

PRESIDENT'S CABINET MEETING

Monday, June 2, 2014

9 – 11 a.m.

President's Office –SSB 440

Present: Steve Kreidler, Carol Svendsen, Judi Diaz Bonacquisti, Loretta Martinez, President Jordan, Vicki Golich, Ann Murphy, Cathy Lucas, Sheila Rucki, Emily Davies, Joan McDermott, Patricia Ordaz, Joan Foster, James Lyall, Catherine Reddy, Cindy Anderson, Sandra Haynes, Luis Torres.

Absent: Myron Anderson, Percy Morehouse, Greg Watts, Carolyn Wollard
Substitutions: Laura Roth for Braelin Pantel.

AGENDA

President Jordan: Dr. Jordan discussed commencement and its growth. Changes need to be made. Cabinet was asked to share their ideas with the commencement committee to consider for next year. Suggestions were as follows:

- Separating LAS from SPS and SCOB.
- Should there be two ceremonies?
- How about a Friday? We should seek feedback from faculty on this question.
- Make ceremonies smaller so students really have their moment.
- Leaving out majors could save time. As graduate programs expand, we should look at moving those ceremonies to a different day.
- Elimination of the commencement speaker
- One common ceremony for all then disburse into separate places for commencement by school.
- A three line processional and it may save time instead of just one down the center aisle.

Faculty participation was about 120 of 400. She thinks it is important that the majority of faculty attend commencement to support their students. Luis thinks it is important for the undergraduates to see the masters degrees handed out in their fields. Vicki emphasized the importance of having graduate students stand up en masse and then have separate presentations with names called, and more personalized. They stand as a group to be recognized. This would be by School or College. Cathy noted that Brooke Gerber will do some research, focus groups, and then provide recommendations.

1. Approval of minutes from May 5, 2014

Dr. Jordan asked for a motion to approve the minutes. Steve Kreidler moved for approval. Carol Svendsen seconded. There were no changes noted and minutes were **unanimously approved** with a voice vote.

2. IT Security Training (Lyall, Hart)

James stated that ITS is looking for a proactive, less obtrusive model to provide protection. We have layers of security. They are working on a process to roll out training on campus. Mike Hart showed Cabinet the introduction to one of the modules that is used for state employee training. They chose 5 themes/modules that apply to higher education such as HIPAA, FERPA, IM training, phishing prevention training. There are ways to test the modules by setting up a page and providing people log in information. Tracking tells them who has taken which components, then they can ask for feedback. They have been working with a group of faculty and others on this. Dr. Jordan suggested that senior-level administrators look at all of them and determine which are applicable to their area. Managers can assign training, track it and receive feedback. They will send out information on logging in by the end of the month.

3. New Email/Collaboration Suite recommendation from ITSOC (Lyall)

This issue was previously discussed and the recommendations from ITSOC were presented. Viable options for the future were discussed, including open forums, and ITS brought a recommendation to move to Microsoft's Office 365 environment; students are currently using gmail, hosted off-site; all email goes through Google and faculty and staff email comes back through to us. Any solution will improve services. ITSOC unanimously endorsed Microsoft Office 365. There were over 600 responses to the student survey. Dr. Jordan asked about the implementation and potential impacts. James mentioned that everyone will log into the same domain. Once emails are synchronized, they will focus on synching phones and other devices. The timeline is estimated at about two months for an ITS pilot this summer.

Catherine Reddy noted that there's a short timeframe for students to get emails at the beginning of the semester, and hopes the migration would avoid this and other critical times. ITS will do all possible to avoid critical times such as that. As the process is developed, ITS will communicate with campus regarding the timing of the migration. They would like to sign with Microsoft as soon as possible to get the process started. Dr. Golich read out the members of ITSOC so Cabinet knows who recommended Microsoft 365. All members were present except Kamran Sahami. The motion to approve and a second was made. There was no further discussion, and **the recommendation to utilize Microsoft Office 365 was approved unanimously.**

June Board of Trustees Agenda (Added item, Martinez)

Last meeting of the season is this Thursday/Friday. Loretta went through the agendas. The public meeting will begin at 9:30 a.m. Presentations include the Budget and Board oversight of educational quality. Committee reports will be given. Mike Dino, our federal lobbyist, will update the Board on legislative issues. Governance will be approving the Board calendar for 2014-15. The Board Retreat will be September 29 and 30 with a total of six meetings, one business meeting and retreat. They will discuss BOT members' terms and leadership planning.

Finance Committee information was provided by Steve Kreidler. There are proposed changes for student charges and program fees. He also discussed CUPA, pay, and process transformation.

Steve's goal is to insure we are investing in the strategic plan.

4. Regular Occurring Updates

A. President update (Dr. Jordan) no report.

B. Theme I – Student and Academic Success

i. Education Quality(Golich) no report

1. HSI Update (Torres and Diaz Bonacquisti)

Judi noted the enrollment report will be run today. Our numbers registered for SOAR Orientation needs to grow. New students are leveling off – we are only down by ten students from last year.

Vicki asked about the wait-listed students; who are they and what are they wait-listed for. Deans and Chairs need to get involved to open new sessions if needed.

Luis said since Cabinet last met, we had a visit from 11 schools with HACU. They have gone around the country with student visits to various campuses. One of the schools was from Leadville and one from Keenesburg. They are not normally coming to our area. Leadville is 65-70% Latino now, which surprised Luis. The students went to various departments and came back to St. Cajetan's inspired by programs they could take. JTOH's literary journal was passed out. Murals and paintings done by the students as well as their poetry are included. The students in next year's Journey program will be able to use it.

Steve Kreidler said Gwen Mami has been chosen to be on a review panel to evaluate HSI applicants.

C. Theme II – Urban Land Grant University

i. MSU Denver Neighborhood update (Kreidler) no report.

D. Theme III – University Culture

i. Campus Climate (Anderson) no report.

E. Theme IV – University Resources

i. Budget Update (Kreidler) no report.

ii. Advancement/Fundraising (Kreidler for Wollard)

The search for the new VP will bring two finalists this month. Both are exceptional candidates who have raised a lot of money at other institutions. Both have 15 years of experience running or being a senior officer in a University fundraising environment, running campaigns.

F. Telling the MSU Denver Story

i. Strategic Communications and Branding (Lucas)

Cathy noted the 50th Anniversary planning will ramp up this summer. They will be shooting a video over the summer.

Updates

Catherine Reddy – the CSC annual picnic will be Friday June 6th 11:30 – 1:30.

Sandra Haynes - Two finalists will be on campus Wednesday and Friday interviewing for Dean of School of Education from 12:30 -2 and there will be open sessions in SSB 400. Word went out in @MSU Denver today. One is from CSU and one is from Arizona State.

Carol Svendsen – extended campus will have an on-site nursing program at Lutheran Exempla and other entities in their system; they chose us over Regis.

Cabinet adjourned at 10:42 am