

PRESIDENT'S CABINET MEETING

Monday, June 1, 2015

9 – 11 a.m.

President's Office –SSB 440A

Present: Carol Svendsen, James Lyall, Emily Davies, John Burtness, Metza Templeton, Liz Hinde, Steve Kreidler, Cathy Lucas, Braelin Pantel, Joan Foster, President Jordan, Vicki Golich

Absent: Myron Anderson, Loretta Martinez , Percy Morehouse

Substitutions: Ruth Ann Nyhus for Greg Watts, Jackie Maldonado for Patricia Ordaz, Andrew Bonham for Sheila Rucki, Clay Daughtrey for Ann Murphy, Kathy Heyl for Sandra Haynes

Guests: Perla Gheiler, Miguel Garza-Wicker, Greg Sullivan, Michael Erskine

AGENDA

1. Approval of minutes from May 4, 2015

President Jordan asked for a motion to approve the minutes, it was moved and seconded, there were no changes or additions and a voice vote was held. The minutes were **approved** unanimously.

2. 50th Anniversary and Website Update (Lucas, Gheiler)

July 3rd is the launch of the 50th Anniversary celebration at the fireworks show in Civic Center Park. There will be some booths giving out MSU gear. Dr. Jordan will welcome everyone. In July the CVA is also celebrating their anniversary. They will have an alumni art sale, July 17th about 6:00 p.m. Perla brought a flyer for the event and asked Cabinet to provide the information to their areas. It will be a 3rd Friday so is also an Art Walk day, so the atmosphere will be like a street party. August 26th is the Executive Update. In September, there will be the Food and Wine Classic. Groundbreaking could be as early as July for the AES Building. Perla turned it over to Miguel to show the 50th Anniversary Website. Last night they launched the new 50th Anniversary Website. There is a list of events, link to the bookstore to purchase branded gear, a link to the social wall which will be updated daily. There are also links to social media. There is a countdown to the anniversary running on the page. This month's profile is Dr. Jordan, and new profiles will go up every 15 days. There will be congratulatory videos on the site by various VIPS such as the Mayor. There is a 50th Brand Central page as well for logos. Marketing will assist with banners, table runners, etc. for events which they will loan out; reserve those items early for your area's events. There is a 50th Anniversary email signature as well which can be downloaded today. The Social Wall imports information from Twitter, Instagram; use #MSUDenver50.

There is a shareable 50th Anniversary video on the main page. Joan Foster asked if we can use these items now. Yes, it was launched today.

The Daily will tell us where the closed streets are to get to the Civic Center Park July 3rd for the fireworks and 50th Anniversary celebration. It is a Friday night so could garner about 100,000 people. Fireworks will occur at 9:30 p.m.

3. Electronic and Information Technology Accessibility Implementation Plan

(Lyll, Sullivan, Morehouse)

James noted that Cabinet has seen the document before, but it has worked its way through the process now. This establishes electronic accessibility. The associated policy was adopted in Fall of 2012 for implementation Spring of 2013. They are now taking steps to achieve the goals. James looked at the information divided into two categories; instructional materials related to teaching and learning, and the public-facing website materials, marketing and branding. The public facing websites will be assessed with software for compliancy. Then they will work through the existing pages and work with those web authors to gain compliance. For instructional materials there is a process for determining exceptions for those cases when compliance is not possible. Others will have a developed plan to remediate issues for compliance. The Website manager provides a target date for remediation completion. Timeline completion will be monitored. Assistance will be available to complete the tasks. James noted that the language around this issue and the guidelines are evolving. The language and terminology comes from the Dept. of Justice. We will need to be flexible and adjust per rulings and determinations of cases involving other institutions. Areas will receive a report as to the compliance of their websites. They will start with the most visited sites at MSU Denver.

Discussion

Carol Svendsen asked about evaluating online courses. James stated that those are not evaluated by this process. They will work proactively to identify resources for faculty. Courses now have a standard template. There is a software tool that will validate the accessibility. The policy is located at www.msudenver/accessibility

Dr. Jordan asked for a motion to approve the policy. It was moved and seconded. James noted that the full document will be posted once through Cabinet. A voice vote was taken and **the policy was approved** unanimously.

4. Regular Occurring Updates

A. President update (Dr. Jordan)

Dr. Jordan asked the new members to introduce themselves.

Board of Trustees Agendas

Dr. Jordan brought handouts of the BOT agendas for later this week. The ASA Committee will discuss some collegiate restructuring; a school of Social Work and a College of the Arts. Each of those will present about 10-15 minutes with another 15 minutes or so for questions. We have three years left to achieve HSI status per our own timeline. The co-chairs will

give an update to the ASA Committee about their plans. They are to complete a Task Force Report to the President in the Fall. Dr. Jordan approved the creation of the Advanced Manufacturing Institute. ASA meets at 7:30 a.m.

Steve Kreidler noted items the Finance Committee will discuss. They will update fundraising activities, process transformation.

The Presidential Evaluation Committee will be meeting as well. The Board created a survey instrument and a 360 evaluation.

The full Board Agenda will contain compliance items with the veteran students to be eligible for veterans' benefits. The legislature passed a bill that essentially says that veterans from up to 12 years ago can qualify for in-state tuition. The VA is providing a six month waiver for institutions to comply. Colorado is moving forward immediately. Compliance is effective July 1. Colorado already provides in-state tuition to veterans. MSU Denver has been active in support of the bill. Those students will be COF eligible.

Cathy stated that the strategic plan refresh has had several meetings with Pat Sanaghan, others, and gathered input. The revised document has some metrics. Cathy hopes to have it completed and sent to Cabinet today.

