

METROPOLITAN STATE COLLEGE *of* DENVER
BOARD OF TRUSTEES COMMITTEE MEETINGS
Wednesday, November 30, 2011
12:30 p.m. – 5:30 p.m.

Tivoli 320

Academic & Student Affairs Committee: 12:30-1:00

Finance Committee: 1-4:30

Strategic Name Initiative Committee: 4:30-5:30

METROPOLITAN STATE COLLEGE *of* DENVER
BOARD OF TRUSTEES
Thursday, December 1, 2011
7:30 a.m. – 9:00 a.m. Executive Session
9:00 a.m. - Noon Public Meeting
Tivoli Center-Room 320

I. CALL TO ORDER

II. EXECUTIVE SESSION (7:30 a.m. - 9:00 a.m.)

III. Executive Session may be held to (1) obtain legal advice concerning pending or imminent litigation, specific claims or grievances or legal advice on specific legal questions, confidential pursuant to C.R.S. § 24-6-402(3) (a) (II) (2010); (2) Legal advice concerning proposals for naming buildings for a person, confidential pursuant to C.R.S. § 24-6-402-(3) (a) (VIII) (2010); and (3) Legal advice concerning consideration and appointment of an employee, confidential pursuant to C.R.S. § 24-6-402- (3) (b) (I) (2010)

IV. CONSENT AGENDA

A. Approval of September 8, 2011 Board Meeting Minutes

B. Tenure Recommendation

C. Office of Human Resources report of personnel actions which have occurred since the last Board Meeting on September 8, 2011.

V. REPORTS

A. Chair's Report: Chair Rob Cohen

B. President's Report: Dr. Stephen Jordan

C. Legislative Report: Capstone Group, LLC

D. AHEC Board Report: Trustee Maria Garcia Berry

E. Foundation Report: Trustee Bill Hanzlik

F. Finance Committee Report: Trustee Ellen Robinson

G. Academic and Student Affairs Committee Report: Trustee Michelle Lucero

H. Strategic Name Initiative Committee Report: Trustee Terrance Carroll

I. Board Governance Committee: Trustee Melody Harris

**J. Student Government Report: Student Government Assembly President
Jesse Altum**

K. Faculty Senate Report: Dr. Kamran Sahami

L. Alumni Report: Eric Peterson

VI. ACTION ITEMS

From Finance Committee:

- A. Naming Opportunity**
- B. Daz Bog Business Terms**

From Academic and Student Affairs Committee

- C. Ethiopia Study Abroad Course**
- D. Spain History, Life, and Culture Study Abroad Course**
- E. Global Environmental Field Problems and Geosystems Study Abroad Course**
- F. Art and Culture of Early Modern Italy Study Abroad Course**
- G. International Entrepreneurship/Scotland/Ireland Study Abroad Course**
- H. Understanding Modern Turkey Study Abroad Course**
- I. Art Department: Bachelor of Arts in Art, Bachelor of Arts in Art History, Theory and Criticism, Bachelor of Fine Arts in Communication Design**

From the Strategic Name Initiative Committee

- J. Recommendation Regarding Name**

VII. PRESENTATIONS

- A. Rightsizing Final Report (Lutes)**
- B. Update on Themes/Goals for Strategic Planning (Lucas)**
- C. Update on Quick Serve Restaurant (Red Robin) (Martinez)**

VIII. INFORMATION ITEMS (requires no approval by the Board of Trustees)

- A. Human Resources report of personnel actions for the Board's information which have occurred since the last meeting on September 8, 2011.**

IX. PUBLIC COMMENT

X. ADJOURNMENT

METROPOLITAN STATE COLLEGE of DENVER
BOARD OF TRUSTEES Annual Business Meeting
Wednesday, September 8, 2011
Board Minutes

CALL TO ORDER

The Board of Trustees meeting was **called to order** at 8:09 a.m. by Board Chair Cohen. He was joined by Vice Chair Michelle Lucero, Trustee Bookhardt, Trustee Hanzlik, Trustee Carroll, Trustee Harris, Trustee Robinson, Trustee Garcia Berry, Faculty Trustee Kottenstette, and Student Trustee LaBrue. President Jordan and Board Secretary Loretta P. Martinez were also in attendance, along with various faculty, administrators and staff.

EXECUTIVE SESSION

Chairman Cohen read the Trustees into **Executive Session**, and asked for a motion. Trustee Robinson moved with a second by Trustee Carroll. The motion was unanimously approved and the Board entered into Executive Session at 8:10 a.m. The meeting reconvened in **public session** at 9:07 a.m.

CONSENT AGENDA

Trustee Garcia Berry moved, with a second by Trustee Robinson and the motion was **unanimously approved** by the board, thereby approving the consent agenda, including the minutes of the June 1, 2011 Board Meeting.

REPORTS

Chair's Report: Chairman Robert Cohen welcomed everyone back to a new school year and gave a brief description of the location of the upcoming October Board Retreat which will be held at the Cherokee Ranch and Castle in Sedalia, Colorado. He advised the Board that Senator Rollie Heath would be coming to the meeting shortly to provide information and ask the Board's support on Proposition 103. He then asked Dr. Jordan for his report.

President's Report: Dr. Jordan's advised that his written report was in the Board materials, and provided the following highlights to the Board:

- The book *Leading Change* was provided to each Trustee. Dr. Jordan advised that Metro is profiled in this book in relation to boards that are doing a good job and leading change.
 - The book will be used as a primer at the retreat
- The first 10 days of the new enrollment period are complete
 - Total enrollment is down about 1 ½ percent from last year but the final numbers are not in
 - Latino enrollment is at 18.1% with a total percentage of 31.6% for all students of color
 - There is a dramatic shift in the demography of the college due in part to our internal initiatives

He asked the Trustees to refer to his written report for information on grants received to operate the equity assistance center and that Metro has been selected as a partner in south the Lincoln Grant.

He then provided a reminder of the upcoming Holiday Card Program where it is anticipated that over 300 students and faculty will participate and that commencement will be held on Sunday, December 18th at the Convention Center.

A video presentation was then provided to the Trustees regarding Aksum University in Ethiopia, highlighting the trip made by Dr. Jordan and a delegation of eight from Metro.

Legislative Report: A brief presentation was made by Ms. Christine Staburg of The Capstone Group regarding the current state of the budget.

She then deferred to Senator Heath and his oral presentation on Proposition 103 and he asked for the endorsement of the Board. After he spoke there was Board discussion along with questions, and then a motion was made by Trustee Robinson and seconded by Trustee Hanzlik to support this proposition. A roll call vote of the Trustees was taken, with all Trustees in support except for Trustee Garcia Berry who voted NO. The motion was **approved** and the Board of Trustees endorses Proposition 103.

AHEC Board Report: Trustee Maria Garcia Berry reported on the following items:

- After a master plan committee meeting last week, the University of Colorado has decided to build their own Student Success Building
 - Based on the discussion, this building may penetrate the view plane which will have to be dealt with
 - It will be under construction and breaking ground within the next year

Chairman Cohen thanked Trustee Garcia Berry and then called for the **Foundation Report:**

Trustee Bill Hanzlik provided the following Foundation highlights:

- The Foundation's annual board retreat was June 21st. Consultants from the Association of Governing Boards at Washburn University served as facilitators
- The Foundation staff worked closely with the provosts and deans and faculty members to secure a 7-figure gift from a private donor to create the One World, One Water Center
- The Foundation has earned a clean audit with net assets up to 10.4M, which reflects both fundraising successes and investment returns
- The Office of Sponsored Research and Programs along with Dr Percy Morehouse recently secured a \$2.4M grant from the Dept of Education for the creation of an equity access center
- The number of gifts are up from 2010 by approximately 20%
- The number of donors is also up about 15-20%, and new donor numbers are also increasing

Finance Committee Report: Trustee Ellen Robinson provided the following Finance Committee highlights:

- The Finance Committee will be recommending unanimously to the Board for approval several action items
- Both the Student Success Building and the Hotel Learning Center are on time and on budget – the proposed move in date is the week of March 19, 2012
- Major kudos are to be given to both Sean Nesbitt and Lisa Lorman for the amazing work in conjunction with the contractors to pull these impressive buildings up out of the ground

Academic and Student Affairs Committee Report: Trustee Michelle Lucero provided the following highlights from the committee meeting:

