

METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES

Committee and Board Meetings Schedule

May 3-4, 2018

Thursday, May 3, 2018

8:00 a.m. – 10:00 a.m.

Finance Committee Meeting

Student Success Building, Suite 440A (*Trustees' Boardroom*)

(*Breakfast available at 7:30 a.m.*)

Friday, May 4, 2018

7:30 a.m. – 8:15 a.m.

Executive Session

Student Success Building, Suite 440A (*Trustees' Boardroom*)

(*Breakfast available at 7:00 a.m.*)

8:30 a.m. – 12:30 p.m.

Public Business Meeting (to include ASA Committee Meeting)

Student Success Building, Suite 400 (*University Advancement Boardroom*)

12:30 p.m. – 1:30 p.m.

Jordan Unveiling/Public Dedication Ceremony

Student Success Building, Exterior Patio

METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES

Friday, May 4, 2018

Executive Session: 7:30 a.m. – 8:15 a.m. (*Suite 440A - Trustees' Boardroom*)

Public Meeting: 8:30 a.m. – 12:30 p.m. (*Suite 400 - University Advancement Boardroom*)

Student Success Building | 890 Auraria Pkwy.

I. CALL TO ORDER

II. EXECUTIVE SESSION

An Executive Session may be held in consideration of appointment or employment of a public official or employee or the dismissal, discipline, promotion, demotion, or compensation of, or the investigation of charges or complaints against, pursuant to C.R.S. § 24-6-402(3)(b)(I)(2017); and to conference with an attorney representing a state public body concerning disputes involving the public body that are subject to pending or imminent court action, concerning specific claims or grievances, or for purposes of receiving legal advice on special legal questions pursuant to C.R.S. § 24-6-402(3)(a)(II)(2017).

III. CHAIR'S WELCOME & REPORT (5 min.)

- A. Adoption of 2018-2019 Board of Trustees Meeting Schedule
- B. Academic and Student Affairs Committee Meeting
 - ASA Committee meeting to take place during regular public/business meeting
(*refer to ASA Committee agenda and materials packet*)

IV. INFORMATION ITEMS (1 min.)

- A. Human Resources report of personnel actions for the Board's information, which have occurred since the last Board Meeting on Friday, February 9, 2018

V. CONSENT AGENDA (2 min.)

- A. Approval of February 9, 2018 Board of Trustees Meeting Minutes
- B. Office of Human Resources report of personnel actions for the Board's approval, which have occurred since the last Board Meeting on Friday, February 9, 2018
- C. Approval of Recommendations for Tenure Upon Appointment (carry-in)
- D. Approval of Faculty Tenure Recommendations (carry-in)
- E. Approval of Faculty Emeritus Recommendations

VI. PRESENTATIONS

- A. Clean River Design Challenge – *Lauren Berent, The Greenway Foundation, Nona Shipman, One World One Water, and MSU Denver student participants (20 min.)*

VII. REPORTS & ACTION ITEMS

- A. State Legislative Report – *Christine Staberg, The Capstone Group, LLC (20 min.)*
- B. Finance Committee – *Trustee Wendy Dominguez (20 min.)*
 - i. Tuition Window Analysis
 - ii. Fiscal Year 2018-19 Initial Base Budget
 - iii. Fiscal Year 2018-19 Tuition and Fee Rates
 - iv. Student Affairs Fee Allocation for Fiscal Year 2018-19
- C. AHEC Board Report – *Trustee Elaine Gantz Berman (5 min.)*
- D. Foundation Report – *Trustee Jim Mulligan (3 min.)*
- E. Faculty Trustee Report – *Trustee Kenn Bisio (3 min.)*
- F. Alumni Representative Report – *Trustee Judy George (3 min.)*
- G. Student Trustee Report – *Trustee Lacey Hyde (3 min.)*
- H. Faculty Senate Report – *Matt Makley, President (5 min.)*
- I. Student Government Report – *Josh Gardner, President (3 min.)*
- J. President's Report – *President Janine Davidson (45 min.)*

VIII. PUBLIC COMMENT (5 min.)

IX. ADJOURNMENT

**Public dedication ceremony in front of the Student Success Building
immediately following meeting adjournment.**

AGENDA ITEM: Adoption of Annual Meeting Schedule for 2018-2019

RECOMMENDATION:

The Chair of the Board of Trustees recommends that the Board adopt the below Board of Trustees meeting schedule for 2018-2019.

BACKGROUND:

Pursuant to Article IV., Section B., of the Bylaws of the Board of Trustees, the annual meeting schedule and location of Board meetings shall be adopted by majority vote.



**Metropolitan State University of Denver
2018-2019 Board of Trustees Meeting Schedule**

| | |
|------------------------------|---|
| Thursday, September 13, 2018 | Committee Meetings (7:30 a.m. – 12:30 p.m.) |
| Friday, September 14, 2018 | Board Meeting (7:30 a.m. – 12:30 p.m.) |
| Thursday, October 25, 2018 | Trustees Retreat and Board Meeting (7:30 a.m. – 9:00 p.m.) |
| Friday, October 26, 2018 | Joint Retreat with Foundation Board (7:30 a.m. – 2:00 p.m.) |
| Thursday, December 6, 2018 | Committee Meetings (7:30 a.m. – 12:30 p.m.) |
| Friday, December 7, 2018 | Board Meeting (7:30 a.m. – 12:30 p.m.) |
| Thursday, February 7, 2019 | Committee Meetings (7:30 a.m. – 12:30 p.m.) |
| Friday, February 8, 2019 | Board Meeting (7:30 a.m. – 12:30 p.m.) |
| Thursday, May 2, 2019 | Committee Meetings (7:30 a.m. – 12:30 p.m.) |
| Friday, May 3, 2019 | Board Meeting (7:30 a.m. – 12:30 p.m.) |

Board meetings are held at the Student Success Building, 890 Auraria Parkway, 4th Floor. For information about board meetings, please contact Melinda Olivarez, Assistant Secretary to the Board of Trustees at (303) 605-5364 or molivare@msudenver.edu.

AGENDA ITEM: **Office of Human Resources report of personnel actions for the Board's information, which have occurred since the last Board Meeting on Friday, February 9, 2018.**

BACKGROUND:

Report includes appointments of temporary faculty and administrators, faculty promotions, leaves without pay, administrative leaves, resignations, nonrenewal of probationary faculty members, terminations, denial of early tenure applications/offers of seventh-year terminal contracts, and transitional retirements, which are delegated to the President and do not require approval by the Board of Trustees.

FACULTY PROMOTIONS:

Associate Professor to Professor

Shamim Ahsan, Earth and Atmospheric Sciences
Dawn Brodersen, Management
Aaron Brown, Mechanical Engineering Technology
Lynann Butler, Human Services
William Carnes, Management
Diane Davis, Mathematical and Computer Sciences
Amy Dore, Health Professions
Cynthia Dormer, Nutrition
Andrew Evans, Earth and Atmospheric Sciences
Tina Herring, Special Education
Christina Huber, Economics
Ibon Izurieta, Modern Languages
Christopher Jennings, Journalism and Technical Communications
MB Krueger, Music
Jeffrey London, Criminal Justice and Criminology
John Lubinski, Theatre
Kathleen Luttenegger, Elementary Education
Elizabeth McVicker, Management
Richard Moeller, Political Science
Andrew Muldoon, History

Sam Ng, Earth and Atmospheric Sciences
Letitia Pleis, Accounting
Robert Preuhs, Political Science
Nina Radojevich-Kelley, Management
Jessica Rossi-Katz, Communication Arts and Sciences
Sheila Rucki, Political Science
Shaun Schafer, Journalism and Technical Communications
Peter Schimpf, Music
Pamela Troyer, English
Roger Wotkyns, Journalism and Technical Communications
Adriann Wycoff, Chicana/Chicano Studies
Hsin-Te Yeh, Educational Technology

SEPARATIONS:

Christine Gallagher, Dual Enrollment Coordinator, Effective January 19, 2018.
Ian Bryner, Interim 1st Assistant Women's Volleyball Coach, Effective January 31, 2018.
Donald Debbek, Compliance Coordinator, Effective January 31, 2018.
Jose Macias, Accounting Tech – Art, Effective January 31, 2018.
Dean Wilson, Assistant Director of Financial Aid, Effective January 31, 2018.
Sarah Debbek, Junior Course Developer, Effective February 19, 2018.
Andrea Gonzales, Manager of Information Services, Effective February 23, 2018.
Leigh Eleazer, International Student Support Coordinator, Effective March 2, 2018.
Ariel Peele, Assistant Director of Communications, Effective March 8, 2018.
Michael Rager, Title IX Investigator/Student Conduct Specialist, Effective March 9, 2018.
Nathan Solheim, Web Content Manager/Staff Writer, Effective March 9, 2018.
Esther Hannon, SOAN Coordinator, Effective April 16, 2018.

**METROPOLITAN STATE UNIVERSITY of DENVER
BOARD OF TRUSTEES MEETING
Friday, February 9, 2018
Student Success Building, Suite 400**

MINUTES

I. EXECUTIVE SESSION:

Chairman Jack Pogge read the Trustees into Executive Session at 7:30 a.m., and asked for a motion. The motion was made and seconded, and unanimously approved.

II. CALL TO ORDER:

The Board of Trustees meeting was called to order at approximately 9:15 a.m. by Chairman Pogge. He was joined by Vice Chairwoman Barb Grogan, Trustee Elaine Gantz Berman, Trustee Wendy Dominguez, Trustee Walter Isenberg, and Trustee Michelle Lucero (via telephone). Faculty Trustee Kenn Bisio, Student Trustee Lacey Hyde, and Alumni Representative Judy George were also in attendance, along with President Janine Davidson, Treasurer George Middlemist, Assistant Secretary Melinda Olivarez, Deputy General Counsel Nicholas Stancil, various faculty, administrators, and staff.

