



*Graduate Council*  
**Metropolitan State University of Denver**  
November 17, 2016 at 11 am in SSB 330C  
**AGENDA**

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**Attendees: Cindy Lindquist, Letitia Pleis, Paula Martinez, Marlee Kobzej, Kim Bernie, Nicole Vowles, Linda Lang-Peralta, Kevin Zeiler, Joanne Bailey, Chad Harris,**

**I. APPROVAL OF MINUTES** – minutes approved.

**II. ANNOUNCEMENTS**

- A. Director of Graduate Studies search update – still in the process of selecting a candidate. The hope is to have a candidate start in January.
- B. Time change for December meeting – 10:30am-1:30pm

**III. OLD BUSINESS**

- A. Policy development of conditional and provisional admission guidelines, vote of approval on proposed catalog language (See attachment: Catalog language for conditional and provisional admission) :
  - New proposed catalog language is approved.
  - Need to figure out process to get this new language in the catalog.
- B. Performance monitoring policy update vote of approval (See attachment: Performance monitoring for all graduate programs)
  - Still needs some updated made
    - i. Suggested ratio for MSU Denver column related to “log of percentage of loss in a program”.
    - ii. Interpretation: should words be changed to “if these ratios are improving over time” instead of “increasing over time”.
    - iii. Document accepted based on proposed changes made today.
- C. Assessment Committee bylaw change approved 10.27.16  
Updated document with changes attached  
Update on the committee by Nicole
  - Committee has been formed and will meet soon to come up with learning goals.
- C. Tuition benefits for employees –any updates
  - Still exploring options – is it taxable or not? MBA and MPAcc programs are interested in this benefit. This benefit is up to each individual program.

#### **IV. NEW BUSINESS**

A. Status of resubmissions for Phase I review

- All complete resubmissions are in U drive
- Nothing new has come in. We will reach out to potential programs to see if they plan on submitting their proposals.

B. December meeting and review of Phase I

(U drive, Graduate Council folder, Graduate programs proposals, Phase I/2016)