**METROPOLITAN STATE UNIVERSITY of DENVER**

**BOARD OF TRUSTEES**

Academic and Student Affairs Committee Meeting

Thursday, December 5, 2019

**CALL TO ORDER:**

Chairwoman of the Academic and Student Affairs (ASA) Committee, Elaine Berman, called the ASA Committee meeting to order at approximately 10:24 a.m.

Board of Trustees Present: Jack Pogge, Jeff Shoemaker, Wendy Dominguez, Elaine Berman, Barb Grogan, Marissa Molina, Walter Isenberg, Wendy Dominguez, Russell Noles, Faculty Trustee Chris Harder, Student Trustee Adetilewa Awosanya.

**APPROVAL OF MINUTES:**

Trustee Isenberg **moved for approval** of the September 5, 2019, ASA Committee meeting minutes, with a second by Trustee Noles, the **motion** **was unanimously approved**.

**ACTION ITEMS:**

**Approval of New Programs**

Fifteen new proposals and five discontinuation of programs were presented to the Trustees. The curriculum process usually takes two years and disputes are resolved through collaboration. A financial analysis is instituted during the curriculum process.

Master of Science in Speech-Language Pathology – A Master’s degree is required for licensure; a Master’s has been the requisite degree for clinical practice for the past 40 years. There will be 300 new jobs in Colorado. There are 270 accredited or in-candidacy programs in the United States with only two in Colorado.

Bachelor of Science in Business Intelligence – This degree is being created out of the computer information degree, concentration in analytics; business analytics is a growing field.

Bachelor of Arts in Professional Selling – There is currently a minor and certificate available to students in sales. This will be the only Bachelor’s degree in Professional Selling in this part Colorado.

Graduate Certificate in Business Analytics – Graduates beginning in analytics can complete the certificate and then finish their MBA.

Digital Marketing Certificate – uses existing courses.

Digital Marketing Minor – uses existing courses.

Minor in Business Sustainability – uses existing courses.

Bachelor in Science in Hospitality Leadership – The School of Hospitality is eliminating 20 of the specialist areas and creating a generalist degree in hospitality leadership. Two new courses have been created, but many more have been discontinued. Outdoor Recreation has joined the School of Hospitality and the 35 credit hours in electives will allow students to focus on a particular area. Created two new classes and discontinued many more.

Graduate Certificate of Cyber Defense

Graduate Certificate of Cybercrime Investigation

Graduate Certificate of Cybersecurity Leadership – The Graduate Cyber Security certificates are stackable credentials where students take courses one at a time. The Cyber Security Master’s degree is a collaboration between Business, CLAS, and CPS.

Concentration in Trauma, Human Services, Major, B.S.

Minor in Trauma Studies – The Human Services and Counseling Department offers concentrations in mental health counseling, high-risk youth, and addictions studies; adding trauma counseling as a concentration and a minor is a natural fit.

Vice President Simpkins gave an overview of industry partnerships, and Vice President Cathy Lucas gave an overview of marketing strategies.

Concentration in Disciplinary Knowledge – This concentration is a collaboration with the History department integrating Social Studies into Elementary Major concentrations.

Bilingual Education Specialist Added Endorsement – Colorado is one of eight states with the highest percentages of bilingual learners; 2015-2016 data shows that bilingual learners in CO comprise 14.2% of the total school population.

**Approval of Discontinued Programs**

1. School of HEaT Programs
2. Literacy Concentration
3. Recreation Generalist
4. Recreation Minor
5. German Translation Certificate

**Approval of Proposed Name Change from the School of Hospitality, Events and Tourism (HEaT) to the School of Hospitality**

Students have expressed objections to the name School of HEaT. Changing the name to School of Hospitality will reflect the curriculum changes, is reflective of what the school is, and has been unanimously voted on by faculty.

**Approval of Proposed Creation of the Rita and Navin Dimond Department of Hotel Management**

The donors will receive naming rights to the Hotel Management program as partial consideration for their gift. The new department will provide representation across the campus, additional leadership within the School, additional mentoring and guidance for enhancing quality teaching, and another layer of review for promotion/tenure/post tenure review. The department chair position is funded from two retired professors.

A **motion was made** by Trustee Isenberg, seconded by Trustee Noles, to approve the programs, discontinuing programs, approval of name change to School of Hospitality, and the creation of the Rita and Navin Dimond Department of Hotel Management. **The motion was unanimously approved**.

**DISCUSSION ITEMS**

Enrollment Update – *Will Simpkins, VP of Student Affairs*

As of census date for Fall 2019, enrollment decreased by 1.8%, the total full year FTE decreased by 3.1, and full time students decreased by 3.4%. The economy is doing great and fewer individuals are needing to come back to higher education, or students are taking fewer classes so the university is feeling the impact. Current numbers are showing flat enrollment for the next five years. The average age of a MSU Denver student is 25; we will continue to recruit students coming out of high school. There was an overall increase of 1.3% in students of color led primarily by a 3.5% increase in Hispanic students. Spring 2020 enrollment will be down, but the campaign to get students to return is continuing. Long-term enrollment strategies were outlined. Dr. Liz Hinde, Dean, School of Education, is leading the committee that is working on the transfer student process. MSU Denver is working collaboratively with the community college system to streamline the process for transfer students.

Academic Affairs Program Review One-Year Follow Ups (2017-18), Executive Summaries (2018-19), and 2019-20 Schedule – *Jenn Capps,* *Dean, College of Professional Studies; David Bechtold, Assistant Professor; & Arlene Sgoutas, Interim Dean, College of Letters, Arts and Sciences*  -

Programs listed went through official program review last year; the information reflects how action was taken that was received during the review. The goal is to be able to give the programs the resources that they need.

Nursing – The most important resource needed for the Nursing program is finding a permanent space. There is simulation equipment that, if it could be used appropriately, could double or triple enrollment. There is a shortage of faculty that are qualified to teach; the new department chair is providing avenues for faculty with Master’s degrees to get their PhD.

Engineering – The department has over 1,000 majors and is working with one administrative person, 10 tenure/track faculty members, and a department chair. Three faculty lines have been added and the advising staff has been reorganized to provide two advisors

Anthropology, Biology, Political Science, and Sociology – The reviews for the programs were reflective and responsive in what we can do. The Human Identification Lab is in a very small space so it was recommended that they need space and staff to train the students in forensic work.

**Trustees Discussion: Students’ Mental Health: Risks, Responsibilities, and the Reality** – *Braelin Pantel, Associate Vice President, Student Engagement & Wellness/Dean of Students & Nick Stancil, Deputy General Counsel, Dr. Gail Bruce-Sanford, Executive Director, Counseling Center*

The Trustees discussed a case in Iowa where a student died by suicide that was treated at the University’s Counseling Center. The university was found partially responsible, which was a shift from prior rulings. A student was overseen by a graduate student with a MA degree, the graduate student was overseen by an unlicensed supervisor, and there was a misdiagnosis. There was an issue of parental contact. The takeaway from a legal perspective is that it doesn’t create any more legal liability.

A major issue in the suit was privacy. MSU Denver has a CARE team that looks at third-party contacts and has a protocol when to reach out. A healthcare provider can reach out for help if there is an imminent threat. The CARE team has worked out a system to bring health services to students and students to mental health services. It is important to continue to provide legal services and scholarships. Students passed a fee so they can access care with no charge. There are three main areas: The Counseling Center, CARE Team and case management, and the Health Center.

President Davidson pointed out that this process has evolved over time; the Board needs to be aware of the cost and liability issues. It is important to provide these services well.

**ADJOURNMENT: 12:05 p.m.**