III. CHAIR'S WELCOME & REPORT:

A. Chair's Welcome and Report. Chairman Jack Pogge announced the upcoming AGB National Conference on Trusteeship, which will be held April 22 through 24, 2018, in San Francisco, and requested that those planning to attend inform Assistant Secretary Olivarez as soon as possible.

The Board's work session scheduled for March 8th is cancelled.

Chairman Pogge thanked Trustee Isenberg and Sage Hospitality for their substantial contribution to the University.

General Counsel David Fine will be away indefinitely due to a health issue.

IV. CONSENT AGENDA:

A. Approval of December 8, 2017 Board Meeting Minutes.

B. Office of Human Resources revised report of personnel actions for the Board's information which have occurred since the last Board meeting on December 8, 2017.

Trustee Berman **moved for approval** of the Consent Agenda, with a **second** by Trustee Isenberg. The motion was **unanimously approved**.

V. PRESENTATIONS:

A. Educational Quality and Student Success: Colorado Challenge Program at MSU Denver. Matt Kring, Director of Student Support and Retention, reported that the Colorado Challenge program has been on campus since 2014 and is very successful. It began with a grant from the Colorado Department of Higher Education (CDHE).

Carla Castillo, an advisor in the Colorado Challenge Program, said that the program began at MSU Denver and various other state institutions. The CDHE, the Denver Scholarship Foundation, Colorado GEAR UP, and the Daniels Fund combined efforts to create Colorado Challenge to provide wraparound support services to first-generation Pell-eligible students, in an effort to help them reach graduation.

Charline Nguyen, a first-generation student, recounted her experience in transferring from CCD to MSU Denver. At the time she transferred, the Colorado Challenge program had just begun. She met her advisor before she transferred. She said that she received support from her advisor, and Mr. Kring and Ms. Castillo, every step of the way. She is now in her junior year at MSU Denver and has moved her GPA up from 1.9 at CCD, to 3.5 at MSU Denver.

C. Title IX Campus Policy. Nick Stancil, Deputy General Counsel to the University, reported that the University's Title IX policies have been found to be completely in line with federal requirements. Besides being very comprehensive, the policies provide due process for both parties. He suggested that improvements could be made to the existing mandatory reporting requirements and has drafted a short policy which will be presented to the Board at its next meeting. It will essentially state that an employee of the University has a duty to report to the EO Director if they ever become aware of any sort of sexual harassment. The University requires that every employee receive mandatory sexual harassment training as a condition of their employment.

Trustee Berman asked if Article V applies to employees and students. Mr. Stancil said that the mandatory reporting requirement in the Student Code of Conduct varies slightly from that in the Handbook of Professional Conduct, and that this is what the Board policy he is drafting will address.

Mr. Stancil explained that if a complaint alleging sexual harassment or assault were filed and it were determined that a crime had been committed, the University would have a duty to report to the police. After the Title IX investigation is completed, a report is made to the Student Conduct Officer, who then takes action (which could include suspension) based on the results of the investigation.

Trustee Berman requested that the Board be given an update twice annually regarding sexual assault and sexual harassment. Mr. Stancil agreed to provide this and suggested that a presentation from the Title IX coordinator and the student Title IX investigator would provide a complete overview for the Board. Mr. Stancil will provide a copy of the University's most recent report of sexual assaults and sexual harassment, which is required under the Cleary Act to be filed annually in September.

VI. REPORTS AND ACTION ITEMS:

A. President's Report. President Davidson reported that a search has been launched for a Vice President of Student Affairs who will report to President Davidson and whose duties will focus on enhancing the overall student experience and, working with external partners, developing career readiness programs that meet industry needs in Colorado. A search firm has been hired, and the position is expected to be filled in July. This position will, in turn, hire an Assistant Vice President (AVP) of Student Affairs who will focus on building a career center and outreach program.

Advancement is seeking an AVP for University Advancement Campaign Director, and an Executive Director of Corporate and Foundation Relations. These positions, expected to be filled by March, represent a team effort focused on students, fundraising, and external partnerships.

A search for Executive Director of Equal Opportunity closed at the end of January. It is expected that this position will be filled by early April.

The President's Advisory Council for Academic Excellence is conducting focus groups to align the University's academic departments to best meet today's workforce needs and improve student success. The Council's recommendations will be given to President Davidson by the end of the semester so that searches for deans can begin.

A partnership between the University and United Airlines was formed that will establish a career path for pilots. This program is the first to establish a direct pathway from a university aviation department to a major U.S. airline. This partnership between MSU Denver and United Airlines received coverage in The Denver Post, The Denver Business Journal, on KOA Radio and all five Denver television stations, as well as in other markets. President Davidson thanked Kevin Kuhlmann, Associate Chair of Aviation and Aerospace Science, who worked over the last two years to bring this partnership to fruition.

President Davidson announced that Trustee Grogan was inducted last week into the Colorado Business Hall of Fame, overseen by Junior Achievement-Rocky Mountains and the Denver Chamber of Commerce. Inductees are selected based on their "legendary contributions to the free enterprise system."

President Davidson announced that Cathy Lucas, Vice President for Strategy and Chief of Staff, was named yesterday by the Colorado Women's Chamber of Commerce as one of Colorado's 25 most powerful women who "operate at the highest level of business performance and community leadership."

President Davidson congratulated Cecily Cullen, Managing Director and Curator of the MSU Denver Center for Visual Arts (the CVA), who in March will receive the Leadership Arts Alumni Network Cultural Leadership Award from the Colorado Business Committee for the Arts. This award recognizes graduates of the Committee's Leadership Arts program who have made an impact on the arts and culture in Colorado.

President Davidson announced that Dr. Aaron Richmond, professor of Psychology, was named editor of Teaching of Psychology, a prestigious, international, peer-reviewed journal published by SAGE Journals. President Davidson and the Board congratulated Dr. Richmond.

The Council for the Advancement of Secondary Education recently honored MSU Denver with two Gold Awards. Advancement and Alumni Relations won a Gold CASE award for the program known as “Turning Beer Money into Scholarships” in the New Program Initiatives category. Informally known as the “Mug Club,” it raises money for scholarships by selling memberships to a monthly happy hour club that meets at Tivoli Brewing. President Davidson congratulated Jamie Hurst and Brandi Rideout for their creativity and leadership in developing this program.

In the General Information: Long Videos category, MSU Denver won a Gold CASE Award for “For Homeless Students, There’s No Place Like School.” The video was produced by John Arnold of Marketing and Communications, and featured research conducted by Randi Smith, professor of Psychology, who surveyed University students to learn more about the prevalence and causes of student homelessness.

V. PRESENTATIONS:

B. Athletic Director’s Honor Roll.

Dr. Davidson announced that in the fall semester, student-athletes broke the record by earning a collective 3.2 GPA. Ninety student-athletes made the Athletic Director’s honor roll with GPAs of 3.5 or higher.

Dr. Grant introduced Erin Hiltner, Associate Athletic Director and Senior Woman Advisor to the Student Athletic Advisory Council, who has been at MSU Denver for four years and leads the Department’s initiative to focus on student success. Ms. Hiltner said that the achievements in the Athletics Department being recognized today are due to a collective, collaborative effort, but that the student-athletes themselves did the hard work required to attain these results.

Dr. Grant introduced a number of student-athletes representing various sports in the Department. After the students introduced themselves, Dr. Grant said that the environment at the University attracts students of this caliber, many of whom come to MSU Denver from overseas.

VI. REPORTS AND ACTION ITEMS:

A. President’s Report.

i. Approval of Emeritus Status for Administrator (carry-in item).

President Davidson announced that Deputy Provost Sandra Haynes will be leaving MSU Denver. She has accepted the position of chancellor at Washington State University Tri-Cities. President Davidson thanked Sandra Haynes for her many contributions to the University.

Trustee Grogan **moved to approve** emeritus status for administrator for Sandra Haynes, with a **second** by Trustee Berman. The motion was **unanimously approved**.

B. State Legislative Report. Christine Staberg reported that the legislature has been in session for a month and over 400 bills have been introduced thus far. She and her team have reviewed each of them, with an eye toward those that could impact the budget. Figure-setting for higher education is scheduled to begin March 12. (Figure-setting is for the budget year that begins in July.) This past week the JBC has been doing supplementals (changes to the current-year budget). As it runs through departments, members begin to get an idea of where there may or may not be money. Until then, Ms. Staberg and her team will have many conversations with JBC members and other legislators and stakeholders to determine if there is any way to move the needle on funding for higher education.

Because of the close connection between K-12 and higher education, Ms. Staberg and her team are also monitoring and are actively engaged in some 70 bills potentially affecting those areas.

Ms. Staberg stated that Dean Elizabeth Hinde and other stakeholders in K-12 and higher education have worked to develop HB1189 regarding teacher residency. The bill has strong bipartisan sponsorship and there is a placeholder in the Governor's budget that was submitted in November.

There is not a law in Colorado currently that makes it illegal to sell assignments or test answers. Ms. Staberg is working with Representative Roberts on the unlawful sale of assignments and test answers. Senator Priola signed on as a Senate sponsor, and the team is working with district attorneys, the Attorney General's office, and other institutions of higher education to put the finishing touches on the bill, and Ms. Staberg expects it to be introduced in the next two weeks.

Dr. Emily Regan, assistant professor of Chemistry, has been instrumental in developing a proposal related to Open Educational Resources. Ms. Staberg said that the effort could deliver terrific resources for the University, its students and faculty, free of charge or at a very low cost, and could help offset the sticker shock of textbook prices.

Braelin Pantel and her team have been at the statehouse working diligently on Title IX issues. Ms. Staberg said there may be as many as 20 bills introduced this year related to Title IX.

The Community College System brought SB69 related to statewide transfer agreements. The University worked with the Community College System to ensure a clean pathway for students transferring from community colleges to MSU Denver.

Representatives Hansen and Rankin are working on the early stages of legislation that would create a fellowship in which legislators would mentor STEM students in policy and politics.

