



Board of Trustees

Policy Statement
University Policy Library

Operational Area:	University President
Responsible Executive:	Chair, Board of Trustees
Responsible Office:	President
Effective:	April 1, 2019

Designation of Responsibility in the Absence of the University President

University President

Contents

- I. Introduction
- II. Roles and Responsibilities
- III. Policy Statement
- IV. Policy History
- V. Policy Approval

I. Introduction

- A. **Authority:** C.R.S. § 23-54-102, *et seq.* (2019) authorizes the Trustees of Metropolitan State University of Denver (MSU Denver) to establish rules and regulations to govern and operate the University and its programs. The Trustees retain authority to approve, interpret, and administer policies pertaining to University governance. The Trustees authorize the President of MSU Denver to approve, administer, and interpret policies pertaining to University operations.
- B. **Purpose:** This policy requires the University President to designate a responsible individual and to notify the Board of Trustees and University community when absent from the University.
- C. **Scope:** This policy applies to the University President.

II. Roles and Responsibilities

- A. **Responsible Executive:** Chair, Board of Trustees
- B. **Responsible Administrator:** President
- C. **Responsible Office:** President's Office
- D. **Policy Contact:** President's Office, 303-615-1900



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III. Policy Statement

The President shall formally designate a specific person who will regularly be the responsible professional when the President is not available. The name of the individual so designated shall be made known to the Board of Trustees and the University community.

IV. Policy History

- A. **Effective:** April 1, 2019
- B. **Revised:** This policy supersedes section 7.5 of the *MSCD Trustees Manual, 2007*.
- C. **Review:** This policy will be reviewed every five years or as deemed necessary by University leadership.

V. Policy Approval

A handwritten signature in black ink, appearing to read "Janine Davidson".

Janine Davidson, Ph.D.
President, Metropolitan State University of Denver

A handwritten signature in black ink, appearing to read "John Paul Pogge".

John Paul Pogge, Esq.
Chair, Board of Trustees, Metropolitan State University of Denver