

PRESIDENT'S CABINET MEETING

Monday, February 6, 2017

9 – 11 a.m.

SSB 400

Present: Amy Bechtum, President, Council of Administrators; Metza Templeton, President, Classified Staff Council; Cathy Lucas, Chief of Staff/Chief Communications Officer; Kathy Heyl, Dean's Council; Myron Anderson, Associate to the President for Diversity; Kevin Taylor, Interim CIO; Elizabeth Milewski, President, Student Government Assembly; Vicki Golich, Provost, Vice President for Academic and Student Affairs; President Jordan, Ruth Ann Nyhus, Council of Chairs; Loretta Martinez, General Counsel and Secretary to the Board of Trustees; Steve Kreidler, Vice President, Administration, Finance and Facilities

Substitutions: none

Absent: Matt Makley, President, Faculty Senate

Guests: Dr. Zsuzsa Balogh

1. New Cabinet Expectations (Jordan)

President Jordan welcomed everyone to the new President's Cabinet and said thanks to the work of the shared governance task force, we have reduced the size of membership and made the meetings public. He indicated that attendance is important – one's role here is to participate and to be a conduit for information to your constituency group. This was also the first time the meeting has been open to everyone.

In the second item of today's agenda, we have implemented a recommendation that redefines the function and roles of the Cabinet and the VP Group. Many of these recommendations will go to the new President. Some of the issues in the ACE report we can deal with and resolve this semester, and some will require more dialogue for the new President.

2. ACE Shared Governance Report (Jordan, Golich, Z. Balogh)

Dr. Jordan relayed that the American Council on Education (ACE) has a respected professional development program for academics aspiring to move on to administrative roles as Deans, Provosts, and Presidents. We were the focus of

one of ACE's 2017 live-case studies. They spent a day and a half on campus and we asked them to weigh in on issues on Shared Governance, campus climate, curriculum and program development, the Academic curriculum review process, culture, and communication. They divided into four teams. Dr. Jordan, Dr. Golich and Dr. Balogh met with the ACE Team in San Diego to hear the draft of their report. We asked them to make some modifications, which they will do and present their report as final in March.

Dr. Golich stated that ACE did an amazing and thorough job. She appreciates that they provided examples from other Universities about how business is done and that support their recommendations. They were impressed that we were already taking steps with regard to curriculum review.

Zsuzsa Balogh, in her role with the Shared Governance team, added that she contacted ACE to ask about a deadline for the final report, and they will get back to her with a date. The Shared Governance Implementation Group meets Thursdays. One of the most critical comments in the report is related to the RTP process; those reviewers should be of a higher rank than those being reviewed. The role for the Shared Governance team is to focus on the expertise. She will be receiving feedback from the implementation team. Comments on the report are welcomed.

Dr. Jordan said the culture recommendations suggest that committees reach out to other constituency groups to provide broader input and participation. That was a uniform recommendation across all our governance structures. They also stressed communication. They noted that the Early Bird was a good example of that. President's Cabinet meetings being open with faster return on minutes was also recommended. Improvements were also suggested to the diversity of Faculty Senate memberships and the re-design of the RTP process.

They think our memberships in Cabinet and the VP Group are per their recommendations already. They recommend that the VP Group should be a decision-making body, which is new, and Cabinet as a communication conduit. In other institutions, the President and Provost are part of the Faculty Senate. It used to be that the Provost gave a report to the Senate. Dr. Golich said the ACE

Group was like having 30 independent consultants making recommendations. Chairs play a critical role for information going up and down the ladder. In the Campus Climate Survey, Chairs are seen as the most competent group. Their view was that Chairs are critical to a good shared governance process. VP Kreidler added that mid-level managers are also key in communication with administrators.

The Senate Executive Committee met this week.

Dr. Jordan encouraged members to share this document with their constituent groups.

Discussion

One of ACE's discussions was that students should receive the Early Bird too. Myron Anderson thinks that the inclusion of people in the process adds more relevancy. He agrees the RTP Process needs work, however, one should remember that sometimes we were structurally forced to have lower level folks reviewing upper level folks; but since Dr. Jordan added more Tenured and Tenure-Track Professors, we should be moving out of that phase now.

Dr. Golich encouraged all to engage in conversations, listen. Cathy urged members to share their perspective and that of their stakeholders.

Ruth Ann Nyhus asked how the information in the report will move forward. Dr. Jordan noted that input into the process from all over the campus is requested.

Dr. Balogh said they are a fairly small group and are interested in receiving feedback. The Shared Governance Implementation Team can set up sub-groups to work on recommendations. Zsuzsa reminded everyone that this is the draft report and now is the time to provide feedback.

Dan Vaccaro will be covering Cabinet meetings for Marketing and Communications.

3. Cabinet Member Updates (All)

Cathy Lucas presented information about the Presidential Search and the Campus Visit by Dr. Davidson. The format for the forums will be a coffee chat. There is an all-campus meeting Monday the 13th at 8 – 9:15 am. Metza will

moderate the Classified Staff Open Forum at 9:15 – 10:30. Administrators have an open forum at 10:45 – noon. The candidate then meets with Faculty Senate Executive Committee, and then there is a Faculty Open Forum at 1:45 – 3:00 pm. Students will have an open forum at 3:30 – 4:45pm.

On Tuesday the 14th she will meet with Alumni.

On Tuesday, February 14, the Board of Trustees will convene a brief executive session from 1-1:15 p.m., then conduct a public meeting from 1:15-2 p.m. to recap the presidential search and discuss the presidential finalist.