- ASA will have two action items to recommend to the Board

- The new committee structure is working well and allows the Trustees the ability to attend multiple committee mtgs.
- Kudos to Dr. Haynes for work done on accreditation for the Nursing program, which is positioned for the next accreditation visit in 2013

Strategic Name Initiative Committee Report: Trustee Terrance Carroll reported the following highlights from the committee meeting:

- The committee met last week and things are moving along
- Two faculty members provided a presentation regarding the “confusion issue” as it relates to searches on the internet for Denver State University or Denver Metropolitan State University
- Outside trademark counsel has been retained
- We are continuing to move forward in a very proactive way to come up with something that will allow us to get to the legislature and also allow us to live in harmony with the University of Denver
 - Negotiations are ongoing

Board Infrastructure Committee (aka Board Governance Committee): Trustee Melody Harris reported the following highlights:

- Committee goals were discussed
- To begin that process the Committee will develop a priority task list as it relates to governance and policy issues
 - The primary goal is to get ourselves cleaned up and govern ourselves efficiently
- The Committee has specifically asked that the Finance and Academic Affairs Committee review their applicable portions of current policy within both the Trustee By-laws and the Handbook, and to report back to the Committee regarding duplication etc.
- The Committee has asked Dr. Jordan to provide information on best practices of other institutions are doing around policy and governance so we can model around that are fill in the any existing gaps
- The Committee will be bringing forward a Naming Policy action item recommendation to the Board

Student Government Report: President Jesse Altum reported a great start to the new academic school year. There are multiple campaigns running on campus in relation to tying the alumni and students together. SGA also passed a resolution to support Propostion 103, and SGA is conducting outreach to the city to restructure intern programs is being done. SGA is entertaining requests from US Bank to bring financial education to the students on campus.

Faculty Senate Report: Dr. Kamran Sahami reported that the work on instituting the plus/minus grading policy is ongoing, and the Senate has a priority list and is working their way down the list. Some outstanding items that remain are:

- Permanent F
- Last grade standing
- Intellectual property

Alumni Report: The Alumni Report was given by Board Chair Rob Cohen on behalf of Representative Eric Petersen, with Trustee Cohen noting that the Alum Association’s annual

meeting would be during the upcoming weekend in conjunction with Wine and Food Classic on campus. The Alumni Association now has a director in place, so the alum are on the move.

Action Items:

A. Opting Out of State Fiscal Rules and Procurement:

After a presentation, discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item A and Trustee Lucero seconded the motion - the item was **approved unanimously**.

B. Memorandum of Agreement re: Certificates of Participation (COPS) for New Athletic Fields and Electrical Upgrades:

After a presentation, discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item B and Trustee Hanzlik seconded the motion - the item was **approved unanimously**.

C. One World One Water Center for Urban Education and Stewardship:

After discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item C and Trustee Hanzlik seconded the motion - the item was **approved unanimously**.

D. Financial Exigency Committee Membership-Handbook Change:

After a presentation, discussion and comments regarding this action item, Trustee Lucero moved for approval of Action Item D and Trustee Robinson seconded the motion - the item was **approved unanimously**.

E. Modification of Naming Policies:

After a presentation, discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item E and Trustee Lucero seconded the motion - the item was **approved unanimously**.

Presentations:

There were two brief presentations/updates presented to the Board:

- FY2011-12 Budget Update
- Student Success and Hotel/HLC Progress Report

Chairman Cohen then asked the Board to take note of the information item in their materials, the Office of Human Resources report of personnel actions for the Board's information which have occurred since the last meeting on June 1, 2011. He then asked if there was any **Public Comment**, and as there was none, he asked for a motion to adjourn.

ADJOURNMENT

After a motion by Trustee Robinson and a second by Trustee Garcia Berry, the Board Chair officially **adjourned** the meeting at 11:21 a.m.

AGENDA ITEM:

The President and Provost/Vice President of Academic Affairs recommend approval of the following item: Tenure

BACKGROUND:

Pursuant to §VII.F.6.a & b of the Handbook for Professional Personnel, upon a request of a chair or a department search committee a faculty candidate can be awarded tenure upon appointment. If the tenured faculty members of the department recommend that tenure upon appointment be awarded, that recommendation shall be reviewed by the chair, the dean, and the Vice President for Academic Affairs, who shall each make a recommendation to the President.

RECOMMENDATION:

It is recommended by the President of Metropolitan State College of Denver that the Board of Trustees approve the following awards of tenure.

RECOMMENDATION FOR TENURE:

Dr. Aaron Gordon, award of tenure as Professor of Mathematical and Computer Science in the Department of Math and Computer Sciences.

AGENDA ITEM: **Office of Human Resources report of personnel actions for the Board's approval which have occurred since the last Board Meeting on September 8, 2011.**

BACKGROUND: Report of personnel actions which have occurred since the last Board agenda of September, 2011. Initial appointments of non-temporary faculty and administrators, tenure, emeritus status, honorary degrees, and sabbatical leaves which require Board approval.

RECOMMENDATION: It is recommended by Metropolitan State College of Denver that the Board of Trustees approve the following appointments.

APPOINTMENTS

Mr. Michael Hart, Director of IT Facilities, Asset Management and Networking, Annual Salary: \$95,000.00 – Effective August 18, 2011. (ADMINISTRATIVE)

Ms. Steffanie Nolen, Graduate Financial Aid Counselor, Annual Salary: \$37,500.00 – Effective September 1, 2011. (ADMINISTRATIVE)

Ms. Goldie Ector, Financial Aid Counselor - Communications, Annual Salary: \$38,500.00 – Effective September 1, 2011. (ADMINISTRATIVE)

Ms. Marlena Hartz, Assistant Director of Student Publications, Annual Salary: \$47,000.00 – Effective September 1, 2011. (ADMINISTRATIVE)

Mr. Michael Lewis, Financial Aid Counselor - Debt Management, Annual Salary: \$39,000.00 – Effective September 6, 2011. (ADMINISTRATIVE)

Ms. Heather Lindsay-Carpenter, Academic Advisor-First Year Success, Annual Salary: \$40,800.00 – Effective October 3, 2011. (ADMINISTRATIVE)

Mr. William Bickerton, Director of Database Administration & Data Warehousing, Annual Salary: \$95,000.00 – Effective October 4, 2011. (ADMINISTRATIVE)

Mr. Vincent Hagan, Fiscal Manager, Academic Technology Services & Student Affairs, Annual Salary: \$66,300.00 – Effective October 10, 2011. (ADMINISTRATIVE)

Mr. John Kietzmann, Assistant Athletic Director of Marketing and Promotions, Annual Salary: \$60,000.00 – Effective October 24, 2011. (ADMINISTRATIVE)

Ms. Kathleen Jewby, Production Manager-Student Media, Annual Salary: \$40,000.00 – Effective November 1, 2011. (ADMINISTRATIVE)

Mr. Nathaniel Grimm, Budget & Financial Analyst, Annual Salary: \$65,000.00 – Effective November 1, 2011. (ADMINISTRATIVE)

Ms. Laurel Patterson, Graduate Scholarship Counselor, Annual Salary: \$39,000.00 – Effective November 1, 2011. (ADMINISTRATIVE)

Dr. Nicole E. Taylor, Staff Psychologist, Annual Salary: \$53,000.00 – Effective November 1, 2011. (ADMINISTRATIVE)

Critical Issues from Metro State Board Retreat – 10/20/2011

- I. Strategic name
 - a. Staff
 - i. Legal review of proposed names
 - ii. Test/survey of alternative names
 - iii. Historical chronology of process
 - b. Outreach to DU – let them know our deadline
 - c. December 1st Board meeting – decision on name
- II. Athletic fields task force
- III. Unsubsidized tuition rate study – Finance Committee
- IV. Form a strategic marketing/branding task force
- V. Graduate program update against criteria
- VI. Criteria for existing and new public/private initiatives
- VII. Leadership team for capital campaign
 - a. Develop a social media plan for campaign
 - b. Board giving process
- VIII. Finalize visioning process for institution
 - a. Update on Goals – December Board meeting
 - b. Final plan – February Board meeting
- IX. Establish a scorecard
 - a. Graduation rate
 - b. Cost per credit / hour or graduate
 - c. Revenue – where does replacement of state funding come from?
Student success
 - i. Career placement

- ii. Internship
 - iii. Completion rate
 - iv. Professional exams – test scores
 - d. Affordability indicator
 - i. Tuition as a percentage of median income
 - ii. Track student loans
 - e. Community engagement
- X. Establish dashboard
 - a. Retention rate
- XI. Establish a process for market assessment
- XII. Benchmarking
 - a. Identify those items we want to measure
 - b. Periodic review with Board
- XIII. Price sensitivity of tuition
- XIV. Continue to educate Board on adaptive college graduates

President's Written Report to the Board December 1, 2011

Update on Backfill Project

Nursing, philosophy and health professions are the latest departments to physically move their offices, under the Metro State Backfill Project. Nursing is now in West 247, philosophy is in Central 303, and health professions moved from MO-1 to West 239.

