

METROPOLITAN STATE COLLEGE of DENVER
BOARD OF TRUSTEES Annual Business Meeting
Wednesday, September 8, 2011
Board Minutes

CALL TO ORDER

The Board of Trustees meeting was **called to order** at 8:09 a.m. by Board Chair Cohen. He was joined by Vice Chair Michelle Lucero, Trustee Bookhardt, Trustee Hanzlik, Trustee Carroll, Trustee Harris, Trustee Robinson, Trustee Garcia Berry, Faculty Trustee Kottenstette, and Student Trustee LaBrue. President Jordan and Board Secretary Loretta P. Martinez were also in attendance, along with various faculty, administrators and staff.

EXECUTIVE SESSION

Chairman Cohen read the Trustees into **Executive Session**, and asked for a motion. Trustee Robinson moved with a second by Trustee Carroll. The motion was unanimously approved and the Board entered into Executive Session at 8:10 a.m. The meeting reconvened in **public session** at 9:07 a.m.

CONSENT AGENDA

Trustee Garcia Berry moved, with a second by Trustee Robinson and the motion was **unanimously approved** by the board, thereby approving the consent agenda, including the minutes of the June 1, 2011 Board Meeting.

REPORTS

Chair's Report: Chairman Robert Cohen welcomed everyone back to a new school year and gave a brief description of the location of the upcoming October Board Retreat which will be held at the Cherokee Ranch and Castle in Sedalia, Colorado. He advised the Board that Senator Rollie Heath would be coming to the meeting shortly to provide information and ask the Board's support on Proposition 103. He then asked Dr. Jordan for his report.

President's Report: Dr. Jordan's advised that his written report was in the Board materials, and provided the following highlights to the Board:

- The book *Leading Change* was provided to each Trustee. Dr. Jordan advised that Metro is profiled in this book in relation to boards that are doing a good job and leading change.
 - The book will be used as a primer at the retreat
- The first 10 days of the new enrollment period are complete
 - Total enrollment is down about 1 ½ percent from last year but the final numbers are not in
 - Latino enrollment is at 18.1% with a total percentage of 31.6% for all students of color
 - There is a dramatic shift in the demography of the college due in part to our internal initiatives

He asked the Trustees to refer to his written report for information on grants received to operate the equity assistance center and that Metro has been selected as a partner in south the Lincoln Grant.

He then provided a reminder of the upcoming Holiday Card Program where it is anticipated that over 300 students and faculty will participate and that commencement will be held on Sunday, December 18th at the Convention Center.

A video presentation was then provided to the Trustees regarding Aksum University in Ethiopia, highlighting the trip made by Dr. Jordan and a delegation of eight from Metro.

Legislative Report: A brief presentation was made by Ms. Christine Staburg of The Capstone Group regarding the current state of the budget.

She then deferred to Senator Heath and his oral presentation on Proposition 103 and he asked for the endorsement of the Board. After he spoke there was Board discussion along with questions, and then a motion was made by Trustee Robinson and seconded by Trustee Hanzlik to support this proposition. A roll call vote of the Trustees was taken, with all Trustees in support except for Trustee Garcia Berry who voted NO. The motion was **approved** and the Board of Trustees endorses Proposition 103.

AHEC Board Report: Trustee Maria Garcia Berry reported on the following items:

- After a master plan committee meeting last week, the University of Colorado has decided to build their own Student Success Building
 - Based on the discussion, this building may penetrate the view plane which will have to be dealt with
 - It will be under construction and breaking ground within the next year

Chairman Cohen thanked Trustee Garcia Berry and then called for the **Foundation Report:**

Trustee Bill Hanzlik provided the following Foundation highlights:

- The Foundation's annual board retreat was June 21st. Consultants from the Association of Governing Boards at Washburn University served as facilitators
- The Foundation staff worked closely with the provosts and deans and faculty members to secure a 7-figure gift from a private donor to create the One World, One Water Center
- The Foundation has earned a clean audit with net assets up to 10.4M, which reflects both fundraising successes and investment returns
- The Office of Sponsored Research and Programs along with Dr Percy Morehouse recently secured a \$2.4M grant from the Dept of Education for the creation of an equity access center
- The number of gifts are up from 2010 by approximately 20%
- The number of donors is also up about 15-20%, and new donor numbers are also increasing

Finance Committee Report: Trustee Ellen Robinson provided the following Finance Committee highlights:

