

PRESIDENT'S CABINET MEETING

Monday, June 30, 2014

9 – 11 a.m.

President's Office –SSB 440A

Present: James Lyall, Carol Svendsen, Sheila Rucki, Greg Watts, Ann Murphy, Catherine Reddy, Cindy Anderson, Luis Torres, Marissa Ferrari, Steve Kreidler, Judi Diaz Bonacquisti, Vicki Golich, Patricia Ordaz, Loretta Martinez

Absent: Joan McDermott, Percy Morehouse, Myron Anderson, Cathy Lucas, President Jordan, Carolyn Wollard

Substitutions: Paul Ballard for Sandra Haynes, Laura Roth for Braelin Pantel

Guests: Leone Schulz

AGENDA

1. Approval of minutes from June 2, 2014

Minutes were reviewed with no suggested changes. It was moved and seconded to approve the minutes which were **approved** unanimously.

2. FY 14/15 Budget Overview (Kreidler)

VP Kreidler provided a brief overview of the budget presentation given to the Board of Trustees. He wants the budget process to be a year round discussion regarding decision making and communication of the budget. Eighty seven percent of the budget is dedicated to strategic plan goals.

The bar chart slide that illustrates our state FTE funding level compared to other institutions in Colorado was discussed. After the passage of HB 1319, equitable funding is still an issue as well as the interpretation of the bill.

VP Kreidler continued with the budget presentation showing the breakdown of what it takes to run the University. While tuition rates are generally the focus, the increased amount we are providing to students that they don't have to pay back is something we need to communicate better.

Included in the budget process is a new task force examining salary compression/inversions; a five-year budget for capital needs as called for by the strategic plan, and Board advocacy of the budget with the legislature.

3. Recommendation for Policy Management Process (Kreidler)

The committee looked at best practices from all over the nation and they have developed a process for MSU Denver. A new policy or revision to a policy could come from any area, and the originator would meet with the Policy Advisory Council (PAC). Technical/legal changes go along one track, and transformative proposed policies would take another. Templates for all types of policies and changes will be made available. The shorter track could take about a month, and

the longer track for new policies could take 90 days. Once adopted, the policy will need to be communicated, as well as providing training for. There will be a regular schedule for review of policies.

Discussion

Cabinet appreciated the streamlining of the process. Judi Diaz Bonacquisti noted some policies have had unintended consequences. VP Kreidler stated the PAC wants to separate policy from practice. He noted there are some issues where we have written ‘policies’ that are not necessarily policy. A review of extant policies could take some time. He would like Cabinet to review this process and will bring it back for discussion and approval. Determining where policies reside may take a couple of years, while a massive searchable database is built.

4. Regular Occurring Updates

A. President update (Dr. Jordan) no report

B. Theme I – Student and Academic Success

i. Education Quality(Golich)

VP Golich noted big projects going on right now; one is to respond to Arne Duncan’s visit to campus and the discussions with Latino Students. We were invited to respond with what we need in order to best support those students. Equity in Excellence has looked at recommendations which align with our response. We presented to the board at their last retreat and are updating that for this year’s retreat.

1. HSI Update (Torres and Diaz Bonacquisti)

HACU will be in Denver in October. We are sponsoring a workshop on grant writing the weekend prior to HACU.

The executive committee will be here in mid-July to set up. HACU is at the Sheraton.

C. Theme II – Urban Land Grant University

i. MSU Denver Neighborhood update (Kreidler)

Beginning the process to identify a facilities master planning consultant for implementing the five year plan for MSU Denver’s neighborhood infrastructure.

D. Theme III – University Culture

i. Campus Climate (Anderson) no report.

E. Theme IV – University Resources

i. Budget Update (Kreidler) no additional report.

ii. Advancement/Fundraising (Wollard)

VP Kreidler gave the update for Ms. Wollard. Carolyn and Dr. Jordan have lined up five of the first seven architects to be interviewed.

The final bill that passed regarding capital construction did not include the \$5M we requested, but said they'd look at the revenue forecast in September, and if it's strong, they have a prioritized list that they could fund some projects. If available, those funds would be dispersed in October.

F. Telling the MSU Denver Story

i. Strategic Communications and Branding (Lucas)

Marissa Ferrari noted that her colleagues at the magazine won the CASE award for excellence. The magazine is another example of MSU Denver doing more with less. She also noted that there will be two additional positions coming from Marketing and Communications and those hires will be introduced to Cabinet.

UPDATES

James Lyall – over the last year IT has been focused on infrastructure that supplies our services; and now they are looking at the services. Email was discussed at the last meeting. They have tentatively set August 8 & 9 to migrate students to the new email platform. Faculty and staff will likely be an incremental process. In their next meeting, they will look at Banner systems that can be removed and/or upgraded. James stated that ConnectU is outdated and are looking at what can be separated from it into a more intuitive system.

Luis Torres- noted that the Academic Calendar should be up tomorrow.

Steve Kreidler noted that the end of the fiscal year is a very busy time in his area, and apologized in advance if some things are taking longer to accomplish due to that.

Cabinet adjourned at 10:48 a.m.