The Backfill Project was developed to make the best use of spaces that will be vacated by offices moving into the Student Success Building, currently under construction. The project addresses critical space deficiencies for the College's schools and programs.

Update on USDOE's Title III "Strengthening Institutions" Grant to MSCD

A year after receiving a \$1.9 million, five-year grant from the U.S. Department of Education to expand capacity to serve underserved students, the College has made significant technology upgrades necessary to increase student retention and graduation rates. The new technology will help the College to better identify where each student may need academic re-direction to stay on track for graduation.

The grant from the Title III "Strengthening Institutions" program at the department's Office of Postsecondary Education funds two primary areas: academic support services and the establishment of a framework to form a School of Education. School of Professional Studies Dean Sandra Haynes and Associate Vice President of Academic and Student Affairs Sheila Thompson are co-principal investigators on the grant.

Phase I

In its first year, Title III Project Manager John Landry says the grant paid to implement technology the College had already purchased through the Rightsizing With Technology and Hispanic Serving Institution initiatives to improve the advising process for faculty, staff and students.

Another component to benefit from the grant is the Banner Relationship Management (BRM) and Recruiting and Admission Performance (RAP) modules, which Associate Director of IT Applications Services Steve Stanek is working to implement. "Faculty and staff will benefit from a student information page in BRM, where a great deal of student data exists in one place."

The BRM is a tool for strategically communicating with groups of students. For example, Banner information can be used to better segment and target constituent groups, whether they're recruits, applicants or students. It integrates communications (from advising sessions, telephone calls and emails) in one location to give a complete picture of how the College has previously engaged each student.

The Recruit BRM and Performance modules should be fully implemented in October, closing out phase one of the project

Phase II

Late this fall, Stanek and Beck will kick off implementation of the Student BRM and Student Retention and Performance Project, which will enable a faculty member or department chair to identify students who are performing below or above threshold, look at trends in courses, and slice and dice student attributes to better communicate with individual students on specific topics. For example, when this project implements, advisors can sort—and then contact—students at a very granular level, such as female athletes who are seniors, majoring in biology, with a GPA of X.

The modules will help streamline the advising process. Stanek adds, “This should be helpful in preparing for an advising session and it has generated a lot of excitement from faculty and staff we've met with to this point.”

Under the grant, surveys are being conducted to gauge student and faculty perceptions of the Metro State advising process. In addition, the College's first advising handbook is being created.

Teaching With Primary Sources Receives Funds from Library of Congress

Metro State's Teaching with Primary Sources-Colorado (TPS-Colorado) has received \$725,000 from the Library of Congress, taking the program's total funding to \$5.2 million since its inception in 2004, says Peggy O'Neill-Jones, director of TPS-Colorado.

The program, which promotes the use of primary sources in instruction across the state and at all grade levels, taps into some 20 million items digitized by the Library of Congress that are available for free to anyone online. Its reach, however, extends far beyond Colorado. The grants cover three areas that establish Metro State as a virtual “regional hub” for the Library of Congress, says O'Neill-Jones.

Below are current or upcoming projects under the three grant areas—TPS-Colorado, TPS Western Region and TPS Network:

- TPS-Colorado project, which serves educators throughout Colorado, is investigating a collaboration with the Dealey Plaza in Dallas, Texas for the 50th anniversary of President John F. Kennedy's assassination. The Sixth Floor Museum at Dealey Plaza chronicles the assassination and legacy of President John F. Kennedy, interprets the Dealey Plaza National Historic Landmark District and the John F. Kennedy Memorial Plaza. A possible event in 2013 would look at the presidential succession and inauguration.
- TPS Western Region project, which serves 14 Western states, is collaborating with Dickinson State University in North Dakota to create a mini symposium on the U.S. President Theodore Roosevelt and the West in February 2012. The symposium will serve as an added component to the program's annual Teacher Librarian Day where librarian/teacher pairs (200 people) have the chance to immerse themselves in inquiry-based and primary-source training around the thematic study of chosen historical elements.
- TPS Network project, a prototype social learning network being built and tested for the Library of Congress, is a live, but closed website that the Library of Congress is monitoring for a better understanding of how to use social media as a learning tool. TPS-Colorado is spearheading this website, which began earlier this year.

Update on Honors Program

Under its first non-interim director in four years, the Honors Program is heading in a new direction. Benjamin Moritz, who was hired after a national search, started as the program's full-time director in July. Associate Professor of Health Professions Jennifer Weddig and Associate Professor of Finance Juan Dempere are quarter-time associate directors.

A Colorado native, Moritz most recently directed the honors program at Mansfield University of Pennsylvania. He takes the helm of Metro State's Honors Program on the heels of a faculty/administrator survey on the state of the program, administered last fall, which indicated general enthusiasm for having an honors program but less approval for how it was structured.

"It had evolved into a small program that was primarily humanities-based," says Moritz. Nearly all the honors students were humanities majors, and total enrollment was only 28 students.

Building on the work of his predecessors, Moritz has begun the process of expanding the program beyond the humanities and set the long-term goal of raising enrollment in the Honors Program to 400 or 500 students, about 2 percent of enrollment. "It will be an evolving program for a while," he says, citing a three-phased strategy.

Phase I: Developing a new honors curriculum

The first phase involves curricular changes. "To make the Honors Program available for all students, we need honors courses in all majors," says Moritz, who, with Weddig and Dempere, has been reaching out to chairs, deans and program heads to develop proposed new honors curricula. "We wanted to tap the faculty's field-specific expertise, rather than use a top-down approach."

The proposed honors curriculum defines three requisite core classes, and additional offerings in nine different fields: business, humanities, social sciences, education, health and service professions, the arts, engineering and technology, natural sciences and communications. The fields were established by the program's most recent interim director Alexandre Padilla and the Honors Council, an ongoing body of faculty members that established a task force for each field. In all, about 50 faculty members worked on task forces to develop the curricula for 12 credit hours of honors classes in each field. Most are regular courses that are cross-listed as honors, says Moritz, while about 5 percent are dedicated honors courses.

The Honors Program will submit its proposal to the Faculty Senate Curricular Committee, in hopes that the necessary approvals can be obtained in order to start implementing the new curricular changes in the fall 2012 semester.

Amid these changes the honors program is in moratorium this year; no new students are being accepted, and the current 28 will finish with the current honors curriculum.

Phase II: Developing standards for honors courses

The next phase is articulating honors course criteria. Moritz says to be considered for cross-listing with the honors program, courses will have to demonstrably meet at least three of five identified

student learning outcomes: experiential learning, engagement with primary sources, group work focusing on consensus, interdisciplinary work and critical thinking. These outcomes also build on work of the previous Honors Council.

The Honors Program will work with the Center for Faculty Development (CFD) to develop ways to support faculty in teaching cross-listed honors courses. In spring, the CFD will offer a workshop on best practices for teaching honors and differentiating the learning environment to meet the needs of honors students along with non-honors students.

Phase III: Student recruitment

Once the curricular model has been approved, the program will focus on recruiting students, both externally and from within the current student body.

Moritz is speaking with transfer counselors from community colleges about the Honors Program. "We've just signed a Memorandum of Understanding with the Community College of Denver so their students can transfer their honors courses into our program," says Moritz, adding that similar memoranda are in the works with Front Range and Aurora Community Colleges. Another external focus, Moritz says, is new students who might not otherwise go to Metro State but for an honors program. Internally, the program will look to recruit students who meet a certain grade point average and are seeking an extra challenge.

Creating community

In the belief that "an honors program works best when students feel like they're part of a group dedicated to academic pursuits," Moritz is working to create a sense of community in the Honors Program. "Since we're not a residential college with a built-in sense of community, we need to do more in this regard," he says. He's hopeful that the program's move to a house on the Ninth Street Park in May, which will provide a home base for honors students, and mandated extracurricular activities will contribute to a cohesive and beneficial honors group identification.