There are two presentations to the BOT on Educational Quality. The EiE Committee presentation will update last year's report. The Task Force on Shared Governance completed its report last week. The Board has not yet heard it. Braelin said the report is lengthy. They did focus groups, a survey, and looked at other institutions. The recommendations are designed as a launch pad for further discussions with the community at large. They do have some guidance about things to change and to focus on. Recommendations generally are to agree to key tenets as an institution, and how those work with policy and procedure. They looked at the roles existing groups play. The Task Force came about due to a discussion about shared governance with the BOT at their retreat. The Task Force will update the Board on their work and discuss their recommendations. The report will be the focus of a year-long conversation and will not be adopted and implemented without discussion. Dr. Jordan urged Cabinet to get a copy and read it and discuss it in their areas.

The Foundation Board is bringing a revision to naming rights to the BOT. The naming rights policy was enacted two years ago and gives good direction on naming facilities. One section is not specific about endowed chairs, and other academically related items. Facilities guidelines are fine. Academic Programs and personnel now have a price list for endowed professorships, endowed chairs, a center, an institute, etc. It gives the fundraisers, volunteers, Deans, the President parameters to work from. There are minimums to establish all those named academic programs. It acknowledges that sponsorships are out there, but there is still a need for a

policy around sponsorships. VPs Burtness and Kreidler will be working on those.

President's Update

Commencement went really well. He received great feedback from a graduate who enjoyed it and the space for families. There were some issues getting people off of I-70. The facility and the vibe was really good. The students who sang the national anthem and sang Amazing Grace were great. The acoustics were much better than the convention center. It seemed more intimate. Student names on the screen were great too. Joan Foster liked it except for the restrooms. Evidently they are about to remodel them.

B. Theme I – Student and Academic Success

i. Education Quality(Golich)

Enrollment is down for summer and fall. We are almost even for summer 2015 with where we were for summer 2013. The Retention Task Force meets this afternoon. Graduation rates are up.

1. HSI Update (Torres) (no report)

C. Theme II – Urban Land Grant University

i. MSU Denver Neighborhood update (Kreidler)

Public groundbreaking for the AES Building may be in July; actual digging will occur in September. VP Kreidler told Cabinet to wave farewell to their parking spaces in August. They may section it off for some parking.

The facility master plan is closer to having an architect.

D. Theme III – University Culture

i. Campus Climate (Anderson) (no report)

E. Theme IV – University Resources

i. Budget Update (Kreidler)

Projections are for 7900 students taking summer courses. Being low for summer won't hurt us much, but if we are low for fall, we would hurt more. The gap is around 4%.

His office will be using metrics to determine what the cost is to achieve the goals of the strategic plan.

ii. Advancement/Fundraising (Burtness)

The Foundation Board now has three project teams; AES, Hospitality Learning Center, and one exploring health care programs. They are also looking at a music education program. The project team approach is beginning to work effectively. They are getting out into the community and representing the university. The Foundation Board has reinvented itself. There is a new Alumni Task Force looking at how the Alumni are organized. They are winding up their work and will submit recommendations to the President and the Alumni Board.

F. Telling the MSU Denver Story

i. Strategic Communications and Branding (Lucas)

There was a great national story on our AES initiative that included an interview with President Jordan and students. Dr. Jordan noted a national beer blog had a nice story about our new microbrewery. They discussed just three programs. Ours is a whole degree program which made it different from those who are doing courses for current brewing industry employees.

Updates:

President Jordan – CU Denver is searching for a Chancellor; the search failed. Dr. Wartgow has retired from a number of positions and is a PERA retiree; he will be gone thru October 1. The Anchutz Chancellor will become acting Chancellor, then in October, Dr. Wartgow will return, then their Regents will search for a Chancellor to start January 1.

Carol Svendsen – The Higher Learning Commission visit was very positive.

Braelin Pantel – is thinking of things to connect and engage summer students.

Metza Templeton – CSC elections are ending, results will be in by next week. The CSC end of the year picnic is Friday in front of the Faculty & Staff Club.

Andrew Bonham for Sheila Rucki– Sheila will remain Faculty Senate President.

Andrew is VP. There is good news – Intellectual Property item was passed, new policy on transfer courses was passed, a department credit by examination policy was passed, and there was a failed proposal revising sexual misconduct policy.

Kathy Heyl for Sandra Haynes – OWOW is assisting the French Consulate of LA to host a Climate Change event June 24th from 2:30 - 8:00 p.m. at the hotel. Seating is limited to 100.

James Lyall – working toward degree works implementation for Fall. There are a variety of process improvements including time sheets; the new Connect U site will come online in the next several weeks, in a phased-in approach. President Jordan stated that IT has really made life better for all of us and has come a long way over the last few years. He wanted to acknowledge the great work of IT and the staff. James said the support has been great and made a difference. IT is down to 4 vacancies from almost 30.

Ruth Ann Nyhus for Greg Watts, COC – bylaws are being worked on; they will meet with the Provost on Wednesday. They are looking at processes they can help with as

Chairs. President Jordan noted that the creation of institutes, etc. is seen as an administrative cost; but the BOT is looking at how those help students. Restructuring has costs, but we need to look at how it works better for students. He is pleased with the BOT perspective on this.

Liz Hinde – School of Education is gearing up for the Summit September 11th. Invitations were sent last week, more are coming.

Steve Kreidler – made an offer to a new CAVEA Director. He is hoping for a start on July 1. Mark Potter has done a fantastic job of overseeing it along with his other increased duties. He has been bringing in more clients, more connections, more customers, all while staying on top of everything.

Cabinet adjourned at 10:25 a.m.