanned Aerial Systems, College of Professional Studies

BACKGROUND:

The Department of Aviation and Aerospace Science, housed within the College of Professional Studies, presents the Unmanned Aerial Systems Certificate to the Board of Trustees for approval per Section 5.3 of the Trustees Policy Manual.

ANALYSIS:

This certificate will help students to better prepare for employment in a specialized field/sub-discipline of Aviation and Aerospace in unmanned aircraft operations. Current competitive market analysis shows that the State of Colorado is second in the nation for offering the most Aerospace employment per capita. As Unmanned Aerial Systems utilize Aerospace technology and operations, it also offers a large benefit for students as this field can be applicable to other disciplines and degrees offered at MSU Denver.

The certificate Unmanned Aerial Systems includes the following coursework:

Required Courses:

- AES 1040 - Introduction to Unmanned Aircraft Systems
- AES 2040 - Unmanned Aircraft Systems Flight and Control
- AES 3040 - Unmanned. Aircraft Systems Data Collection and Analysis
- AES 3980 - Internship in Aviation and Aerospace Science
- Approved AES Elective

Total for Unmanned Aerial Systems Certificate: 15 credit hours

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the Unmanned Aerial Systems Certificate in the College of Professional Studies.

**AGENDA ITEM: Approval to Discontinue Certificate in College of Professional Studies:
Tourism Management Certificate**

BACKGROUND:

With the approval and transition to the School of Hospitality, Events and Tourism (HEaT), the existing Hospitality, Tourism and Events (HTE) major with four concentrations has been replaced by majors in Hotel, Restaurant, Event and Meeting and Travel and Tourism Management. Effective Fall 2017, the new Travel and Tourism Management major provides a choice between two concentrations in response to marketplace demand for both individual travel consultants and corporate travel managers. As a result, the Tourism Management certificate has been replaced by an updated Travel Consultant Certificate and a Corporate Travel Certificate.

ANALYSIS:

The original Tourism Management certificate does not include any content related to the corporate travel market and thus does not reflect the needs of a major segment of the industry workforce. Input from members of the professional travel community and the Rocky Mountain supports replacing this outdated certificate content with the two new, more focused certificates.

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the discontinuation of the Tourism Management Certificate in the College of Professional Studies.

AGENDA ITEM: **Approval to Discontinue Concentration in College of Professional Studies: Human Performance and Sport, K-12 Physical Education Concentration**

BACKGROUND:

The department moved the K-12 Physical Education Concentration to a Major in K-12 Physical Education during the 2016-2017 Academic Year.

ANALYSIS:

It is proposed that the K-12 Physical Education Concentration be discontinued in the Human Performance and Sport Bachelor of Science Degree.

1. The concentration transitioned to a major during the 2017-2017 Academic Year.
2. The major moved to the School of Education, Department of Secondary, K-12 & Educational Technology.

RECOMMENDATION:

The Academic and Student Affairs Committee recommends Board of Trustee approval of the discontinuation of K-12 Physical Education Concentration in the Human Performance and Sport Major in the College of Professional Studies.

AGENDA ITEM: **Office of Human Resources report of personnel actions for the Board’s information, which have occurred since the last Board Meeting on Friday, September 8, 2017.**

BACKGROUND: Report includes appointments of temporary faculty and administrators, faculty promotions, separations, and retirements, which are delegated to the President and do not require approval by the Board of Trustees.

APPOINTMENTS

Category II Faculty

Irina Grichtchenko, Lecturer of Biology, Effective September 22, 2017.

Theresa O’Donaghay, Lecturer of Biology, Effective September 22, 2017.

Eric Cameron, Lecturer of English, Effective October 9, 2017.

SEPARATIONS

Gina Yrrizarry, Communications Manager, Effective September 8, 2017.

Koreena Montoya, Interim Program Manager, Effective September 8, 2017.

Jordan Price, Learning Spaces Specialist, Effective September 15, 2017.

Sharon Simpson, CHAMP Grant, Effective September 29, 2017.

Jesse Sfetsas, Program Associate, Effective September 30, 2017.

Timothy Brown, Associate Director Mesa County, Effective September 30, 2017.

Tan Bui, Director of Internal Operations, Effective October 5, 2017.

Jay Allen, Interim Compensation and Classification Specialist, Effective November 1, 2017.

Allison Greene, Grants Services Coordinator, Effective November 3, 2017.

Kate Agathon, Employer Relations Career Specialist, Effective November 6, 2017.

Velveta Howell, Interim Executive EO Director and Assistant to the President, Effective November 7, 2017.

Daniel Cohen, Equity Specialist Coordinator and Educational Technologist, Effective November 8, 2017.

Scott Groom, Associate Athletic Director, Effective December 31, 2017.

Joshua Noel, Program Coordinator, Effective December 15, 2017.

Lissandra Baldan-Jenkins, Assistant Professor of Biology, Effective September 22, 2017.

Shari Nolan, Alternative Licensure Program Lecturer, Effective December 31, 2017.

Alton Clark, Associate Director, September 29, 2017.

Percy Morehouse, Executive Director of EEO/Assistant to the President, Effective September 29, 2017.

Michael Kilpatrick, Ombuds Officer, Effective September 29, 2017.

Virginia Mennenga, Administrative Assistant III, Effective December 31, 2017.

Mary Heuwinkel, Senior Lecturer of Elementary Education, Effective December 31, 2017.

Jeanne Olson, Program Assistant I, Effective January 28, 2018.

Janet Ludwig, Transfer Evaluator Supervisor, Effective January 31, 2018.

David Dickerson, Director of International Business Program, Effective July 31, 2017.

Lisa LaMunyon, Bank Reconciliation Accountant, Effective September 30, 2017.

John Pepperdine, Interim ACP of Advancement Opportunity, Effective January 31, 2018.