College Part of Multi-State Project to Recruit and Train More Qualified Teachers

Help Wanted: Recent college graduates or paraprofessionals and highly qualified mid-career professionals with college degrees interested in teaching science, technology, engineering, math or other high-need subjects in Denver Public Schools. Qualified applicants will enroll in Metro State's Alternative Licensure Program and receive cutting-edge support and a tuition stipend.

That's a basic description of a new program to recruit and train never-before teachers to fill critical classroom needs in DPS. Metro State and the school district are partners in a multi-state consortium of higher education institutions, local schools, education departments and nonprofits participating in Project m-NET (Mobilizing National Educator Talent). The initiative is funded by a federal grant, of which Metro State will receive \$415,500 over five years.

Nationally, m-NET is looking to train, support and retain 1,111 teachers over the life of the grant. These teachers are expected to stay in the classroom for at least three years. The goal for DPS is to recruit and Metro State to train 20 teachers a year from 2012-2016 for high-need schools.

Delia Armstrong, director of the Alternative Licensure Program for special education, is site director for the m-NET project at the College; it will be overseen by the office of Carol Svendsen, assistant vice president of Extended Campus Programs.

The effort is just getting under way. As it stands now, DPS will recruit qualified candidates who have not majored in education. They will enroll in Metro State's Alternative Licensure Program, which will provide them with instruction, coaching and professional development as they fill full-time classroom positions in DPS and move toward state certification as teachers. The first group of 20 m-NET teachers is scheduled to start next fall.

Although Project m-NET will emphasize training in science, technology, engineering and math—STEM subjects for short—participating school systems can pick from a larger menu, depending on their needs, including English as a second language and special education (K-12).

What's different about m-NET is that each participant is eligible for a \$3,000 stipend that can be used to offset tuition. There is also a high-tech component, where m-NET participants will be able to use their mobile devices to tap into a virtual learning environment with an array of content lessons, both general and tailored to individual needs, e-coaching support and information-sharing.

“We take what the program is already doing at Metro State and we work with them to provide services that supplement, complement what they are doing as they prepare that cohort of teachers,” says Belinda Gimbert, m-NET project director and associate professor of educational administration at Ohio State University, the lead institution on the project. The OSU team approached Metro State about joining the project prior to last April's Great Teachers for Our City Schools national summit sponsored by Metro State's Center for Urban Education.

Committee to Work on Making Technology Accessible to Students with Disabilities

How can the College better meet the needs of students with disabilities? The committee working on the new Metro State Accessible Technology Initiative will explore that question, among others, as part of the ongoing commitment to provide access to information resources, technologies and related services to individuals with disabilities.

The committee will accomplish a variety of things to continue improving the overall experience for students, including compiling an inventory of campus resources for disabled students. Another example would be to explore whether a textbook supplement in, say, a CD format “can be utilized fully by a student with disabilities.”

Consider the example of a visually impaired student who relies on screen reader software, which reads aloud text displayed on the computer screen. “How do we as an institution ensure that that content is, in fact, compatible to the screen reader...and if it's not, what are our options; what can we do to improve the experience of our students?”

Greg Sullivan, director of the Access Center for Disability Accommodations & Adaptive Technology and a member of the committee, said there are roughly 1,300 students who are self-identified as disabled and registered with his office.

He recommends several agenda items for the group, including drafting policies and procedures to ensure hardware and software are accessible. He cited the example of computer kiosks for the new Student Success Building. The college must consider accessibility when making purchases; will the item be accessible to a student in a wheelchair or who has limited mobility? Another issue is the need to educate faculty members on how to create accessible material online.

Other members of the committee are listed below:

- Kenn Bisio, associate professor of journalism, Department of Communication Arts and Sciences
- Chris Mancuso, director of web communications, Communications and Community Affairs
- Jennifer Maxwell, student
- Lloyd Moore, benefits manager, Human Resources
- Percy Morehouse; director of equal opportunity/assistant to the president, Office of the President
- Lisa Ortiz, associate professor of technical communication, Department of Technical Communication and Media Production
- Selim Ozi, adaptive technology specialist, Access Center
- Mark Potter, director, Center for Faculty Development
- Kamran Sahami, president, Faculty Senate
- Ben Zastrocky, director, Educational Technology Center, Academic Affairs
- Joan Zerkovich, chief technology officer and associate vice president of administrative computing, Academic Affairs

Exercise Science Program Gains Accreditation

The College's Adult Fitness and Exercise Science Program has achieved the academic equivalent of a gold medal.

In what Human Performance and Sport Professor Joe Quatrochi calls "a major accomplishment," the program recently won accreditation by the Commission on Accreditation of Allied Health Education Programs. CAAHEP is the largest programmatic accrediting agency in the health sciences field. It reviews and accredits more than 2,000 educational programs in 23 health science occupations, according to its website.

Accreditation will help pave the way for graduates seeking jobs or planning on an advanced degree, says Quatrochi, who also directs the Adult Fitness and Exercise Science program, which prepares graduates for careers in areas such as worksite wellness, cardiac rehabilitation, strength conditioning and elder fitness.

Of the hundreds of exercise science programs in the country, only about 28 have achieved CAAHEP accreditation, and Metro State's program is the only one the Rocky Mountain region to achieve this distinction, according to Quatrochi.

To qualify, the exercise science program had to demonstrate compliance with about 190 standards set by the American College of Sports Medicine, which calls itself the largest sports medicine and

exercise science organization in the world, with more than 20,000 members working in medical specialties, allied health professions and scientific disciplines.

The ACSM “pretty much puts out the guidelines for the entire country for exercise testing, exercise prescription,” Quatrochi says. “Those guidelines are embedded in our academic program and we had to demonstrate that in order to pursue accreditation.”

For Metro State students, graduating from a CAAHEP-accredited program can open doors.

“It means that any prospective employer or graduate school would be able to rely on the fact that we have been endorsed and accredited by the accrediting body of ACSM, and that our students will have gone through a program that demonstrated all of those competencies for undergraduate-prepared exercise science students,” Quatrochi says.

College Adopts New Security Policy for Mobile Devices

All College-owned mobile devices must be password protected. They must be encrypted if used to store or transmit sensitive information, and security software should be used. If the device is lost or stolen, report it right away to Metro State Administrative Computing and to the Auraria police.

These are a few of the requirements for faculty and staff who are issued smartphones, mobile readers, laptops and the like by Metro State. The new security policy is meant to protect confidential data and prevent unauthorized access to critical systems, said Director of Facilities, Asset Management and Networking, Mike Hart.

The policy, approved by President Stephen Jordan and members of his Cabinet, is in addition to other security rules. “Every faculty and staff member is responsible for protecting college information, confidential electronic mail, confidential documents, as well as very sensitive data such as personally identifiable information,” says Joan Zerkovich, chief technology officer and associate vice president of administrative computing.

The mobile device policy is intended to raise awareness about security on a variety of equipment supplied by Metro State.

The policy also includes provisions that faculty and staff “need to think about when using mobile devices” issued by the College, Zerkovich says. Among them:

- No electronic media which has been used to store College data is to be given away, traded, sold, sent to surplus or thrown away.
- Only applications recommended by Administrative Computing should be installed or used on mobile devices purchased by the College.
- Users should not allow “unattended access” to mobile devices by someone else.
- Bluetooth capabilities should be disabled unless they are necessary for the particular use and the appropriate additional controls are in place to ensure connections are made only to trusted devices, especially when used in public places

Brenda Palms Barber Named 2012 Noel Distinguished Visiting Professor

Brenda Palms Barber, who heads an innovative jobs initiative in Chicago, has been named the 2012 Rachel B. Noel Distinguished Visiting Professor. Barber is the CEO of the North Lawndale Employment Network (NLEN) and Sweet Beginnings. NLEN works to improve the earnings potential of people in one of the most economically disadvantaged communities in Chicago. Sweet Beginnings, a subsidiary of the NLEN program, provides green-collar jobs producing honey and honey-based personal care products.

Since 1999, Barber has grown the organization from two employees to 14 employees with an annual budget of more than \$1.5 million. It serves approximately 1,500 people annually, placing 75 percent in unsubsidized employment and others in transitional jobs programs.

