

# itstrategicplanning2012: AgendaFor10242012 Meeting

## Meeting Date / Time / Location:

Wednesday, October 24, 2012 1:00 PM-3:00 PM SSB 440A

## Attendees:

Jesse Altum, Rick Beck, Yared Belete, Tim Bond, Janine Flores, Jeff Forrest, Janos Fustos, Miguel Garza, Aaron Gordon, Dean Sandra Haynes, Jeff Helton, Rey Hernandez, Jeremy Jermingan, Peggy O'Neil Jones, Will Kelley, Raj Khandekar, Cathy Lucas, James Lyall, George Middlemist, Lisa Ortiz, Christine Randell .

## Agenda

(Allotted time for agenda items are approximate and flexible)

- Approval of minutes (Notes) from previous meeting.
- 10 minutes: Discuss shifting of recurring time slot for future meetings from 12:30pm - 2:30pm to 11:30am - 1:30pm on Fridays. (Reason: Time conflict for Dr. Sandra Haynes and Dr. James Lyall)
- 15 minutes: Review of Action Items from last meeting by James Lyall, Rick Beck and Mike Hart

ACTION ITEM	PERSON RESPONSIBLE	DUE DATE
1. Upload other documents	James Lyall	
2. Upload Strategic Planning Exercises	Raj Khandekar	10/19/2012
3. Develop Instructions for the Exercises to be used by facilitator teams	Raj Khandekar	10/24/2012
4. Work on the exercises, enter data on the Wki if possible, be ready for exercises on 10/24/12	Task Force members	10/24/2012

- 75 minutes: Exercises for Visualization of the Role of IT and for Audit of strategic issues.
- 20 minutes: Develop process for focus groups.
- **(Task Force Members: Please add items if any on your wishlist. We will address them appropriately.)**

**Next Meeting: Friday, November 2<sup>nd</sup> 1:00 - 3:00 p.m SSB 440A**

## Notes

- add as the meeting occurs.

## Action Items

- As the meeting progresses, add any action items to this section to make sure they don't get forgotten or dropped
- During the wrap-up phase of the meeting, review the notes and add any additional action items that spring to mind.

ACTION ITEM	PERSON(S) RESPONSIBLE	DUE DATE
1.		
2.		
3.		