A Day at the Capitol and Legislative Reception will be held March 7. Training at the Capitol will be held in the morning, and the legislative reception will occur on campus in the evening.

Trustee Berman asked if there are any bills relating to concurrent enrollment. Ms. Staberg responded that Representatives Lundeen and Garnett decided that with the amount of time the K-12 funding formula, the teacher shortage, and teacher preparation discussions are taking, this

year may not be the optimal time to discuss concurrent enrollment. An interim committee on K-12 education is chaired by Representatives Lundeen and Garnett. Ms. Staberg said that there were changes in the amount of revenue coming in to the K-12 system from local governments, which then affected the state's portion. This led to a stalemate in the JBC about where the money would be placed and how it would flow out to K-12 school districts.

C. Foundation Report. Dino Hernandez, Vice President of Advancement, provided an update on fundraising goals. He stated that the Foundation is putting several donor-centric strategies in place.

Vice President Hernandez reported that the Foundation team reached a record \$7.3 million cash-and-pledge goal last year. This year the Foundation has a goal of \$7.5 million and has reached 58% to date.

The Foundation's call to action is that it needs the leadership and participation of the Board of Trustees and will be asking how to better engage employers. Vice President Hernandez asked Trustees to work within their circles of influence to identify and engage prospects and help fundraisers grow relationships with identified prospects.

The Foundation is in Phase 1 of a feasibility study engaging stakeholders on their vision for the school of Hospitality, Events and Tourism. This is the first comprehensive campaign conducted by MSU Denver. Phase 2 will begin after July 1 to test a comprehensive initial campaign goal of \$50 to \$75 million focused on capital, endowment, program, and unrestricted/operating needs of the University. A final report of the feasibility study for this large campaign will be presented at the combined board retreat in October. Vice President Hernandez said that the study will provide the boards with an objective lens and view of the University's and Foundation's readiness for a large capital campaign.

The HLC \$1 million match has been matched by private support. 782 one-time expendable scholarship awards were matched and 29 endowed scholarships were created through the match.

New leaders on the Foundation board include Joe Vostrejs, the founder and principal of City Street Investors, and Chris Smith, former CEO of Cochlear Limited.

D. Finance Committee. Trustee Dominguez reported that the Finance Committee met and discussed FY2017 financial performance and second quarter financial statements of the University. The University's composite financial index continues to hover around a factor of three, indicating that the University has moderate financial health but is limited in its ability to redirect resources to major initiatives. This index may drop slightly in the coming year since the University no longer receives state capital contributions toward construction of the AES Building.

Highlights of the 2018 financial statements include an increase in financial aid scholarship expenses due to the timing of aid awards. The University changed the threshold for capitalizing assets from \$5,000 to \$10,000, resulting in an additional \$1 million being written off the books.

The state and higher education budget forecast is currently positive for the University. An anticipated additional investment into higher education could result in \$7 million additional state dollars to MSU Denver.

The University's defined contribution plan performance review was also reported. The committee and staff discussed reducing the number of vendors to further reduce participant fees. Staff will work with key stakeholders to review options for the ORP plans.

i. Refinancing of HLC@ Metro, Inc. Bonds.

Finance Committee discussed refinancing the Series 2010 HLC@Metro, Inc. bonds, and recommends that the Board approve a sixth supplemental resolution to refinance the Series 2010 bonds. To minimize potential risks associated with the refinancing, the bonds shall not exceed \$50 million and a final maturity date of not later than September 1, 2042. The net present value savings of the refinancing shall be no less than 10%, and interest shall not exceed 4.4%.

Trustee Grogan **moved to approve** the sixth supplemental resolution to refinance the Series 2010 HLC@Metro, Inc. Bonds, with a **second** by Trustee Dominguez. The motion was **unanimously approved**.

E. Academic & Student Affairs Committee. Trustee Berman said the committee received an enrollment update and heard a presentation on the pros and cons of terminating a physics program with CU Denver. Board committee members agreed with staff that it makes sense to terminate the program. Board approval is not needed for staff to proceed.

i. Approval of Recommendation for Tenure Upon Appointment. Trustee Berman stated that it has been recommended that Dr. Roberto Nava be granted tenure upon appointment.

ii. Approval of Faculty Sabbatical Recommendations (carry-in). A report was given to the committee on faculty sabbaticals, and the committee recommends Board approval of them.

iii. Approval of Phase One Review Process for New Degree Program: Master of Science in Nutrition and Dietetics Graduate Certificate. A Master of Science in Nutrition and Dietetics would be the first of its kind in the Denver area.

Trustee Berman **moved for approval** of:

- (i) the Recommendation for Tenure Upon Appointment of Dr. Roberto Nava in the Department of Special Education, Early Childhood Culturally and Linguistic Diverse Education.
- (ii) Faculty Sabbatical Recommendations; and
- (iii) Phase One Review Process for New Degree Program: Master of Science in Nutrition and Dietetics Graduate Certificate.

Trustee Grogan **seconded** the motion, which was **unanimously adopted**.

F. Faculty Trustee Report: Trustee Kenn Bisio reported that the December lunch with faculty and Trustees received very good feedback. Faculty members expressed their appreciation for the Board's concern and consideration.

G. Alumni Representative Report: Alumni Representative George reported that six new members were recruited to the Alumni Association board. To set good examples, board members are required to contribute financially and take active roles on campus.

The Alumni Association endowment is \$261,157, with a payout of over \$100,000 ready to be awarded immediately. These scholarships will be awarded to individuals with fewer than 18 credits remaining toward their undergraduate degree, who have not attended classes for at least four consecutive semesters. The purpose of the requirements is to recapture individuals who have abandoned their academic pursuits and encourage them to complete their degrees.

H. Student Trustee Report: Student Trustee Lacey Hyde reported that Homecoming Week will be February 19 through 24. An ice-skating rink will be brought in as part of the festivities, and Homecoming Week will end with the basketball game on February 24. Student Trustee Hyde is exploring an informational panel regarding what students can do with regard to state funding.

I. Faculty Senate Report: Dr. Matt Makley, President of Faculty Senate, said that Faculty Senate is enjoying the leadership of Dr. Davidson. Dr. Makley introduced his colleague, Dr. Emily Regan, who has taken a primary leadership role with respect to open educational resources (OERs) at the state level.

Dr. Regan said that as she was about to launch an online general chemistry course she became aware of OpenStax Chemistry, which is an OER licensed through Creative Commons. Using OpenStax Chemistry would make the course completely textbook-independent. OpenStax Chemistry is available free of charge online. Students are able to print a .pdf or Web-based version, or they may purchase a printed copy through the bookstore.

SB17-258 created the Colorado Open Educational Resource Council, which Dr. Regan chairs. Faculty and staff from higher ed institutions across the state are participating in the Council to determine how usage of OERs could be increased. The committee was required to hire a contractor to conduct a survey to determine the extent to which OERs are being used across the state. A report was presented to the JBC last November. The key survey result showed broad concern about the affordability of higher education across the state. Awareness of OERs is quite low. Only one of the 27 public institutions of higher education that participated in the survey claimed that their faculty were aware of Open Textbooks.

Dr. Regan stated that OERs are an excellent fit with MSU Denver. Across the nation students spend an average of \$579 per school year on textbooks and materials. Applying this average to MSU Denver students means that they are spending a collective \$11 million per year on textbooks and materials. Dr. Regan believes a huge impact could be made by making faculty

aware of OERs and encouraging them to increase their use of them when appropriate. She said it would never be appropriate to tell a faculty member that they must use the resource.

The JBC has requested that a bill be drafted, and it appears that that could occur this session. Grant funds from the state would help this initiative move even faster. Trustee Berman asked that this become a legislative priority.

J. Student Government Report: Josh Gardner, Student Government President, stated that SGA upcoming events will focus on civic engagement. MSU Denver students won an award last semester for especially high voter turnout by registering students to vote and expanding that into legislative advocacy. SGA will encourage student advocacy on university-specific issues.

SGA is also building relationships with student government associations at other institutions of higher education around the state and the nation. The purpose of a statewide coalition of student governments is to share ideas, collaborate on initiatives, draft and pass resolutions and consider legislation. Once the statewide coalition has been set up, SGA will push the idea to other states using its own constitution as a model. SGA hopes to follow that with regional and national coalitions.

VIII. INFORMATION ITEMS: *(Requires no approval by the Board of Trustees)*

- A.** Office of Human Resources revised report of personnel actions for the Board's information which have occurred since the last Board meeting on December 8, 2017.

IX. PUBLIC COMMENT:

There were no public comments.

X. ADJOURNMENT:

Chairman Pogge asked for a motion to adjourn the Board of Trustees meeting. Trustee Berman **moved** to adjourn, and Trustee Dominguez **seconded** the motion. The motion was **unanimously approved** and the meeting officially adjourned at 11:05 a.m.

AGENDA ITEM: **Office of Human Resources report of personnel actions for the Board's approval, which have occurred since the last Board Meeting on Friday, February 9, 2018.**

RECOMMENDATION:

The President recommends Board of Trustee approval of the following personnel actions.

BACKGROUND:

Report includes appointments of non-temporary faculty and administrators, and awards of tenure, conferral of Emeritus status, awards of honorary degrees and sabbatical leaves which require Board approval.

APPOINTMENTS:

Administrators

Michael Cullinan, Business Intelligence Reporting Specialist, Effective January 2, 2018.

Jonathan Evangelista, Assistant Tennis Coach, January 22, 2018.

Michael Bazemore, Associate Athletic Director for Compliance, Effective January 29, 2018.

Miriam Barney, Program Coordinator EAS, Effective February 1, 2018.

Irina Gellan, Payroll Accountant, Effective February 1, 2018.

Conn Rogers, Network Telephony Administrator, Effective February 5, 2018.

Matthew Deming, Second Assistant Volleyball Coach, Effective February 5, 2018.