Barber has consulted with Illinois Sen. Dick Durbin and Barack Obama when he was a senator about pressing workforce development challenges and ways to help people who are going back to work.

Student-Run Literary Magazine Receives Top Award

Metrosphere, the College's student literary magazine, has received a Pacemaker Award, a top national honor likened to a Pulitzer Prize for student publications.

Metrosphere's Pacemaker Award in the literary category was announced during the Associated Collegiate Press' annual conference. Student co-editors, Jo Gerlick and Kelsey McMaster, along with Kathleen Jewby, the Office of Student Media's production manager, are credited with the overall success of the magazine.

The award-winning edition, inspired by graphic novels, split the literary content and art into separate, but cohesive books with one spine. "When we were thinking up themes for the edition, I thought about in what ways literature and art came together and graphic novels were one of the first things that came to mind," McMaster says.

Metrosphere was chosen as the winner because of the "amazing concept of having two books in one, where art and literature each received their own presentation but packaged together with a unifying concept," according to the judges' remarks on the ACP website.

Metro State students can submit their poetry, prose, dramatic works, photos and art to the magazine for consideration. Without the submissions, the magazine isn't possible, Gerlick says.

"Metrosphere is a celebration of Metro student and alumni works of art and literature and every year it's totally different. It's exciting to see people's creative ideas come to life in this beautiful publication," McMaster says.

The award, which is a reflection of the team's hard work, is also a resume builder for contributors, according to Jewby. "Your work is now in a book that is known nationwide," Jewby says.

Submissions for the 2011-12 issue are accepted until Nov. 28. The release party for the upcoming issue will be held May 3 in the Tivoli.

Update on Wifi Expansion

Metro State's IT team is installing more than 220 wireless access points at select locations to improve Wifi coverage on campus.

The access points are being installed throughout the Arts, PE and Plaza Buildings, and Central and West Classrooms. The Administration Building and 9th Street Classroom also are getting additional access points. Each access point covers an approximately 60-foot radius with wireless internet coverage. The \$750,000 project is meant to reduce spotty Wifi coverage through upgrades of older access points and installations at new locations.

Metro State will not be upgrading the wireless network in the Tivoli Student Union, because the building is owned and operated by the Auraria Higher Education Center. The University of Colorado Denver has agreed to take care of the King Center wireless upgrades, when its budget allows, says David Schuette, Metro State's network manager.

Metro State President Stephen Jordan brought his concerns for improved wireless to IT staff and to the Auraria Executive Committee, which is composed of the CCD, Metro State and UCD presidents and the Auraria executive vice president for administration.

The new access points are part of the effort to create a secure, Metro State-specific network. Faculty and staff have asked for more seamless wireless from their office desktops to the classroom, and students have asked for wireless printing capabilities, Schuette says "Both projects have challenges to overcome," he adds.

The hope, according to Schuette, is for faculty to be able to use their college-issued devices on the network the same way they use their desktop computers. Students can't access the Metro State network just yet, even if it is popping up as an option. IT is working to find a way to ensure potentially harmful devices cannot connect to the network and harm others.

The estimated completion date for the project is late spring 2012. In the meantime, Schuette encourages faculty, staff and students who are having problems with the wireless network to call the IT help desk.

AGENDA ITEM: Acceptance of J. Willard & Alice S. Marriott Foundation gift

BACKGROUND: The J. Willard and Alice S. Marriott Foundation was established in 1965 with the purpose of giving back to the community. Under the current direction of J.W. Marriott, Jr. and Richard E. Marriott, the Marriott Foundation is dedicated to helping youth secure a promising future, especially through education on the secondary and higher education levels, mentoring and youth leadership programs. In February 2011, Metro State's Office of Development submitted a grant proposal to the Marriott Foundation seeking support for the Hospitality Learning Center. In May 2011, staff received notice that the J. Willard & Alice S. Marriott Foundation has granted a \$1 million gift to Metro State on behalf of the Hospitality Learning Center. As a result of that gift, the Marriott Foundation would like to be recognized by its name on the Conference Center which connects the SpringHill Suites® by Marriott to the HLC.

RECOMMENDATION: The board of the Metropolitan State College of Denver Foundation approved a motion that the \$1 million gift be formally accepted on November 8, 2011. Further, the Foundation board approved a motion that in recognition of the gift, the Conference Center be named the J. Willard & Alice S. Marriott Foundation Conference Center at Metropolitan State College of Denver. Staff requests that the Board of Trustees (1) approve acceptance of the gift; and (2) approve the naming of the Conference Center per the Foundation Board's recommendation.

AGENDA ITEM xx: Ethiopia Program Study Abroad Courses

INFORMATION:

In August 2010, Metro State received a grant from the US Department of State to engage in a study abroad project titled “Capacity Building in Undergraduate Study Abroad” in partnership with Aksum University. Three, three-credit courses are part of the program: AAS 290A Survey of Ethiopian History, ANT 330J Exploring World Cultures: Ethiopia Culture, Society, History and People, and MDL 190P Introduction to Amharic. All three have been approved by the College Committee on International Education, the Office of International Studies, and the Office of Academic Affairs. The Board of Trustees must approve all new study abroad courses.

The overall program is designed to provide a forum which can widen students’ intellectual horizons through on-site study of the history, peoples and cultures of Ethiopia. Two additional objectives including facilitating students’ intercultural and intracultural comparisons and building capacity for receiving U.S. students at Aksum University. The AAS 290A Survey of Ethiopian History is an introduction to the peoples, politics, and cultures of Ethiopia. Particular attention will be paid to the relationship between church and state, colonialism, constitutional reform and democratization, student activism, the role of women in the history of Ethiopia, and the dynamics of gender in Ethiopian society across region, class, and religion. The ANT 330J Exploring World Cultures: Ethiopia Culture, Society, History and People course examines Africa’s changing place in the global economy through anthropological study of Ethiopia. Students will experience ecological and historical facets of Ethiopia in relation to food production, use, and distribution regarding the transition to industrialization. The MDL 190P Introduction to Amharic course introduces the basic concepts of Amharic language for communication purposes. Students will develop some vocabulary, reading, writing and speaking skills in order to communicate with native speakers.

The study abroad experience will be co-led by Dr. Ali Thobhani, Dr. Julie Reyes, and Dr. Jacqueline McLeod. Dr. Thobhani, Interim Executive Director of International Studies, has developed the relationship with Aksum University and other Ethiopian organizations over a period of three years and serves as Project Director of the grant and the summer program. Dr. Reyes, Assistant Professor of Anthropology, has traveled and studied in West Africa and Latin America. She participated in the summer 2011 planning trip for this program and will co-teach the Exploring World Cultures course with Professor Tsegay Berhane, lecturer in Archaeology at Aksum University. Dr. McLeod, Associate Professor of History in the Department of African and African American Studies, was part of the delegation to Ethiopia when the agreement was signed with Aksum University and returned again for the planning visit in summer 2011. She will co-teach the Survey of Ethiopian History course with Professor Samuel Kidane, lecturer in History at Aksum University. The Introduction to Amharic course will be taught by Professor Alebachew Biadgie, lecturer in Languages at Aksum University.

The program is proposed to run June 1 through July 29, 2012. The program cost to students is anticipated at approximately \$1500 including tuition and a modest amount for personal expenses. Grant funds will cover airfare, room and board, excursions, land transportation and host country instructional expenses. Students are responsible for additional personal expenses and for providing

documentation of health insurance; travel insurance is optional and paid by the student. Due to the grant funding, the number of participants is fifteen students. These fifteen students will be selected based on an application process which requires the students to meet the following criteria: 30 credits earned at Metro State, cumulative GPA of at least 2.50, eligible for financial aid, and U.S. citizen, national, or permanent resident. Preference will be given to students in a teacher-licensure program or majoring in Modern Languages, in Anthropology, or in another discipline in the social sciences. A portion of the faculty members' salaries are paid by Extended Campus through tuition revenues and the remainder is paid by the grant.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of the Ethiopia program, including the AAS 290A Survey of Ethiopian History, ANT 330J Exploring World Cultures: Ethiopia Culture, Society, History and People, and MDL 190P Introduction to Amharic courses.

