



Graduate Council
Metropolitan State University of Denver
March 29, 2018
11:00-12:30
SSB 330C
MINUTES

Present: Shannon Campbell, Letitia Pleis, Cipriana Patterson, Kim Starr, LiYing Li, James Tisdale, Ingrid Carter, Cindy Busch, Nicholas Cachanosky, Crystal Annan, Chad Harris, Henry Jackson Jr.
Absent: Nick Recker, Jo Bailey, Amy Middleton

- I. Welcome
- II. Approval of Minutes
Minutes from February, approved unanimously.
- III. Report on MHA Electronic Ballot Vote
There were 10 electronic votes received, all for the approval of the changes to the MHA courses. MHA Curriculog submissions are approved 10 approvals, 1 abstention.
- IV. CYBM Curriculum Approval (20 Min.)
Program is approved unanimously
Courses 5000, 5001, 5021, 5020, 5022, 5023, 5242, 5244, 5248 are approved unanimously
Courses 5002, 6000, 6001 are approved unanimously with minor revisions (see below)
5002- Correct the grammar. Should read "theories as they pertain to"
6000- Internships courses have different distributions. Work with CAE office to ensure the credit hours are accurate
6001- Ensure that all courses listed are required for taking the capstone. Be careful not to be too prescriptive to avoid students only being allowed to register for that course alone (use pre and co- requisites appropriately.)
Dr. Campbell has approved the courses within Curriculog. Program will need to go in a make these minor adjustments.
- V. NUT Curriculum Approval
Internship is approved unanimously
Graduate Certificate in Human Nutrition Science is approved unanimously
Master in Human Nutrition & Dietetics is approved unanimously with a minor revision (see below)
Change the word provisional when discussing acceptance to conditional.
Courses 5000, 5010, 5011, 5020, 5030, 5031, 5040, 5050, 5060, 5070, 5071, 5080, 8090, 5091, 6000 are approved unanimously
GC would like the program to consider the following suggestions; adding, "formal acceptance into the program is required" for all courses that do not have any pre-requisites listed and it is suggested that the program think about adding some structure to the course sequence.
- VI. PLA Tuition Rate Vote
There will be a catalog update in the next cycle with a new PLA policy at the graduate level. The BoT must receive and approve a new rate for the PLA at the graduate level. Currently, they are following the undergraduate rate, which is cause for concern based on the budget

model of the graduate programs. Only one program (MHA) is currently utilizing PLA. The recommendation from the committee is that the PLA rate be 75% of the tuition. This rate is still a significant savings since the student will not have to pay fees. PLAs are not eligible for financial-aid; the students must pay out of pocket.

Motion to approve "75% of the per credit hour rate of the appropriate program tuition rate will be charge for all PLAs", Passed unanimously

VII. SIP Vote

The Graduate Council has agreed to vote electronically on the SIP, the results will be recorded in the next meeting.

VIII. Financial Wellness Report Vote

The Graduate Council has agreed to vote electronically on the Financial Wellness Report, the results will be recorded in the next meeting.

IX. Other Business

Update on BHAM: The program received an email from the Chair of Graduate Council 20 days ago with additional adjustments that needed to be made to which a response what never received. BHAM has received approval on their courses but the program needed to be into the system by today in order to go to FSCC on time. Graduate Council has some concerns that this program does not have the proper support in place to be successful.

The Chair of the Graduate Council requested a vote to determine if the council is willing to examine the program description for BHAM if received by the end of business. 1 approval, 4 opposed, 1 abstention.

Documents and information received at Graduate Council can be shared with outside stakeholders unless otherwise noted by the Chair of Graduate Council.