Brigid Harris, Transfer Admissions Counselor, Effective February 5, 2018.

Karina Packer, Field Education Coordinator, Effective February 5, 2018.

Sean Petranovich, Business Intelligence Specialist, Effective February 5, 2018.

Jessica Arnfelt, Administrative Assistant HSP, Effective February 12, 2018.

Kevin Polinski, Learning Spaces Specialist, Effective March 1, 2018.

Terri Balogh, Instructional Technology Specialist, Effective March 5, 2018.

Cheryl Fountain, Office Manager of University Advancement, Effective March 5, 2018.

Rachel Quintana, ACCESS Office Coordinator, Effective March 5, 2018.

Steven Hartman, Development Associate, Effective March 16, 2018.

Austin Livingston, Athletics, Effective March 19, 2018.

Sarah McCall, Proposal Development Specialist, Effective March 19, 2018.

Barbara Beatty, Ombuds Officer, Effective April 2, 2018.

Tyler Resch, Interim Director of Operations and Systems, Effective April 2, 2018.

RECOMMENDATIONS FOR SABBATICAL:

| | |
|------------------------------------|---|
| Laresh Jayasanker – AY 2018-2019 | History |
| Jennifer Bradford – Fall 2018 | Criminal Justice & Criminology |
| Loretta Chavez – Fall 2018 | Culturally/Linguistically Diverse Education |
| Ruth Chavez – Fall 2018 | Marketing |
| Caleb Cohoe – Fall 2018 | Philosophy |
| Bethany Dillen – Fall 2018 | Psychology |
| Clark Dollard – Fall 2018 | Mathematics |
| Amy Dore – Fall 2018 | Health Care Management |
| Aaron Gordon – Fall 2018 | Computer Science |
| Robin Johnson – Fall 2018 | Art |
| Karen Lollar – Fall 2018 | Speech Communication |
| Sheila Rucki – Fall 2018 | Political Science |
| Renee Ruderman – Fall 2018 | English |
| Stella Todd – Fall 2018 | Land Use |
| Jill Adams – Spring 2019 | English |
| Lisa Altemueller – Spring 2019 | Special Education |
| Roberto Forns-Broggi – Spring 2019 | Spanish |
| Chad Gruhl – Spring 2019 | Hospitality, Tourism & Events |
| Ting Jiang – Spring 2019 | Sociology |
| Alex Komodore – Spring 2019 | Music |
| Jason Miller – Spring 2019 | English |
| Andrew Pantos – Spring 2019 | English |
| Weiying Zhu – Spring 2019 | Computer Science |

AGENDA ITEM: Approval of Faculty Emeritus Recommendations

RECOMMENDATION:

The ASA Committee recommends that the Board of Trustees approve the Faculty Emeritus recommendations.

BACKGROUND:

The processes for the conferring of emeritus status has been concluded, and we therefore submit the following recommendations for approval, pursuant to §3.3 of the Trustees Policy Manual.

ANALYSIS:

Recommendations for Emeritus Status (10)

| | |
|---------------------------------|--|
| Dr. R. William (Bill) Baxendale | Professor Emeritus – Biology |
| Dr. Robert (Bob) Breitenbach | Posthumous Professor Emeritus – Management |
| Dr. Arthur Leon Campa | Administrator Emeritus – Associate Dean of CLAS |
| Dr. William (Bill) Emerson | Professor Emeritus – Mathematical and Computer Science |
| Dr. Margaret “Peg” Fraser | Professor Emeritus – Elementary Education and Literacy |
| Dr. John Hathorn | Professor Emeritus – Accounting |
| Ms. Carol Jensen | Professor Emeritus – Health Professions |
| Dr. Michael Kornelsen | Professor Emeritus – Music |
| Dr. Lupe Martinez | Associate Professor Emeritus – Elementary Education and Literacy |
| Dr. Stuart Monroe | Professor Emeritus – Computer Information Systems |



2017-2018 Clean River Design Challenge

May 4th, 2018

Metro State University of Denver

Board of Trustees Meeting

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2015-16 Clean River Design Challenge



- Partners: MSU Denver, OWOW Center, Rose Community Foundation, CH2M
- Eight teams registered for the competition
- Independent study credit or no credit
- Fall Semester: Research and Design
- Spring Semester: Full Scale Prototype
 - \$1,000 reimbursement for materials
- Five teams were invited to compete in the second round of the competition
 - Two completed and presented a device
- Scheduled to test in The Cherry Creek during Spring RiverSweep in April 2016; however due to inclement weather, had to test at Douglas Buck Recreation Center in Littleton

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2017-18 Clean River Design Challenge

- Three Institutions
 - Metropolitan State University of Denver
 - Through One World One Water Center
 - University of Colorado Denver
 - Colorado School of Mines
- Partners:
 - U.S. Bureau of Reclamation
 - Urban Drainage and Flood Control District
 - Denver Department of Public Health and Environment
 - Engineers from across various companies and disciplines

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2017-18 Clean River Design Challenge

Round 1 Concept and Design

- Mid-semester check-in with engineering professional
- Eight teams presented their designs during Round 1
- Winners were announced that afternoon



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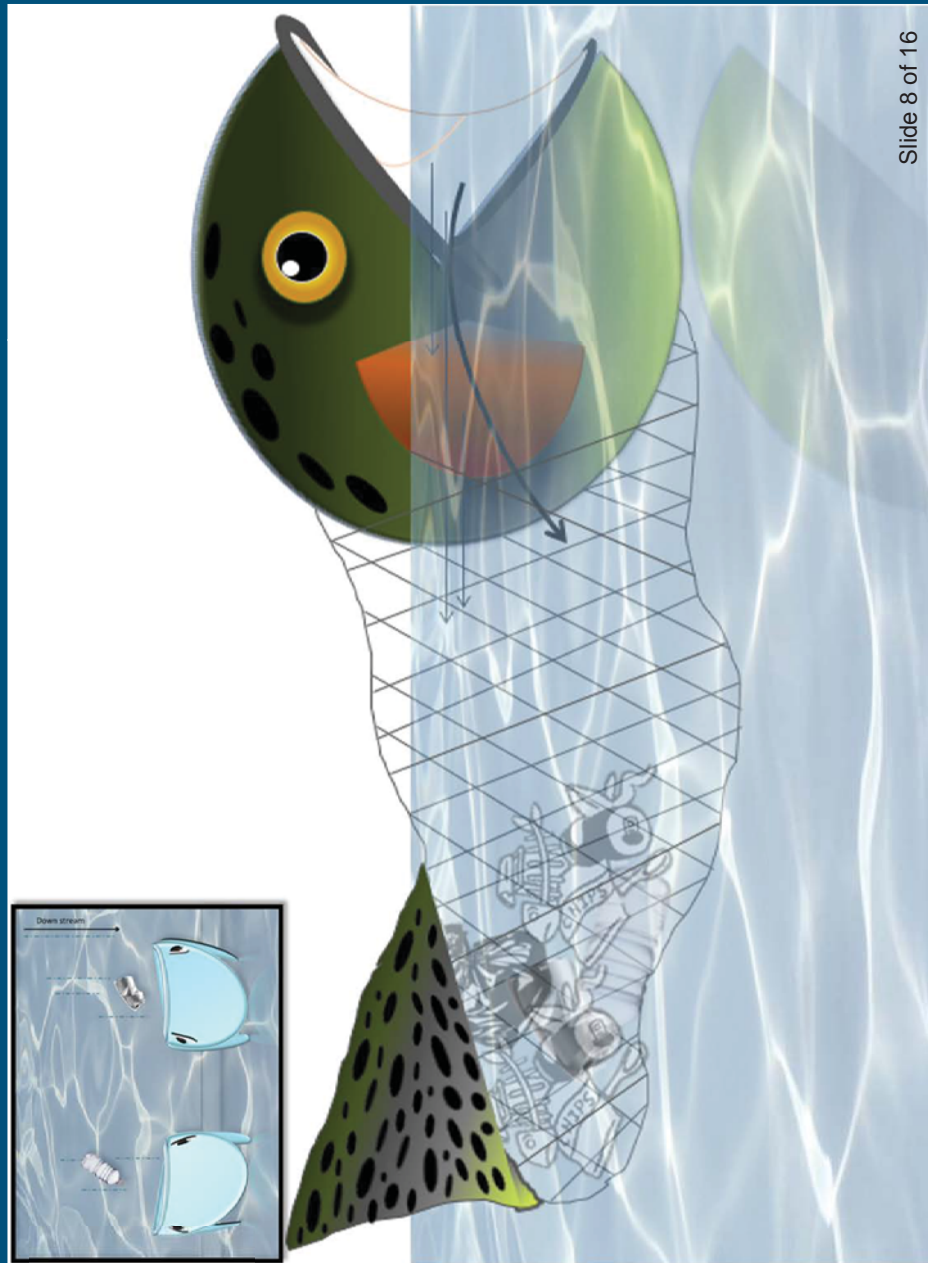
Round 1
Design