AGENDA ITEM: Spain: History, Life and Culture Study Abroad Course

INFORMATION:

The Modern Languages department which is housed in the School of Letters, Arts and Sciences, proposes a three credit hour course titled "Spain: History, Life and Culture." The course MDL 390 has been approved by the College Committee on International Education, the Office of International Studies, and the Office of Academic Affairs. The Board of Trustees must approve all new study abroad courses.

The proposed course is designed to facilitate student learning related to the historical, cultural, artistic and political foundations of Spanish culture through analysis of events and important figures which have played a role in developing that culture. Students will also be asked to evaluate the relationship between Spain and the United States and to deconstruct assumptions which may exist in the American population pertaining to culture and politics of other countries. Students will develop a generalizable vocabulary related to the major aspects of Art, Philosophy, Literature, and Politics of the Western World through their study of Spain. Study will begin in Madrid and include other cities such as Toledo, Granada, Cordoba and Seville.

The course, which is specifically designed for the First Year Success program, will be led by Dr. Ibon Izurieta, Assistant Professor of Spanish. Dr. Izurieta has extensive experience organizing study abroad programs, including the Guadalaraja and Cuernavaca programs at Metro State. In 2000, he also organized a trimester program in Seville, Spain through Union College in New York, and he organized trips to Vitoria, Spain in the summers of 2003 and 2004 when he was a faculty member at the University of Colorado Denver. Dr. Sandra Posey, Director of the First Year Success program will co-lead the trip and serve as academic support for the students.

The program is proposed to run May 12 through May 27, 2012. The program cost to students is anticipated at approximately \$5,540, including room and board, airfare, excursions, tuition and fees, and an estimate of \$800 in personal expenses. Students are responsible for providing documentation of health insurance; travel insurance is optional and paid by the student. The minimum number of participants is ten students and the maximum number is twenty. The faculty member's salary is paid by the First Year Success program.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of the MDL 390 Spain: History, Life and Culture course.

**AGENDA ITEM: Global Environmental Field Problems and Geosystems of the World
Study Abroad Courses**

INFORMATION:

The Earth and Atmospheric Science department, housed in the School of Letters, Arts and Sciences, proposes two three credit hour courses: “Global Environmental Field Problems: Applied Geology & Mining History of Germany” and “Geosystems of the World: Structural Geology & Mineralogy of the Alps.” The courses, ENV 491E and GEL491A respectively, have been approved by the College Committee on International Education, the Office of International Studies, and the Office of Academic Affairs. The Board of Trustees must approve all new study abroad courses.

The proposed Global Environmental Field Problems course is designed to facilitate study of the dynamics between geology and environmental impact and solutions, through an historical lens focused on mines and mining history. Students will apply geographical knowledge to current culture and societal issues of Germany with a focus on environmental systems. They will explore hydrogeologic settings and their environmental impact. A visit to the University of Bayreuth in Bayreuth, Germany, which is renowned for its Environmental Science, Land Use, and Geography program, will provide students with a perspective on a parallel academic program to their own at Metro State. The proposed Geosystems of the World course focuses on the Alps, a complex mountain system which continues to yield new scientific discoveries. Many of these discoveries are linked to the megaengineering of train tunnels connecting Germany and Italy. Students will assess the mineralogy and geomorphology of the region, distinguish between major structural tectonic features, and evaluate the geosystems of the coastal region. A visit to Technical University (School of Mines) in Frieberg, Germany, will expose students to a complementary program to their own at Metro State.

The study abroad experience will be led by Dr. Uwe Richard Kackstetter, Assistant Professor in the Department of Earth and Atmospheric Science. Dr. Kackstetter was born and raised in Germany and holds a PhD in applied geology and mineralogy from the University of Wurzburg, Germany. Through the University of Wurzburg, he led study abroad programs to Brazil and the Western United States. In 2010, he participated in a professional development experience titled AT2(IT) – Transect through the Eastern Alps: Petrology and geology in the surroundings of the Brenner Base Tunnel.

The ENV 491E course is proposed to run May 29 through June 9, 2012 and the GEL 491A course from June 9 through June 21. Students may choose to participate in one or both courses. The cost to students for only ENV 491E is anticipated at approximately \$3,593 including room and board, airfare, excursions, tuition, health and liability insurance, and administrative fees. The cost to students for only GEL 491A is estimated at \$3,813, including room and board, airfare, excursions, tuition, health and liability insurance, and administrative fees. If students choose to participate in both programs, the estimated cost is \$5,663 because some expenses such as airfare would not be duplicated. Students are responsible for personal expenses. The minimum number of participants is ten and the maximum is fifteen. Faculty organizers have the discretion to reduce their salary

and/or attempt to renegotiate fixed expenses if the number of students enrolled is lower than the minimum. The faculty member's salary is paid by Extended Campus through tuition revenues.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of the ENV 491E Global Environmental Field Problems: Applied Geology & Mining History of Germany and GEL491A Geosystems of the World: Structural Geology & Mineralogy of the Alps study abroad courses.

AGENDA ITEM: Art and Culture of Early Modern Italy study abroad course

INFORMATION:

The Art department which is housed in the School of Letters, Arts and Sciences, proposes a three credit hour course titled “Art and Culture of Early Modern Italy: Antecedents and Successors.” The course ARTH 4210 has been approved by the College Committee on International Education, the Office of International Studies, and the Office of Academic Affairs. The Board of Trustees must approve all new study abroad courses.

The proposed course is designed to familiarize students with Italian social, political, intellectual and religious history relevant to the age from Antiquity through the 17th century through extensive first-hand engagement with Florentine and Roman art, architecture and cultural life. The American Institute for Foreign Study serves as a partner in this program, as it has for other Metro State programs, to facilitate excursions, lodging, and other on-site support. The course investigates the production and reception of major works of art and architecture created during the Renaissance, with attention given to the cultural antecedents of this period. Students will identify and interpret works produced by specific Italian artists of the 14th through 17th centuries and relate these works to the artistic legacy of Ancient and Medieval Italy. They will also critically assess the scholarship associated with these artists and their works.

The course will be led by Dr. Heather Graham, Assistant Professor of Art History in the Department of Art. Dr. Graham’s doctoral degree is in Italian Renaissance Art History and she has extensive experience living and traveling in Italy. She has studied in Florence, Siena and Rome. In summer 2011, Dr. Graham was a Visiting Scholar at the American Academy in Rome as part of the National Endowment for the Humanities Summer Seminar program. She has also worked as a docent for Context Travel in Rome, leading university-level walking tours through the Vatican Museums, the Borghese Gallery and other important cultural sites.

The program is proposed to run May 9 through June 16, 2012. The program cost to students is anticipated at approximately \$6,562, including room and board, airfare, excursions, tuition, health insurance and estimated personal expenses. Travel insurance is optional and paid by the student. The minimum number of participants is ten students and the maximum number is fifteen. Faculty organizers have the discretion to reduce their salary and/or attempt to renegotiate fixed expenses if the number of students enrolled is lower than the minimum. The faculty member’s salary is paid by Extended Campus from tuition revenues.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of the ARTH 4210 Art and Culture of Early Modern Italy: Antecedents and Successors course.

AGENDA ITEM: **International Entrepreneurship Experience: Study Abroad in Scotland-Ireland**

INFORMATION:

The Management department which is housed in the School of Business, proposes a three credit hour course titled “International Entrepreneurship Experience: Study Abroad in Scotland-Ireland.” The course MGT 390 has been approved by the College Committee on International Education, the Office of International Studies, and the Office of Academic Affairs. The Board of Trustees must approve all new study abroad courses.

The proposed course provides a relevant and unique context through which to study entrepreneurial activities in foreign markets. Scotland and Ireland were selected given their governments’ increasing acknowledgement of the key economic role played by the private sector, in general, and entrepreneurship, in particular. Through immersion and personal interviews, students will examine local business practices in these diverse and rapidly changing economies. Using a comparative perspective between the two countries, students will evaluate a variety of business ventures and identify the challenges associated with starting a business in foreign markets. Students will prepare a feasibility plan for a new business in one of these foreign markets. Study will occur primarily in Glasgow and Dublin.

The course will be led by Dr.Nina Radojevich-Kelley, Assistant Professor in the Management Department. Dr. Kelly teaches Entrepreneurship and International Business courses and has traveled to almost 150 countries. During summer 2011, she produced a blog describing her travel experience and providing historical and economic information about the countries she visited. She conducts research in Peru, Mexico, Serbia and the United States and has owned several successful business ventures with both domestic and international contracts.

