



**President's Cabinet  
Minutes  
April 24, 2024  
12:30 p.m. – 1:30 p.m.**

**HIGH LEVEL SUMMARY ITEMS**

- Day of Giving saw 1,500 donors, 1,647 gifts, and \$250,000+ donated.
- Shared Governance Committee has created a set of guiding principles and recommend being transparent, in alignment with BOT Shared Governance statement, and include students within the shared governance process.
- A Workday Townhall will take place on April 29 to review after action report.
  - Workday trainings will be replaced with office hours if people still have questions/need trainings.
- TSAC Inauguration is May 30th
- Staff Senate made a request for membership on AHEC Board
- COCD updating executive council membership to ensure appropriate representation.
- Faculty Senate leadership elections will be held on last meeting of the semester (May 1<sup>st</sup>)
- Liz Goodick (and team) will continue to examine university-level committees to examine overlap of work and efficiencies.

**ACTION ITEMS**

- Anyone/everyone can provide feedback on Cabinet meeting topics using this [Qualtrics Link](#)
    - Submissions are confidential unless stated otherwise.
    - Deadline to submit feedback is May 9th (one week before the next meeting)
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**I. Approval of minutes**

**II. President's Update– Janine Davidson**

- Successful Day of Giving; they exceeded their goal of 1,400 donors.
- OER received \$130,000 grant, this includes \$100,000 dollars to expand OER to better serve students in achieving their degrees.
- Institutional Auditors has named MSU Denver as an auditing program (there are only 16 in the US)
- The new School of Hospitality Dean starts May 13<sup>th</sup>.
- August 23<sup>rd</sup> is the debut of new disciplinary learning staff.
- Curriculum development office is going to connect faculty and staff to better serve MSU Denver.
- On 4/23 the Finance Committee approved MSU Denver's COP, next step is Appropriations Committee, then Kacey Gerhart will go to speak with the Senators.
- State is set to approve \$132M for higher education, which estimates MSU will receive around \$9M of this.
- Campus has seen relatively peaceful protests on campus and MSU Denver's focus has been and will continue to be to support and provide resources for communities that are affected. Safety is MSU Denver's number one priority. MSU Denver is also focused on the mission and hopes these protests to be interrupting MSU Denver's mission. MSU Denver is accepting feedback on how to make people feel safe.
- May 10<sup>th</sup> is Commencement, and all teams are ready to have a successful Commencement Day.

**III. Roadrunner Shoutout Awards –Janine Davidson**

- **Faculty Winner** - Leslie Boyd, Studio Art Programmer of the Department of Art
  - Nominated by Professor Matt Jenkins and he said, "her class has had a reputation of being rigorous, but students respect and adore her classroom, and she gave students the chance to have their art

shown on an international stage in Germany and additionally, she has started our first DEI committee and is on the Union Steering Committee.”

- **Staff Winner** – Teiriana Ibarra, Event Planning Specialist for the Department of Social Work
  - Nominated by Katelyn Clam, Assistant Director of Admissions Strategic Enrollment and Data Management, and she said this about Teiriana, “ She has made an incredible impact on the students in the Department of Social Work, she is always thinking of ways to engage the online students and make them feel like there are a part of this University and their events, she has spread her wealth and new ideas to how we can continuously make our events better, and she made sure that we have Spanish and ASL interpreters for the first time in our event’s history. She also planned the Department of Social Work’s Fall Assembly. In everything that she does Teiriana always considers excellence and community and is always open to feedback so that we can continue to improve.”
- **Student Employee Winner** – Analisa Gonzalez, Teaching Assistant and Elementary Education Major
  - Nominated by Debra Warren who said, “she uses her knowledge to support students in engagement, and she proposed to start each in person class at the school she works at, with a mindfulness exercise to decrease stress among the students, I am impressed with her confidence and how teaches as a first year teaching assistant.”
- **MSU Denver Club Hockey Team:**
  - The American Collegiate Hockey Association, overall record 25-10-0-1
  - BMHC, record 13-0-0-1
  - Forward, Tanner Caldarola received BMHC Player of the Year
  - Brady Ranauld received BMHC Coach of the year.

#### **IV. Day of Giving Update – Bre Milnes & Evan Cod**

- Had a goal of 1,400 donors and they brought in around 1,500 donors and 1,647 gifts.
- Athletics played a huge role in these donations.
- A total of \$269,015 was donated.
- MSU Denver had 91 campus projects.
- 325 alumni made gifts and around 200 faculty and staff made gifts.
- 86 donors made a gift to 32 different associations.
- 15 out 16 senior leaders made gifts on Day of Giving.