Third
Place

Colorado
School of
Mines



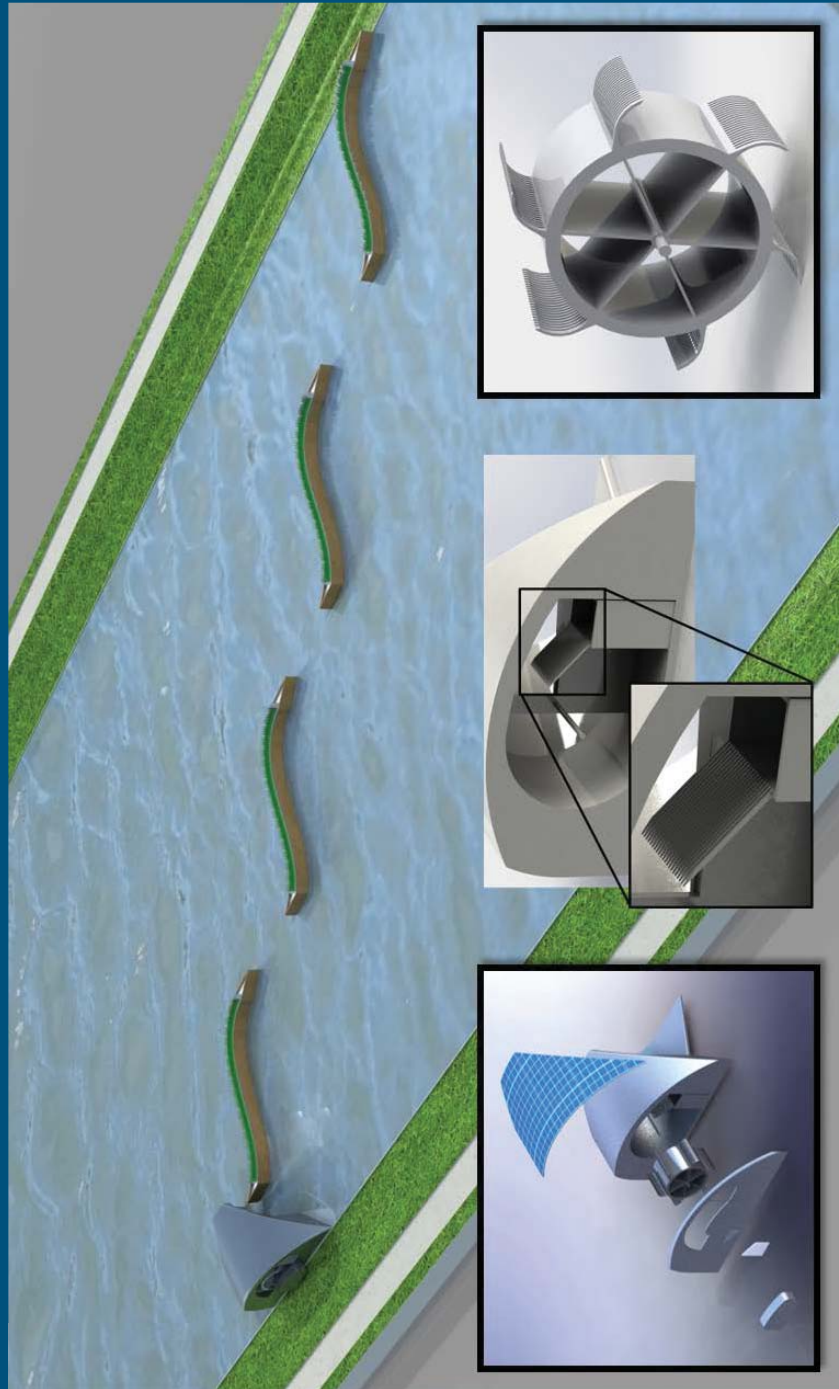
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Round 1
Design

Second
Place

Metro
State
University
of Denver



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Round 1
Design

First
Place

Colorado
School of
Mines



CRDC
Round 2 Competition
U.S. Bureau of Reclamation
April 10th, 2018



Six teams competed
Over 80 people attended
Media covered the competition

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Round 2
Model

Third Place:
MSU Trash
Getters

Metro State
University of
Denver

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Round 2
Model

Second
Place

Colorado
School of
Mines

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Round 2
Model

First Place:
WASSUP

Metro State
University of
Denver



Next Steps

- Three top teams from both rounds are invited to our Reception on the River on July 26th.
- The Water Connection received grant funding for the development and implementation of a Nautilus prototype. Plans to have a 3' diameter pilot placed in Cherry Creek for testing in the coming months.
- The Water Connection will be working with the three top teams from Round 2 of this competition to how to take this innovative designs and make them a reality.



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Student Teams:

CARRP
MSU Trash Getters
WASSUP



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Questions?



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AGENDA ITEM: Fiscal Year 2018-19 Initial Base Budget

RECOMMENDATION:

The Finance Committee recommends Board of Trustees approval of the Fiscal Year 2018-19 Initial Base Budget.

BACKGROUND:

Pursuant to the Long Bill (House Bill 18-1322), the total state appropriation (General Fund) for Higher Education governing boards has increased by \$73.1 million for fiscal year 2018-19. This amount is allocated as follows:

- 8.5% increase for a total of \$56.8 million for the Governing Boards through HB-1319.
- Nearly an additional \$2.4 million for other local district and area technical colleges.
- \$13.9 million increase for financial aid. MSU Denver's increased share would be \$1,730,090 bringing us to a total of over \$21 million in state financial aid. This additional financial aid goes to the students to pay tuition and fees and is not additional revenue for the University.

Through the HB 14-1319 allocation formula MSU Denver's appropriation will increase by \$4,858,726 for FY18-19 or a 9.4% increase.

In addition, there is a proposal for a \$16.8 million non-base allocation to Higher Education to be used toward the CDHE master plan. MSU Denver's share of this amount is currently estimated to be around \$2.6 million. The University would use this funding to open the Classroom-to-Career (C2) Hub. The C2 Hub will be a leading edge program designed to connect primary workforce employers in Colorado to our academic programs and low to middle income students.

The initial base budget process includes projections and allocations for the additional tuition revenue, as well as FY2018-19 State Support. The Governor's Office and JBC have decided on a 3% tuition cap increase for resident undergraduate students. The Budget Task Force (BTF) has recommended a tuition increase of 3% for both resident and non-resident undergraduate students.

AUTHORITY:

Pursuant to §4.1 of the Trustees Policy Manual, the Board is required to review and approve fiscal year budgets.

ANALYSIS:

Educational and General-E&G

Additional E&G Revenue:

Similar to previous fiscal years, the BTF, with the President's approval, has proposed to defer any new allocations to fall 2018 when more accurate enrollment information is available. The additional E&G revenue would cover the estimated \$3,394,530 in mandatory costs and the remaining \$4,121,166 would be held in contingency until the second phase of the budget cycle.

The next table summarizes the FY 2018-19 proposed E&G Budget if enrollment remains the same as FY 2017-18:

| Educational & General Fund (E&G) | | Estimated FY 2018-19 | Revised FY 2017-18 | Estimated Inc (Dec) |
|----------------------------------|---|-------------------------|-----------------------|------------------------|
| 1 | Tuition-Undergraduate | \$ 114,093,173 | 111,436,203 | 2,656,970 |
| 2 | | | | |
| 3 | State Support | | | |
| 4 | COF Stipend | 34,139,239 | 31,826,683 | 2,312,556 |
| 5 | Fee For Service (FFS) | 22,346,090 | 19,799,920 | 2,546,170 |
| 6 | Add'l Non-Base allocation (Senate Bill 18-262) | 2,570,967 | | 2,570,967 |
| 7 | Subtotal State Support | \$ 59,056,296 | 51,626,603 | 7,429,693 |
| 8 | | | | |
| 9 | Total Tuition & State Support | \$ 173,149,469 | 163,062,806 | 10,086,663 |
| 10 | | | | |
| 11 | Phase I proposed allocations | | | |
| 12 | Designated/Non-Base for the C2 Hub | | | (2,570,967) |
| 13 | Total estimated mandatory expenses | | | (3,394,530) |
| 14 | Defer to Phase II budget cycle | | | (4,121,166) |
| 15 | Total phase I & II E&G Estimated Allocations | \$ | | (10,086,663) |

Additional estimated mandatory expenses are:

| FY 2018-19 Estimated Additional Mandatory Expenses | | |
|--|--|---------------------|
| | | Amount |
| 1 | Department of Higher Ed Overhead | \$ 44,585 |
| 2 | AHEC Allocation | 335,340 |
| 3 | Library | 257,795 |
| 4 | Institutional Lease Increases | 40,000 |
| 5 | Classified Compensation Adjustments (3% ATB) | 293,940 |
| 6 | Faculty & Admin Fringe Benefit Inc. | 583,370 |
| 7 | Faculty Promotions, PTR | 578,370 |
| 8 | State-Wide Minimum Wage Inc. | 400,000 |
| 9 | Add to the AES BLDG Operating | 200,000 |
| 10 | EAB Contract Increase | 100,000 |
| 11 | Computer Replacement (Faculty and Staff) | 250,000 |
| 12 | Web Accessibility Position (Salary \$65K) | 83,430 |
| 13 | CASHNet/Higher One Contract Increase | 10,500 |
| 14 | AG's Office | 150,000 |
| 15 | Athletic Scholarships | 60,000 |
| 16 | Blackbaud Software (University Advancement) | 7,200 |
| | Total | \$ 3,394,530 |

AGENDA ITEM: Fiscal Year 2018-19 Tuition and Fee Rates

RECOMMENDATION:

The Finance Committee recommends Board of Trustees approval of the Fiscal Year 2018-19 Tuition and Fee Rates.

BACKGROUND:

The Governor's budget proposal included an additional \$73.1 million in the total General Fund allocation for the Higher Education Governing Boards. However, it also set a cap of 3% on the increase to resident undergraduate tuition rates in Colorado. The Joint Budget Committee has moved forward with this recommendation.

AUTHORITY:

Pursuant to §4.2 of the Trustees Policy Manual, the Board has the authority to set tuition and fees.

ANALYSIS:

State Supported Programs

Resident:

- The Budget Task Force (BTF) recommends increasing the resident tuition rate by the full three percent cap. This would bring the tuition rate from \$252.60 to \$260.20 per credit hour which is a \$7.60 increase per semester.
- The total cost per semester for a full time undergraduate student, including mandatory fees, is proposed to be \$3,832.95 per semester, a total increase of \$156.59 from FY2017-18.

Non-Resident:

Standard Non-Resident

- The BTF has proposed increasing the non-resident tuition rate by three percent. This would bring the tuition rate from \$785.80 to \$809.40 per credit hour which is a \$23.60 increase per semester.
- Total cost per semester for full-time undergraduate non-resident students, including mandatory fees, is proposed to be \$10,423.35 per semester, a total increase of \$348.59 from FY2017-18.