Dr. Jordan said anyone is free to attend any of the open forums.

Cathy will get the agenda into the Early Bird with locations of all the events.

Dr. Jordan – had a conversation this morning with Senator Bennet’s staff regarding the Bridge Act, a bi-partisan piece of legislation in support of undocumented students. It may have a shot for passage in the Senate, but not yet in the House. There was a petition started by Pomona College, which he signed onto. There have been positions taken by ACE, AASCU on immigration, which we have also signed in support.

Amy Bechtum – (COA) no major updates; they hope to host a CUPA 101 session for the members. Due date is Feb 28th for Distinguished Service Awards nominations. The group meets March 10th to review all the applications and make recommendations.

Kathy Heyl (Dean’s Council) – COPS – Sprout Foundation is giving OWOW \$40K a year for the next 5 years. They support non –profits who want to promote the development of children and the environment. MSU Denver’s Sport Management Program was just approved for accreditation on their first try. SOE – has established two new partnerships, with DPS and JeffCo for Elementary Ed. They are working on a partnership with Zurich education and an exchange with the Swiss school system. Dr. Hinde is assuming the role of President of the Teacher Education Council of State Colleges and Universities (TECSCU) on

March 1. Joan Foster notes the current exhibit at the CVA. There will be artists talks on February 8th and March 29th.

Metza Templeton – No update.

Kevin Taylor – IT's project to replace our phone system is going on; they will work with Marketing and Communications to get the word out; they are working with AHEC to forward current extensions to the new number. CCD and UCD are changing all of theirs as well. Some numbers deemed critical will remain, others will change. Dr. Jordan said that CCD and UCD will have their own larger systems – Community Colleges and the CU system – which leaves us on our own. We will be off of AHEC phones by December 1, and the new AES Building will be online.

Liz Milewski – had requests from students to learn to be advocates and testify at the capitol. They are bringing in experts and there will be scripts. Gender neutral bathrooms and the installation of more baby changing stations are another project the SGA is working on. Student elections are also coming up in the second week of April. Candidate applications are due by the end of the second to last week of March.

Vicki Golich – ASA has been talking budget. She just returned from the winter meeting of AASCU in San Diego. The major focus was on how we work effectively with transfer students. How can we develop guided pathways to allow students to identify an interest, without necessarily an intended major. It relates to our ability to achieve our goals.

Dr. Jordan – there was an article about \$2M transferred from the hotel to our Foundation. One million will go into financial aid and one million will go into development of the HTE program. He has been allowed to use \$50K for HSI. Esther Rodriguez, Special Assistant to the President for HSI, has already been

able to match that with another \$50K to cover students for costs. Esther is working on MOUs.

Myron Anderson – the 2017 Campus Climate Survey is coming up quickly. We have done a good job of using the data from results. There will be a marketing campaign – he will present to Faculty Senate and make the rounds. The survey will run February 27 through March 20. ModernThink will run the survey as in the past. We need 7 points as an institution to go from a Good College to Work For to a Great College to Work For. This time after the survey, we will have a database for everyone to access to see their results down to the Department level.

Ruth Ann Nyhus – COC is working on how they gather and dispense information from all the committees that they have representatives on.

Cathy Lucas – They launched the MSU Denver Champions advocacy program. June 10th is the Summer Soiree, and we will celebrate the accomplishments of Dr. and Mrs. Jordan. It is a fundraising event. Last week, we launched the Insider publication. This is a twice a month story; the feed goes to Alumni, legislators, community leaders, to a list of about 45,000 people. RoadRunner Red Fridays are going on. Shirts are also available for student employees. It has been a great partnership with Athletics and HR. Before the holidays they launched the new website design. They are now working with Departments and Deans to refresh pages.

Steve Kreidler – The SSB remodel ramped up with the furniture delivery last week. Everything is plug-in friendly. The goal was to make the SSB more student welcoming. There will be a student lounge in the old Center for Innovation. There will be a new space under the stairs and tons of seating, areas to work. The second level has insets into the wall with plugs. They also created a larger phone bank area to make more fundraising calls.

The AES Building is on time. There will be a grand opening and ribbon cutting. There are three tenants for the building and a fourth one in the works. They will add huge opportunities for advanced manufacturing. DIME Denver is moving along - it has a new location in the Tivoli. They are recruiting students and finalizing an off-campus location decision.

The Budget Task Force is beginning it's really "meaty" work. As of July 1, they will present only the mandatory cost increases to the Board. The remainder will be discussed in August, and depends on enrollment. Those will take effect October 1.

Brewing Program designs are also being worked on. Phase one construction will begin in the pool hall, which will move.

The 360 evaluation process has begun. This was one of the things that came out of the Campus Climate Survey.

Loretta Martinez – The Board Meeting is on February 14th. We have two Trustees going before the Senate Education Committee, one is up for renewal, and one is a potential new Trustee, Jim Mulligan, former Foundation Board Chair.

Questions?

Audience member: Funds used for shirts etc. could go to improve students' progress. Dr. Jordan said the shirts do improve morale. He doesn't think it needs to be all one thing versus another. Liz Milewski noted that students have more pride than the faculty and staff, and as a student, seeing her professors wear it and show pride in the University is encouraging. Myron added that people off campus seeing the branding helps as well. Student employees have a higher retention and graduation rate. Cathy noted that they have a set marketing budget; she used the cost equivalent of one billboard to pay for the shirts.

Cabinet adjourned at 10:28 a.m.