#### **V. First read – Shared Governance Principles - Jenny Allert/David Fine**

- Shared Governance Committee has 4 major recommendations:
  - 1. Update the Shared Governance Statement to a Policy. The current BOT Statement of Shared Governance uses both statement and policy language, and the committee wants to change the language and writing of this current BOT Statement so that there is alignment.
  - 2. Creation of Shared Governance Council. The committee identified all MSU shared governance groups as well as overlapping projects and hopes to utilize this information to work more efficiently and collaboratively.
  - 3. Adoption of Shared Governance principles and guidelines. Committee is prioritizing their work by adopting a shared governance purpose and set of guidelines. Principles are to help people stick to a system of shared governance.
  - 4. Communication Plan. Important to have strong communication with Shared Governance and all the groups and teams involved at MSU Denver since not everybody can be on the same page at the same time, so implementing these guidelines and charts should be able to help keep everybody on the same page instead of having overlapping issues, and creating a good communication plan should help with this.
- Recommendations:
  - To practice transparency by creating and maintaining a public shared governance table everybody is in alignment. Create a visual representation of the MSU Shared Governance.

- To have more students involved with this process, since they are the biggest stakeholders at the University.
- BOT needs to know WHAT is going on within the University regarding Shared Governance and other projects like this by law, but the HOW of how these projects are being done should be left to the University and not the board.

## **VI. Workday ERP AAR - Larry Sampler**

- Workday implementation is a 4-year process.
- Workday must go to the cloud because MSU Denver's servers are getting old, and once they die out, a lot of information will be lost.
- Lisa Maine was contracted to complete a retrospective report for MSU Denver, and this will go live on 4/25 under Larry Sampler's column in the early bird there will be a link provided.
- Townhall scheduled for April 29<sup>th</sup> about details and impacts of Workday implementation.
- MSU Denver is producing a "document of warning" to future groups or Universities that will be involving themselves in Workday to prepare them for what they should be expecting during implementation phases.
- It is going to take a full year for Workday to fully implement where everything working properly.
- Next steps: stop mass training sessions and start to hold office hours for people that still need training or have any questions.

## **VII. Shared Governance Updates**

- **TSAC Student Governance** – Michael Warner
  - May 30<sup>th</sup> is inauguration day, and there will be new training forthcoming to get people more invested and motivated.
  - Student leadership awards. Gabe Trujillo won the 2024 Presidents Award.
- **Staff Senate** - Ruby Matheny
  - A thank you to everybody in staff senate, with a special shout out to Andrew for everything he did in regarding staff senate.
  - Request made for Staff Senate to be part of the AHEC Board.
  - Encouraging everybody in May to be part of the homecoming season so that they will be more involved in homecoming.
- **Council of Chairs and Directors** – Jess Retrum
  - COCD working towards the end of this semester but also preparing for this upcoming fall semester.
  - Thankful for everyone who has participated in their meetings this year. Their meetings are viewed as a safe place for feedback in terms of bettering the departments of MSU Denver.
  - They have been working with Laura and Marie to be able to support the network of chairs that have a lot of knowledge and skills and support those who are new.
  - Retreat planned in August.
  - Executive council is reviewing executive council membership to ensure updated representation.
- **Faculty Senate** - Liz Goodnick
  - Last meeting is Wednesday, May 1<sup>st</sup> where elections will take place for leadership positions.
  - Overhauled composition of Standing Committees; some committees now have a reduction in their membership.
  - They hope to eventually have workload expectations of committees, so people will know how long something will take.
  - University Committee Updates (charge from previous President's Cabinet)
    - There are about 65-70 active committees.
    - The charges for the President's Advisory Council of Student Success overlaps with work being done by the Student Success Launch group.
    - The Build Environment and Infrastructure President's Advisory Council is good as is and doesn't have overlaps (collaborating with Strategy moving forward)
    - The President's Advisory Committee on Culture is not replicated in full in any other

committee; this committee is not currently active but is on the books.

- Looking to bring together a lot of university staff (Dr. Benitez, Will Simpkins, Goodnick, Ruby, Ed, Kelly, Meredith, and Stacy) to discuss current work and discuss the state of President's Advisory Councils, and if they should re-invigorate the culture committee, which committees overlap. More updates to come.

#### **VIII. Key Updates**

#### **IX. 3/28 Cabinet Minutes are approved.**