The next chart shows the changes in tuition and mandatory fee rates for resident and non-resident students:

| Annual Tuition & Fees: Total Proposed Changes @ 30 Credit Hours | | | | |
|---|--------------|--------------|-----------|-------|
| Resident | | | | |
| | FY 2017-18 | FY 2018-19 | Increase | % Inc |
| Tuition | \$ 6,062.40 | \$ 6,244.80 | \$ 182.40 | 3.0% |
| MSU Denver Fees | \$ 893.00 | \$ 1,024.00 | \$ 131.00 | 14.7% |
| Pass Through Fees | \$ 397.32 | \$ 397.10 | \$ (0.22) | -0.1% |
| Total | \$ 7,352.72 | \$ 7,665.90 | \$ 313.18 | 4.3% |
| Non-resident | | | | |
| | FY 2017-18 | FY 2018-19 | Increase | % Inc |
| Tuition | \$ 18,859.20 | \$ 19,425.60 | \$ 566.40 | 3.0% |
| MSU Denver Fees | \$ 893.00 | \$ 1,024.00 | \$ 131.00 | 14.7% |
| Pass Through Fees | \$ 397.32 | \$ 397.10 | \$ (0.22) | -0.1% |
| Total | \$ 20,149.52 | \$ 20,846.70 | \$ 697.18 | 3.5% |

Non-Resident, Western Interstate Commission for Higher Education and Western Undergraduate Exchange (WICHE-WUE)

- The WICHE-WUE rate is proposed to increase by \$20.40 from \$494.40 to \$514.80 per credit hour (at 150 percent of resident rate).

Cash Funded Programs

The cash funded academic programs, or Learning Centers, are responsible for recommending a tuition rate based on program needs, peer comparisons, and maintaining overall affordability. The tuition rate for Extended Campus mirrors the state supported tuition rates.

Tuition for Undergraduate Programs

| Undergraduate Programs | | FY 2017-18 | FY 2018-19 | Change | % | Charged at: |
|------------------------|--------------------------------------|-------------|-------------|----------|--------|-----------------|
| 1 | Accelerated and Traditional Nursing | \$452.90 | \$466.50 | \$13.60 | 3.00% | Per Credit Hour |
| 2 | Extended Campus- Resident | \$252.60 | \$260.20 | \$7.60 | 3.00% | Per Credit Hour |
| 3 | Extended Campus- Non-resident | \$785.80 | \$809.40 | \$23.60 | 3.00% | Per Credit Hour |
| 4 | DIME- Detroit | \$14,625.00 | \$14,625.00 | \$0.00 | 0.00% | Annual |
| 5 | DIME- Denver | \$14,625.00 | \$14,625.00 | \$0.00 | 0.00% | Annual |
| 8 | Alternative Licensure (ALP) Year One | \$5,100.00 | \$5,350.00 | \$250.00 | 4.90% | Annual |
| 9 | ALP Year Two (Coaching) | \$2,100.00 | \$2,500.00 | \$400.00 | 19.00% | Annual |
| 10 | ALP Special Education | \$4,725.00 | \$4,975.00 | \$250.00 | 5.30% | Annual |

Tuition for Graduate Programs

Currently, the University offers six graduate programs with two new programs planning to start in Fall 2019. Additionally, the institution offers a graduate level Alternative Licensure Program (ALP).

Each graduate programs complete their own five-year planning and market study when setting up tuition rates each year. The following table presents their proposed tuition rates for the next fiscal year and this detailed information below will help us maintain our records updated.

| Graduate Programs | FY 2017-18 | FY 2018-19 | Change | % | Charged at: |
|--|------------|------------|------------|--------|-----------------|
| 1 Resident Tuition | | | | | Per Credit Hour |
| 2 Accountancy | \$456.70 | \$484.10 | \$27.40 | 6.00% | Per Credit Hour |
| 3 Business Administration | \$456.70 | \$456.70 | \$0.00 | 0.00% | Per Credit Hour |
| 4 Teachers Education | \$364.30 | \$375.20 | \$10.90 | 3.00% | Per Credit Hour |
| 5 Social Work | \$455.20 | \$473.40 | \$18.20 | 4.00% | Per Credit Hour |
| 6 Health Administration | \$525.00 | \$525.00 | \$0.00 | 0.00% | Per Credit Hour |
| 7 Nutrition (ISPP) | \$375.00 | \$375.00 | \$0.00 | 0.00% | Per Credit Hour |
| 8 Cybersecurity (Begin Fall 2019) | | \$500.00 | \$500.00 | New | Per Credit Hour |
| 9 Behavioral Health (Begin Fall 2019) | | \$500.00 | \$500.00 | New | Per Credit Hour |
| 10 ALP Elementary Masters- Year One | \$6,990.00 | \$7,240.00 | \$250.00 | 3.60% | Annual |
| 11 ALP Elementary Masters - Year Two | \$3,990.00 | \$4,640.00 | \$650.00 | 16.30% | Annual |
| 12 ALP Special Education Masters | \$6,615.00 | \$6,865.00 | \$250.00 | 3.80% | Annual |
| 13 Non Resident Tuition | | | | | |
| 14 Accountancy | \$989.90 | \$1,033.30 | \$43.40 | 4.40% | Per Credit Hour |
| 15 Business Administration | \$989.80 | \$989.80 | \$0.00 | 0.00% | Per Credit Hour |
| 16 Teachers Education | \$503.30 | \$518.40 | \$15.10 | 3.00% | Per Credit Hour |
| 17 Social Work | \$637.30 | \$662.80 | \$25.50 | 4.00% | Per Credit Hour |
| 18 Health Administration | \$550.80 | \$550.80 | \$0.00 | 0.00% | Per Credit Hour |
| 19 Nutrition (ISPP) | \$500.00 | \$500.00 | \$0.00 | 0.00% | Per Credit Hour |
| 20 Cybersecurity (Begin Fall 2019) | | \$1,000.00 | \$1,000.00 | New | Per Credit Hour |
| 21 Behavioral Health (Begin Fall 2019) | | \$600.00 | \$600.00 | New | Per Credit Hour |
| 22 ALP Elementary Masters- Year One | \$6,990.00 | \$7,240.00 | \$250.00 | 3.60% | Annual |
| 23 ALP Elementary Masters - Year Two | \$3,990.00 | \$4,640.00 | \$650.00 | 16.30% | Annual |
| 24 ALP Special Education Masters | \$6,615.00 | \$6,865.00 | \$250.00 | 3.80% | Annual |

Student Fees

Mandatory Fees:

MSU Denver Fees

- Existing Fees: The student fee supported programs experienced many years of increased expenses and minimal fee adjustments. As a result, these programs are underfunded by a little over \$1 million. The BTF recommends increasing the Student Affairs fee, Health Services and Immunization fee, Athletics fee, and Bond Fee by 5 percent to continue to address this issue. The Campus Recreation Fee was increased by \$5 per year over the past three years therefore has been excluded from the increase recommendation.

- New Mental Health fee: A new Mental Health fee of \$45 per semester was passed by the students April 13, 2018. The fee will enable the Counseling Center to continue to grow the free mental health services provided to students.

Pass-through Fees

AHEC has proposed a CPI increase for their fees of about 3.2%. They have also proposed to decrease the RTD Bus Pass fee by \$3 to \$102 per semester.

The table below shows the changes per fee at 15 credit hours:

| Student Mandatory Fees at 15 CH FY 2017-18 FY 2018-19 Change % Inc | | | | | |
|---|--------------------------|-----------|--------|-----------|-------|
| 1 | MSU Denver Fees | | | | |
| 2 | Student Affairs Fee | \$ 70.55 | 74.10 | \$ 3.55 | 5.0% |
| 3 | Athletics Fee | \$ 37.35 | 39.20 | \$ 1.85 | 5.0% |
| 4 | Campus Recreation Fee | \$ 35.00 | 35.00 | \$ - | 0.0% |
| 5 | Health Services Fee | \$ 35.00 | 36.80 | \$ 1.80 | 5.1% |
| 6 | Immunization Fee | \$ 2.20 | 2.30 | \$ 0.10 | 4.5% |
| 7 | Metro Bond Fee | \$ 266.40 | 279.60 | \$ 13.20 | 5.0% |
| 8 | Mental Health Fee | \$ - | 45.00 | \$ 45.00 | New |
| 9 | Pass Through Fees | | | | |
| 10 | Tivoli Park/ Quad | \$ 5.18 | 5.35 | \$ 0.17 | 3.3% |
| 11 | RTD Pass | \$ 105.00 | 102.00 | \$ (3.00) | -2.9% |
| 12 | AHEC Facilities Bond Fee | \$ 80.30 | 82.90 | \$ 2.60 | 3.2% |
| 13 | Clean Energy Fee | \$ 5.18 | 5.30 | \$ 0.12 | 2.3% |
| 14 | Phoenix Center Fee | \$ 3.00 | 3.00 | \$ - | 0.0% |

Program Fees

The following program fees have been approved by the students and are presented to the Board for approval:

| Program | | FY 2017-18 | FY 2018-19 | Change | Reason |
|----------------------|--------------------------------|-------------------|-------------------|---------------|---|
| New | | | | | |
| 1 | Online Sections | \$ - | \$ 20.00 | \$ 20.00 | Charged to all online sections to cover course and technology improvements |
| Existing Fees | | | | | |
| 2 | Criminal Justice & Criminology | \$ 1.00 | \$ - | \$ (1.00) | Eliminating CJC fee because lab upgrade costs will now come from IT budget |
| 3 | Engineering Fee | \$ 16.00 | \$ 16.00 | \$ - | Adding several programs to existing fee: Computer Engineering and Environmental Engineering |
| 4 | Aviation & Aerospace | \$ 41.42 | \$ 54.00 | \$ 12.58 | Cost of cutting edge tools, systems, and software has increased |

The estimated additional revenue from the above changes is over \$1.7 million. This revenue is designated for each specific program.