The program is proposed to run May 14 through May 26, 2012. The program cost to students is anticipated at approximately \$4,570, including room and breakfast, airfare, excursions, tuition, and administrative fees. Students are responsible for additional meals and other personal expenses and for providing documentation of health insurance; travel insurance is optional and paid by the student. The minimum number of participants is six students and the maximum number is fifteen. Faculty organizers have the discretion to reduce their salary and/or attempt to renegotiate fixed expenses if the number of students enrolled is lower than the minimum. The faculty member’s salary is paid by Extended Campus through tuition revenues.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of the MGT 390 International Entrepreneurship Experience: Study Abroad in Scotland-Ireland course.

AGENDA ITEM: Understanding Modern Turkey Study Abroad Course

INFORMATION:

The Political Science department, housed in the School of Letters, Arts and Sciences, and the Teacher Education program, housed in the School of Professional Studies, propose a three credit hour course titled “Understanding Modern Turkey.” The course EDU 490/PSC 490 has been approved by the College Committee on International Education, the Office of International Studies, and the Office of Academic Affairs. The Board of Trustees must approve all new study abroad courses.

The proposed course is designed to develop practicing and student teachers’ expertise about Turkey, the Near East and Islamic civilizations. Through this on-site experience, participants will develop curriculum materials which can be shared with other educators through in-service workshops. The multidisciplinary approach will enable participants to study the evolution of Turkish society and culture through historical, political, economic, literary, artistic, religious and educational aspects. A comparative approach will encourage participants to examine similarities and differences between American and Turkish cultures, lifestyles, societal challenges, and responses to common problems. This study abroad experience is part of a grant proposal to the U.S. Department of Education Fulbright Group Projects Abroad. If the grant is not funded, the course will not proceed.

The study abroad experience will be led by Dr. Robert Hazan, Professor and Chair of the Political Science Department and Dr. Cynthia Lindquist, Assistant Professor of Special Education and Chair of the Special Education, Early Childhood Education, Reading and Educational Technology Department. Dr. Hazan has taught Middle East studies and world affairs for over 20 years. He has traveled extensively in the Middle East, is fluent in Turkish and is Vice President of the American Council for the Study of Islamic Societies. Dr. Lindquist has participated in a study abroad project for pre-service teachers in London and a month-long planning trip in Ethiopia for a Department of State grant. She is liaison to principals and faculty in Denver Public Schools and will coordinate this project with Metro State K-12 faculty involved in student teaching.

The program is proposed to run June 2 through June 30, 2012. The program cost to students is anticipated at approximately \$740 including tuition, books, and orientation fees. Grant funds will cover airfare, room and board, land transportation and host country instructional expenses. Students are responsible for personal expenses and for providing documentation of health insurance; travel insurance is optional and paid by the student. Due to the proposed grant funding, the number of participants is twelve students. The faculty member’s salary is paid by Extended Campus through tuition revenues.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of the EDU 490/PSC 490 Understanding Modern Turkey course.

AGENDA ITEM: **Bachelor of Arts in Art, Bachelor of Arts in Art History, Theory and Criticism, Bachelor of Fine Arts in Communication Design**

BACKGROUND: As part of a comprehensive review and revision of the program offerings in the Department of Art, the Bachelor of Art in Art, Bachelor of Art in Art History, Theory and Criticism, and the Bachelor of Fine Art in Communication Design are presented to the Board of Trustees for approval per Section 5.3 of the Trustees Policy Manual. These programs have been approved by the School of Letters, Arts and Sciences Curriculum Committee, the Faculty Senate Curriculum Committee, and the Faculty Senate.

Prompted in part by comments received from accreditation reviewers for the National Association of Schools of Art and Design and in part by ongoing concerns among the faculty regarding enrollment management and academic quality, these changes are designed to better serve the broad range of Metro State students in the programs. The Department presently offers a Bachelor of Art with a concentration in Art History, Theory and Criticism, but the proposed Bachelor of Art is completely refocused which is why it is being presented as a new program. Likewise, the proposed Bachelor of Art in Art History, Theory and Criticism is similar to the previous Bachelor of Art but elevates the previous concentration to the status of a degree program. Communication Design is one of the largest concentrations in the existing Bachelor of Fine Arts program and it is important to the faculty to distinguish this program from the other Studio Art programs

The Bachelor of Arts in Art will provide students an opportunity to take a variety of courses in visual art within the framework of a liberal arts degree. The degree focus is on breadth of coursework with the aim to assist students in using creative problem-solving and critical thinking in a variety of professional applications, careers and lifelong learning. Students in the Bachelor of Arts in Art program would also pursue a minor that would complement their studies in Art. The major comprises 45 credit hours distributed across art foundation, art history and art elective coursework. The faculty members teaching in the Bachelor of Arts program are the same faculty teaching in the Bachelor of Fine Arts Program, so no additional resources are necessary. The Bachelor of Arts program does not include any new minors or elective courses. The Department estimates that approximately one-third of its existing one thousand majors will pursue this degree option. Much of the entry level advising for this program will occur through the Arts Advisor in the School of Letters, Arts and Sciences (a position for which the search is underway). The Department is not attempting to grow significantly through this program, but rather to equip students with the proper skills they need for lifelong learning and careers.

The Bachelor of Arts in Art History, Theory and Criticism is designed to allow students to earn an undergraduate degree in the specific discipline. The degree will have more prestige for students attempting to gain employment in the field or entrance into graduate school and will clarify for current and prospective students that they can major directly in the field. Because Art History, Theory and Criticism is an existing concentration, very little has changed in terms of coursework or the curriculum or in the resources required to deliver the program. The Bachelor of Art in Art History, Theory and Criticism is an extended major comprising 57 credit hours; no minor is required. Two semesters of the same foreign language are also required for this

degree program. Based on current enrollment numbers, the Department estimates 44 students to select this program in the first year.

The Bachelor of Fine Arts in Communication Design is desirable from many different perspectives: it defines the area as a program; it allows students to more readily identify a significant area of study; and, it sets itself apart from other concentrations in the department through its unique offerings and philosophical positioning among studio art concentrations. All of the courses in the Communication Design program have been either completely rewritten, modified or updated to reflect a more contemporary approach to the teaching of three areas of content: 1) core/foundational design experiences; 2) cross media, interactive and time-based experiences; as well as, 3) issues of innovation, theory, history, strategy and business concepts in design. As a concentration, the program forged and utilized strong ties to design firms and industry leaders in the community, so many professionals in the field are in close contact with the program. The Bachelor of Fine Arts in Communication Design is an extended major comprising 60 credit hours; no minor is required. All students entering the department wishing to pursue the Bachelor of Fine Arts in Communication Design will be admitted under the Bachelor of Arts in Art. Entrance into the Bachelor of Fine Arts in Communication Design is contingent on passing a formal portfolio review upon completing 21 credits in ART, CDES or ARTH, inclusive of the 18 hours of foundations courses required for all students in the Department. Additionally, students must have completed their foundational General Studies requirements and have a minimum of 3.0 GPA at the time of portfolio review. The Department estimates enrollment of 170 students in the first year of the proposed program. A new tenure-track Communication Design faculty member was hired as of Fall 2011 to fill existing needs for the concentration which will translate to the Bachelor of Fine Arts degree. Communication Design has been approved to move into a space in the Central Classroom Building once the Student Success Building is completed. A space is being designed that will include two teaching labs, a third flexible space, a room for the letterpress and a library as well as faculty offices.

RECOMMENDATION:

The Office of Academic Affairs recommends approval of these three degrees.

AGENDA ITEM: Office of Human Resources report of personnel actions for the Board's information, which have occurred since the last Board Meeting on September 8, 2011.

BACKGROUND: Report of personnel actions which have occurred since the last Board agenda of September, 2011. Temporary appointments, resignations, terminations, retirements, transitional retirements, promotions, reassignments, reclassifications, leave without pay, non-renewal, and final sabbatical reports which are delegated to the President and do not require approval by the Board.

INFORMATION: The following personnel items are presented to the Board of Trustees as information.