- The Finance Committee will be recommending unanimously to the Board for approval several action items
- Both the Student Success Building and the Hotel Learning Center are on time and on budget – the proposed move in date is the week of March 19, 2012
- Major kudos are to be given to both Sean Nesbitt and Lisa Lorman for the amazing work in conjunction with the contractors to pull these impressive buildings up out of the ground

Academic and Student Affairs Committee Report: Trustee Michelle Lucero provided the following highlights from the committee meeting:

- ASA will have two action items to recommend to the Board

- The new committee structure is working well and allows the Trustees the ability to attend multiple committee mtgs.
- Kudos to Dr. Haynes for work done on accreditation for the Nursing program, which is positioned for the next accreditation visit in 2013

Strategic Name Initiative Committee Report: Trustee Terrance Carroll reported the following highlights from the committee meeting:

- The committee met last week and things are moving along
- Two faculty members provided a presentation regarding the “confusion issue” as it relates to searches on the internet for Denver State University or Denver Metropolitan State University
- Outside trademark counsel has been retained
- We are continuing to move forward in a very proactive way to come up with something that will allow us to get to the legislature and also allow us to live in harmony with the University of Denver
 - Negotiations are ongoing

Board Infrastructure Committee (aka Board Governance Committee): Trustee Melody Harris reported the following highlights:

- Committee goals were discussed
- To begin that process the Committee will develop a priority task list as it relates to governance and policy issues
 - The primary goal is to get ourselves cleaned up and govern ourselves efficiently
- The Committee has specifically asked that the Finance and Academic Affairs Committee review their applicable portions of current policy within both the Trustee By-laws and the Handbook, and to report back to the Committee regarding duplication etc.
- The Committee has asked Dr. Jordan to provide information on best practices of other institutions are doing around policy and governance so we can model around that are fill in the any existing gaps
- The Committee will be bringing forward a Naming Policy action item recommendation to the Board

Student Government Report: President Jesse Altum reported a great start to the new academic school year. There are multiple campaigns running on campus in relation to tying the alumni and students together. SGA also passed a resolution to support Propostion 103, and SGA is conducting outreach to the city to restructure intern programs is being done. SGA is entertaining requests from US Bank to bring financial education to the students on campus.

Faculty Senate Report: Dr. Kamran Sahami reported that the work on instituting the plus/minus grading policy is ongoing, and the Senate has a priority list and is working their way down the list. Some outstanding items that remain are:

- Permanent F
- Last grade standing
- Intellectual property

Alumni Report: The Alumni Report was given by Board Chair Rob Cohen on behalf of Representative Eric Petersen, with Trustee Cohen noting that the Alum Association’s annual

meeting would be during the upcoming weekend in conjunction with Wine and Food Classic on campus. The Alumni Association now has a director in place, so the alum are on the move.

Action Items:

A. Opting Out of State Fiscal Rules and Procurement:

After a presentation, discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item A and Trustee Lucero seconded the motion - the item was **approved unanimously**.

B. Memorandum of Agreement re: Certificates of Participation (COPS) for New Athletic Fields and Electrical Upgrades:

After a presentation, discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item B and Trustee Hanzlik seconded the motion - the item was **approved unanimously**.

C. One World One Water Center for Urban Education and Stewardship:

After discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item C and Trustee Hanzlik seconded the motion - the item was **approved unanimously**.

D. Financial Exigency Committee Membership-Handbook Change:

After a presentation, discussion and comments regarding this action item, Trustee Lucero moved for approval of Action Item D and Trustee Robinson seconded the motion - the item was **approved unanimously**.

E. Modification of Naming Policies:

After a presentation, discussion and comments regarding this action item, Trustee Garcia Berry moved for approval of Action Item E and Trustee Lucero seconded the motion - the item was **approved unanimously**.

Presentations:

There were two brief presentations/updates presented to the Board:

- FY2011-12 Budget Update
- Student Success and Hotel/HLC Progress Report

Chairman Cohen then asked the Board to take note of the information item in their materials, the Office of Human Resources report of personnel actions for the Board's information which have occurred since the last meeting on June 1, 2011. He then asked if there was any **Public Comment**, and as there was none, he asked for a motion to adjourn.

ADJOURNMENT

After a motion by Trustee Robinson and a second by Trustee Garcia Berry, the Board Chair officially **adjourned** the meeting at 11:21 a.m.