Student Health Insurance

The 2018-19 student health insurance renewal process for the coming year was recently completed. The health insurance rate (premium) has decreased by 1.9 percent from \$2,556 in FY2017-18 to \$2,508 for FY18-19.

Prior Learning Assessment Charge for Graduate Courses

Prior learning assessment (PLA) is the process by which an individual's experiential learning is assessed and evaluated for purposes of granting college credit. There is currently no rate policy in place for graduate level courses. The Graduate Council is requesting a per credit hour rate of 75 percent of the per credit hour rate for the appropriate program.

AGENDA ITEM: Student Affairs Fee Allocation for FY 2018-19

RECOMMENDATION:

The Finance Committee recommends Board of Trustees approval of the Student Affairs Fee Allocation for FY 2018-19.

BACKGROUND:

The Student Affairs Fee is a mandatory, permanent student fee that is collected each semester from all undergraduate and graduate students taking at least one credit hour on the main campus. The collected fees go toward supporting programs and activities that the Student Affairs Board (SAB) has selected, evaluated, and monitored, and that the Cabinet recommends for approval. No new programs were added and no proposals for new programs were received for FY2018-19.

AUTHORITY:

Pursuant to §4.2 of the Trustees Policy Manual, the Board is required to review and approve distribution of student fee funds among various student activities.

ANALYSIS:

Based on the information available regarding the potential fee increase and enrollment trends for the University, the Budget Office estimated the net effect on the total Student Affairs Fee allocation could be a revenue increase between 2% and 4%. The SAB prepared three allocation scenarios for a 2%, 3%, and 4% increase in revenue. The appropriate scenario will be determined based on the Fall 2018 Semester enrollment information available as of census.

Proposal #1:

| Proposal 1 - 2% Revenue Increase | | | |
|----------------------------------|------------------|----------------------|------------------|
| Student Organization | 2017-18 Budget | Change to Allocation | Total Allocation |
| Auraria Early Learning Center | 45,044 | - | 45,044 |
| Career Services | 320,839 | 16,690 | 337,529 |
| Club Sports | 37,000 | - | 37,000 |
| CVA | 58,000 | 2,637 | 60,637 |
| LGBTQIA | 138,280 | 6,923 | 145,203 |
| Music | 74,213 | - | 74,213 |
| Student Activities | 517,924 | 18,512 | 536,436 |
| Student Engage. and Wellness | 396,107 | 15,840 | 411,947 |
| Student Government | 169,500 | (29,500) | 140,000 |
| Student Media | 388,085 | 17,502 | 405,587 |
| Student Org. Funding | 62,500 | - | 62,500 |
| Student Travel | 210,742 | 2,953 | 213,695 |
| Theatre | 96,880 | - | 96,880 |
| Women's Services | 104,835 | 3,342 | 108,177 |
| TOTAL | 2,619,949 | 54,899 | 2,674,848 |

Proposal #2:

| Proposal 2 - 3% Revenue Increase | | | |
|---|-----------------------|-----------------------------|-------------------------|
| Student Organization | 2017-18 Budget | Change to Allocation | Total Allocation |
| Auraria Early Learning Center | 45,044 | - | 45,044 |
| Career Services | 320,839 | 20,834 | 341,673 |
| Club Sports | 37,000 | - | 37,000 |
| CVA | 58,000 | 4,500 | 62,500 |
| LGBTQIA | 138,280 | 7,917 | 146,197 |
| Music | 74,213 | 2,000 | 76,213 |
| Student Activities | 517,924 | 23,665 | 541,589 |
| Student Engage. and Wellness | 396,107 | 16,014 | 412,121 |
| Student Government | 169,500 | (29,500) | 140,000 |
| Student Media | 388,085 | 21,790 | 409,875 |
| Student Org. Funding | 62,500 | - | 62,500 |
| Student Travel | 210,742 | 3,077 | 213,819 |
| Theatre | 96,880 | 6,780 | 103,660 |
| Women's Services | 104,835 | 4,046 | 108,881 |
| TOTAL | 2,619,949 | 81,123 | 2,701,072 |

Proposal #3:

| Proposal 3 - 4% Revenue Increase | | | |
|---|-----------------------|-----------------------------|-------------------------|
| Student Organization | 2017-18 Budget | Change to Allocation | Total Allocation |
| Auraria Early Learning Center | 45,044 | - | 45,044 |
| Career Services | 320,839 | 20,834 | 341,673 |
| Club Sports | 37,000 | - | 37,000 |
| CVA | 58,000 | 5,000 | 63,000 |
| LGBTQIA | 138,280 | 7,917 | 146,197 |
| Music | 74,213 | 2,000 | 76,213 |
| Student Activities | 517,924 | 32,000 | 549,924 |
| Student Engage. and Wellness | 396,107 | 16,014 | 412,121 |
| Student Government | 169,500 | (27,343) | 142,157 |
| Student Media | 388,085 | 21,790 | 409,875 |
| Student Org. Funding | 62,500 | - | 62,500 |
| Student Travel | 210,742 | 8,000 | 218,742 |
| Theatre | 96,880 | 6,780 | 103,660 |
| Women's Services | 104,835 | 14,355 | 119,190 |
| TOTAL | 2,619,949 | 107,347 | 2,727,296 |



Proposed Budget
Student Affairs Board Allocation Summary

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Accomplishment

Mandatory Increases

In past years, departments were not able to meet mandatory increases such as raises, benefits, CUPA and fringe. These are increases that MSU Denver departments do not have control over and are often unknown until the fiscal year has already started. We have recognized this as a conflicting pattern that needs to change for the longevity of SAB funded programs. By prioritizing mandatory increases, this ensures that all departments have the necessary tools to meet the University's mission.

Membership

The 2017-2018 Student Affairs Board was comprised of the following members.

* Indicates a voting member

| Name | SAB Position | Email Address |
|--------------------|-----------------|------------------------|
| Savannah Bustos | Chair | Sbsutos5@msudenver.edu |
| Adetilewa Awosanya | Vice-Chair* | Aawosany@msudenver.edu |
| Diane Davis | Faculty Member* | Ddavi102@msudenver.edi |
| Angie Cole | Student Member* | Acole31@msudenver.edu |
| Chip Hagan | Advisor | Vhagan1@msudenver.edu |
| Cipriana Patterson | Advisor | Cpatte17@msudenver.edu |

Goals and Objectives

Our goal was to identify the structural issues of how funding is met and develop a better understanding of how to meet the department's needs for mandatory increases.

- We will implement a new system that increases the amount each department needs in terms of mandatory increases next year.
- Help sustain programs that will reach retention goals of maintaining enrollment and increasing graduation rates for students.

Summary

The Student Affairs Board's (SAB) voting members came to a decision on the proposed budget allocation for the 2018-2019 fiscal year. This report included information regarding specific departments and how these conclusions were reached.

The Board created three enrollment change scenarios: Increase in enrollment at 2%, 3%, and 4%.

| | | | |
|---|-------------------|-------------------|-------------------|
| Revenue: | | | |
| Assuming: | Proposal 1 | Proposal 2 | Proposal 3 |
| Fee Increase | 5% | 5% | 5% |
| Enrollment Change | -3% | -2% | -1% |
| Revenue Change (Enrollment + Fee Inc) | 2.00% | 3.00% | 4.00% |
| FY17-18 Revenue Estimate | 2,980,000 | 2,980,000 | 2,980,000 |
| Revenue Inc. from Enrollment and Fee Inc. | 59,600 | 89,400 | 119,200 |
| 12% Bad Debt & ASR | (364,752) | (368,328) | (371,904) |
| Available to Allocate FY19 | 2,674,848 | 2,701,072 | 2,727,296 |
| FY18 Allocation | 2,619,949 | 2,619,949 | 2,619,949 |
| Additional Available for Allocation | 54,899 | 81,123 | 107,347 |

SAB's decision this year for money allocation was easier to decide due to the mandatory 5% fee increase. With the projected decrease in enrollment, we still have additional funds available. We first identified the mandatory increases in the departments in terms of salary increases and then student minimum wage increases. From that point, we added additional funds to departments with high involvement on campus that were most in need and had the highest student impact.

Department Allocations

The detailed information below provides proposed funding increases and funding decreases specific to each department.

Background and Requests

| Program | 2017-2018 Budget | 2017 Roll Forward | FY 2018-2019 Request Increase | Total Request |
|------------------------|------------------|-------------------|-------------------------------|---------------|
| Auraria Early Learning | \$ 45,044 | \$ \$110 | \$ - | \$ 45,000 |
| Career Services | \$ 320,839 | \$ 12,109 | \$ 32,174 | \$ 353,013 |
| Club Sports | \$ 37,000 | \$ 5,608 | \$ - | \$ 37,000 |
| CVA | \$ 58,000 | \$ 5,527 | \$ 5,000 | \$ 63,000 |
| LGBTQ | \$ 138,280 | \$ 9,678 | \$ 1,680 | \$ 139,960 |
| Music | \$ 74,213 | \$ 414 | \$ 2,000 | \$ 76,213 |
| Student Activities | \$ 517,924 | \$ 41,442 | \$ 32,000 | \$ 549,924 |
| Student Engagement | \$ 396,107 | \$ 58,085 | \$ 10,000 | \$ 406,107 |
| Student Government | \$ 169,500 | \$ 120,230 | \$ -19,500 | \$ 150,00 |
| Student Media | \$ 388,085 | \$ 7,005 | \$ 2,500 | \$ 390,585 |
| Student Org Funding | \$ 62,500 | \$ 10,281 | - | \$ 62,500 |
| Student Travel | \$ 210,742 | \$ 3,033 | \$ 8,000 | \$ 218,742 |
| Theatre | \$ 96,880 | \$ 13,069 | \$ 6,780 | \$ 103,660 |
| Women's Services | \$ 104,835 | \$ 42,314 | \$ 14,355 | \$ 119,190 |

Proposed Allocations

Auraria Early Learning Center

Program Director: Mary McCain and Emily Nelson

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 0 | 45,044.00 | 1.7% |
| 3% | 0 | 45,044.00 | 1.7% |
| 4% | 0 | 45,044.00 | 1.7% |

The Auraria Early Learning Center explained eloquently how the Student Affairs fee they receive goes directly back to the students in the form of a stipend at the end of each semester. The Board sees how this positively impacts the students it serves. The Early Learning Center did not ask for an increase and they did not have any mandatory increases. We kept their budget the same as last year.