APPOINTMENTS

Mr. Frank Veltri, Lecturer of Marketing, Annual Salary: \$62,363.00 – Effective August 17, 2011.
(CATEGORY II FACULTY)

Dr. Christina Angel, Lecturer of English, Annual Salary: \$43,691.00 – Effective August 17, 2011.
(CATEGORY II FACULTY)

Mr. Jacob Custer, Lecturer of Art, Annual Salary: \$45,224.00 – Effective August 17, 2011.
(CATEGORY II FACULTY)

Mr. David Devine, Lecturer of Music, Annual Salary: \$19,019.00 at .50FTE – Effective September 19, 2011. (CATEGORY II FACULTY)

Mr. Ian Ferguson, Assistant Baseball Coach, Seasonal Salary: \$8,676.00 – Effective August 22, 2011. (TEMPORARY/ADMINISTRATIVE)

Mr. Bryant Kilbourn, Psychotherapist Intern, Annual Salary: \$30,000.00 – Effective September 15, 2011. (TEMPORARY/ADMINISTRATIVE)

Ms. Elizabeth L. Anderson, Post-Doctoral Psychotherapist Intern, Annual Salary: \$30,000.00 – Effective September 15, 2011. (TEMPORARY/ADMINISTRATIVE)

Ms. Amber Marie Mozet, Equity Assistant Specialist, Annual Salary: \$45,900.00 – Effective October 1, 2011. (TEMPORARY/ADMINISTRATIVE)

Mr. David M. Dominguez, Equity Specialist Coordinator, Annual Salary: \$65,000.00 – Effective October 3, 2011. (TEMPORARY/ADMINISTRATIVE)

Ms. Kathy C. Rigsby, Director of Equity Assistance Center, Annual Salary: \$85,000.00 – Effective October 3, 2011. (TEMPORARY/ADMINISTRATIVE)

Mr. Nicholas Maas, Interim Assistant Cross Country Coach, Seasonal Salary: \$5,000.00 – Effective October 10, 2011. (TEMPORARY/ADMINISTRATIVE)

Mr. Patrick Mutombo Kabongo, Interim Assistant Men's Basketball Coach, Annual Salary: \$36,200.00 – Effective October 13, 2011. (TEMPORARY/ADMINISTRATIVE)

Ms. Angelica Franco, Interim Student Development Specialist, Annual Salary: \$36,000.00 – Effective November 1, 2011. (TEMPORARY/ADMINISTRATIVE)

Dr. Marcela Parra, Equity Specialist Coordinator, Annual Salary: \$75,000.00 – Effective November 1, 2011. (TEMPORARY/ADMINISTRATIVE)

Ms. April Hagan, Academic Coordinator, Annual Salary: \$35,339.00 – From .50FTE to 1.00FTE Effective September 1, 2011. (TEMPORARY/ADMINISTRATIVE)

Ms. Katherine Hatz, Faculty, Alternative Licensure Program, Annual Salary: \$51,078.00 – From .50FTE to .75FTE Effective November 1, 2011. (CATEGORY II FACULTY)

RESIGNATIONS

Ms. Amber Marie Mozet, Interim Adm Specialist Budget, Effective September 30, 2011.
(Accepted grant position at the College)

Mr. Trey Lambert, Associate Director of Development - LAS & Athletics, Effective August 31, 2011.
(Personal Reasons)

Ms. Misty Jo Schroeder, Scholarship Counselor, Effective September 16, 2011.
(Accepted position outside of College)

Dr. John Landry, Title III Project Manager, Effective September 21, 2011.
(Personal Reasons)

Ms. Angelia McGowan, Assistant Director of Communications, Effective September 23, 2011.
(Accepted position outside of College)

Dr. Carrie Besnette Hauser, Vice President of Advancement & External Relations, Effective October 3, 2011.
(Accepted position outside of College)

Ms. Laura Sanchez, Coordinator, Student Intervention Services, Effective October 14, 2011.
(Personal Reasons)

Ms. Kimberly Wilson, Trainer - Tools of the Mind, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Jessica Peters, Research Coordinator - Tools of the Mind, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Angela Alvis, Trainer - Tools of the Mind, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Tiffany McHenry, Trainer - Tools of the Mind, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Michelle Beekman, Lead Trainer - Tools of the Mind, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Debbie Leong, Director, Center for Improving Early Learning, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Danielle Erickson, Cert. Prg Coor/Trainer Center for Improving Early Learning, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Barbara Wilder-Smith, Associate Director of Training, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Amy Hornbeck, Associate Director of Tools Program and Area Coor for NJ, Effective September 9, 2011.
(Grant Contract Ended)

Ms. Erica Thornton, Lead Trainer - Tools of the Mind, Effective September 9, 2011.
(Grant Contract Ended)

Mr. Randy Larkins, Director Academic Partner & Assessment, Effective September 30, 2011.
(Personal Reasons)

Mr. Robert Bowles, Fiscal Manager, Student Services, Effective October 7, 2011.
(Personal Reasons)

Ms. Laura Garcia, Assistant to the Associate Vice President/Communications, Effective September 30, 2011.
(Personal Reasons)

Ms. Karolyn Tennant, Assistant to CIO, Effective September 30, 2011.
(Position abolished due to reorganization)

Ms. Catherine Midgett, Mathematics Learning Specialist, Effective October 31, 2011.
(Accepted position outside of College)

Ms. Samantha Kalinowski, Manager Data Research & Analysis, Effective September 30, 2011.
(Accepted Classified position at the College)

Ms. Stacey Goddard, Manager of Budget and Procurement, Effective January 31, 2012.
(Personal Reasons)

Dr. Jennifer Wynot Garza, Associate Professor of History, Effective November 1, 2011.
(Unresponsive to Department)

RETIREMENTS

Dr. Stephanie R. Quizar, Professor of English, Effective December 31, 2011.

PROMOTIONS

Ms. Michelle Pacheco, Assistant Director of Admissions & Recruitment Services, Annual Salary: \$51,647.00 – Effective October 1, 2011. (FROM Senior Admin Counselor (\$36,842.00) TO Assistant Director of Admissions & Recruitment Services (\$51,647.00)

REASSIGNMENTS

Ms. Emma Lynch, Excel Pre-Collegiate Counselor, Annual Salary: \$35,000.00 – Effective September 1, 2011. (FROM TEMPORARY TO PERMANENT)

Mr. Tyler Breuer, Excel Pre-Collegiate Counselor, Annual Salary: \$35,000.00 – Effective September 1, 2011. (FROM TEMPORARY TO PERMANENT)

Ms. Marilyn Hoffman, Employee Development/Outreach Coordinator, Annual Salary: \$66,300.00 – Effective October 1, 2011. (FROM TEMPORARY TO PERMANENT)

Dr. Elizabeth R. Fajardo, K-12 Outreach Coordinator, Annual Salary: \$49,000.00 – Effective October 1, 2011. (FROM TEMPORARY TO PERMANENT)

Mr. Lloyd Moore, Benefits Manager, Annual Salary: \$55,310.00 – Effective October 1, 2011. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Aneesah Bharwani, MSW Field Director, Annual Salary: \$60,018.00 – Effective November 1, 2011. (FROM TEMPORARY TO PERMANENT)

Dr. Linda Stroup, Associate Professor of Nursing, Annual Salary: \$99,864.00 – Effective September 11, 2011. (FROM Chair-Professor of Nursing (\$103,864.00) TO Professor of Nursing-12 month Faculty Contract (\$99,864.00))

Ms. Margaret Schaeffer, Assistant to the CIO and Associate VP for Academic Computing, Annual Salary: \$56,814.00. (FROM Executive Assistant to VP-Student Services TO Assistant to the CIO and Associate VP for Academic Computing (No Change in Salary))

Ms. Catherine Tasche, Staff Psychologist, Annual Salary: \$48,000.00 – Effective October 1, 2011. (FROM Staff Psychotherapist TO Staff Psychologist (TITLE CHANGE ONLY))

Dr. Marilyn Chipman, Equity Specialist Coordinator, Annual Salary: \$75,000.00 – Effective November 1, 2011. (FROM Lecturer of Early Childhood Education (\$46,825.00) TO Equity Specialist Coordinator (\$75,000.00))

RECLASSIFICATIONS

Dr. Rhonda Eaker, Director of Applied Learning Center, Annual Salary: \$72,438.00 – Effective November 1, 2011. (FROM Director of Internship Center (\$61,872.00) TO Director of Applied Learning Center (\$72,438.00))

Ms. Mary Lou Lawrence, Executive Assistant to the President, Annual Salary: \$77,000.00 – Effective October 1, 2011. (Salary increase due to change in job duties)