



Graduate Council
Metropolitan State University of Denver
Sept. 20, 2018
11:00-12:30
SSB 324
MINUTES

Present: Shannon Campbell, Letitia Pleis, Kim Starr, Jo Bailey, Amy Middleton, Crystal Annan, Chad Harris, Henry Jackson Jr., Cipriana Patterson, LiYing Li, Ingrid Carter, Nicholas Cachanosky, Jessica Rossi-Katz

Absent: Cindy Busch

- I. (11:00-11:05) Approval of Minutes
Minutes from May, approved with one abstention.
- II. (11:05-11:07) Welcome
- III. (11:07-11:10) Introduction of New OGS Staff
Nate Wright joined MSU Denver on Monday. He will be working on admissions and graduate recruitment at the university level. He comes to MSY Denver with experience from CU-Boulder, DU, and ACC
Nate's contact information is: Nwrigh15@msudenver.edu 5.5964 SSB-330
- IV. (11:10-11:20) Graduate Council Introductions (new member)
Dr. Jessica Rossi-Katz joins the Graduate Council as the CLAS representative. With the departure of the Registrar, OGS is working with Lori Kester (AVP of Enrollment Management) to identify a replacement.
- V. (11:20-11:25) Note: substantive curriculum proposals for the 2019-2020 catalog are due to the substantive/simultaneous review level by this **Friday, September 21, 2018.**
 - a. Graduate Council Curriculog vote in Oct.
GC will receive all Curriculog submissions from Crystal that will need to be voted on /discussed in the October meeting. Due to feedback from last year, GC would like to provide programs submitting with the opportunity to make corrections/adjustments.
 - b. Graduate Council Revisions discussed/vote Nov.
Any submissions that GC requested changes to will be reviewed and voted on in November to meet the curriculum deadline.
- VI. (11:25-11:30) Status of *new* graduate Programs (Chad)

All new graduate programs must go through a full review by HLC. There are two options that can occur:

1- HLC can request a change panel review. HLC will send the proposal out to reviewers and they will make their recommendation. Once this is complete their recommendation is sent to IAC, an internal committee within HLC and they will finalize the recommendation. Generally, IAC agrees with what the reviewers propose.

2- HLC can request a change visit. HLC will visit the campus and meeting with the program, the president and other pertinent stakeholders to discuss the program in more detail. This review is more extensive research than a change panel. With a change visit, the program will automatically be delayed; there is no guarantee when they will be able to start.

New programs will be announced as soon as they are approved by HLC

VII. (11:30-11:40) Graduate School Day

The focus this year has changed slightly; this is the first year this event will be administered by OGS. Eventually OGS would like to include graduate students into this event but there was some resistance this year. OGS has currently been able to increase the number of graduate schools represented at the event; there are representative from almost all Colorado institutions. The program this year is more flexible allowing students to attend during their availability.

VIII. (11:40-11:50) Graduate Constitution Discussion

GC passed a change last semester that violated the GC Constitution. GC is responsible for recommending policies. Jo Bailed is the Faculty Senate representative and she will be responsible to get notice to Faculty Senate of the policies that GC is passing

IX. (11:50-12:00) Graduate Catalog updates (Crystal)

OGS is in the process of updating the graduate catalog, not including program submission. Utilized a best practices approach. Catalog will not be submitted through Curriculog but will be built behind the scenes in Acalog by Erica Buckland. OGS will send out a word document with the list of program and courses that will be reviewed by the GC.

If GC can send all questions/concerns about the catalog to OGS by Thursday, October 25th, OGS will compile a document that addresses the concerns for the Council as it has done in the past.

X. (12:00-12:15) Discuss Graduate Student Academic Integrity Statement

Take this document back to units for discussion at the October meeting

XI. (12:15-12:25) New Business

GC would like to form an ad hoc committee to help OGS address some of their ongoing issues- specifically surrounding building a graduate culture.

Graduate Council would like to revisit the vote to not receive materials in advance of the meeting at the next meeting

XII. (12:25-12:30) Discussion from the floor