Career Services

Program Director: Bridgette Coble

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 16,690 | 337,520 | 12.6% |
| 3% | 20,834 | 341,673 | 12.6% |
| 4% | 20,834 | 341,673 | 12.5% |

Mandatory increases for salary and benefits, plus \$791 for student minimum wage increase are met in the first proposal. Full mandatory increases for salary, benefits, and student minimum wage are met in the second and third proposal. We are unable to meet the requested amount to bring the stem specialist up to full time without directly cutting from another department's budget. In addition to all mandatory increases, we did allocate an additional \$3,585 due to the high amount of student need for Career Services.

Club Sports

Program Director: N/A (managed by Kameron Garrett & Dr. Anthony Grant, Interim)

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | - | 37,000.00 | 1.4% |
| 3% | - | 37,000.00 | 1.4% |
| 4% | - | 37,000.00 | 1.4% |

Club Sports did not request an increase and they do not have any mandatory fees that will be increasing. This helped us make an easy decision to allocate the same amount as last year to Club Sports.

Center for Visual Arts

Program Director: Cecily Cullen

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 2,637 | 60,637.00 | 2.3% |
| 3% | 4,500 | 62,500.00 | 2.3% |
| 4% | 5,000 | 63,000.00 | 2.3% |

The Center for Visual Arts (CVA) creates a space where our students can showcase their artwork, but also learn skills needed to curate museum and art galleries as well to advance art education. The only mandatory increase that CVA will see next year is for the minimum wage of student employment. Considering this, we allocated them \$2,637 to meet a portion of the mandatory increases in proposal one. In proposal two, we fully met the mandatory increases for student minimum wage. In proposal three, we brought them up to their fully requested amount of \$5,000.

LGBTQ Student Resource Center

Program Director: Steve Willich

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 6,923 | 145,203 | 5.4% |
| 3% | 7,917 | 146,197 | 5.4% |
| 4% | 7,917 | 146,917 | 5.4% |

The LGBTQ Student Resource Center will be given a mandatory increase for professional staff salaries and benefits in the first proposal. The second and third proposal meets the needs of mandatory increases for both professional staff and student employees. LGBTQ did request a 2% increase for salary plus fringe benefits, but this was met and exceeded due to anticipated mandatory costs such as minimum wage increases.

Institute of Women's Studies and Services

Program Associate Director: Eneri Rodriguez Arauz

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 3,342 | 108,177 | 4.0% |
| 3% | 4,046 | 108,881 | 4.0% |
| 4% | 14,355 | 119,190 | 4.4% |

While one might think that IWSS caters to the female population, that is simply not the case. IWSS offers scholarships, workshops, and raises awareness around social justice issues that don't necessarily target females specifically. Due to this, the Board believes IWSS is going above and beyond for ALL students and not any specific group. In the first proposal, their mandatory increases for professional staff was met plus \$996 for student employee minimum wage. In the second proposal, all mandatory costs were met including all increases for professional staff along with student employment increases. The third proposal, IWSS was fully granted their requested amount of \$14,355. This includes the additional money asked for to fund the snack shop to help students who need a meal.

Music Activities Committee

Program Director: Peter Schimpf

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | - | 74,213 | 2.8% |
| 3% | 2,000 | 76,213.00 | 2.8% |
| 4% | 2,000 | 76,213.00 | 2.8% |

No increase in the first proposal was based upon this department not having any mandatory increases in regards to salary or student wage increase. Music received a \$2,000 increase, as requested, in proposal 2 and 3 to return this department back to their original budget before a major decrease a few years ago.

Student Activities

Program Director: Angela LeValley

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 18,512 | 536,436 | 20.1% |
| 3% | 23,665 | 541,589 | 20.1% |
| 4% | 32,000 | 549,924 | 20.2% |

Student Activities will be given the mandatory increase for their professional staff salaries and benefits plus \$3,047 for the student minimum wage increase within the first proposal. In the second proposal SAB allocated funding for all mandatory increase and student employment minimum wage increase plus an additional \$3,000 for the increasing cost of software for OrgSync/Roadrunner link. Proposal 3 Student Activities was brought up to their full requested amount.

Student Engagement and Wellness

Program Director: Braelin Pantel

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 15,840 | 411,947 | 15.4% |
| 3% | 16,014 | 412,121 | 15.3% |
| 4% | 16,014 | 412,121 | 15.1% |

Student Engagement and Wellness was given mandatory increases for professional staff and benefits and partial student employee minimum wage increase in the first proposal. The second and third proposal covered all the potential mandatory increases for professional staff and student employees.

Student Government Assembly

Program Director: Josh Gardner

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | (-29,500) | 139,500.00 | 5.2% |
| 3% | (-29,500) | 139,500.00 | 5.2% |
| 4% | (-27,343) | 142,157.00 | 5.2% |

Student Government Assembly asked for a \$19,500 decrease from their original allocation because they had a substantial rollover of over \$120,000. Although this department is very active on campus, this large amount of money is not thoroughly planned for. We decided it was in all department's best interest to cut an additional \$10,000 (total of \$29,500) to cover mandatory increases in other departments for professional salary and student minimum wage for proposal 1 and 2. For proposal 3, we only cut a total of \$27,343 due to all mandatory increases in other departments being met. Student government has internally planned for student employee wages to increase and does not have any other internal mandatory increases.

Student Media (Met Media)

Program Director: Steve Haigh

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 17,502 | 405,587 | 15.2% |
| 3% | 21,790 | 409,875 | 15.2% |
| 4% | 21,790 | 409,875 | 15.0 % |

For proposal 1, we gave Met Media their mandatory salary increases for their professional staff, and partial funding for student employee minimum wage increase. In proposal 2 and 3, we gave Met Media full mandatory increases that will meet the need of salary and minimum wage increases that may or may not be foreseen.

Student Org Event Funding

Program Director: Taryn Calori

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | - | 62,500.00 | 2.3% |
| 3% | - | 62,500.00 | 2.3% |
| 4% | - | 62,500.00 | 2.3% |

Student Org Event Funding did not ask for an increase due to this current fiscal year's requests from student organizations. The Board felt that this was justifiable, and decided to grant Student Org Event Funding request. We do hope student organizations will continue to grow, and in following years we hope to see this allocation grow as a sign of positive growth.

Student Travel

Program Director: Dave Bourassa

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | 2,953 | 213,695 | 8.0% |
| 3% | 3,077 | 213,819 | 7.9% |
| 4% | 8,000 | 218,742 | 8.0% |

Student Travel was granted full mandatory salary increase and partial student employee minimum wage increase for proposal 1. In proposal 2, Student Travel is fully funded for all mandatory increases. In proposal 3, Student Travel was given their full request of an \$8,000 increase. This program has prestigious goals for next year of sending students to attend 3 international conferences. They reached all their goals last year and are on track to reach all of their goals this year. The board believes they deserve the opportunity to grow and continue giving students real life conference experience.

Theater

Program Director: Marilyn Hetzel

| Increase in Enrollment | SAB Decision | Allocation | % Of Total |
|------------------------|--------------|------------|------------|
| 2% | - | 96,880 | 3.6% |
| 3% | 6,780 | 103,660 | 3.8% |
| 4% | 6,780 | 103,660 | 3.8% |

In the first proposal, theater did not have any mandatory salary or minimum wage increases, which led to no increase. In the second and third proposal theater is fully funded based on the \$6,780 increase that they requested.

theater does an amazing job of creating a safe place that students can be themselves and grow.

Alumni Association Update

April 13, 2018

Association Board: The board is resuming meetings on Monday, April 30th with the primary agenda item of approving the new board members. The new, full board will meet in May to start the planning for the next fiscal year.

Metrics:

Alumni Donors: As of April 13 there are **1,941 alumni donors for the current fiscal year totaling \$493,387** in contributions. This is the most money ever raised from alumni in the history of the institution, AND the third year in a row we have broken the “all-time” alumni giving total.

We are 86% of the way to our strategic plan goal of 2,197 alumni donors and are confident that we will reach this milestone.

Engaged Alumni: As of April 6, we have engaged **4,488 unique alumni**, already surpassing our strategic plan goal for the fiscal year of 4,140.

New Initiatives/Updates:

Alumni Staff: The Alumni Relations team has hired a new Alumni Coordinator who will start May 7th. This additional position will support alumni events, memberships and programs and will allow the staff to continue to grow the number of engaged alumni and the overall alumni experience.

Graduation: The Alumni Association will have a speaker featured at the spring commencement ceremonies. A brief congratulations and alumni charge will be given to all graduates by a member of our board.

Rockies 50/50 Raffle: The Alumni Association joined forces with the Colorado Rockies as their non-profit partner to launch a 50/50 Raffle at all 81 home Rockies games this season. Working closely with Roadrunners Athletics, the Alumni Association will fill over 1,200 volunteer ticket-selling spots this season with the end result of raising between \$150,000 and \$250,000 for MSU Denver students.

After the first home stand last weekend, the Alumni Association raised nearly \$9,500 and we awarded over \$19,000 to raffle winners. Most notably, the very first raffle winner was an alumna! Andrea Burgess, a 2010 Criminal Justice, won \$6,851 and will be presented her winnings in an on-field ceremony before the first pitch during next week’s home stand.

