



Graduate Council
Metropolitan State University of Denver
September 22, 2016 at 11 am in SSB 330C
AGENDA

Attendance: Cindy Lindquist, Letitia Pleis, Paula Martinez, Marlee Kobzej, Kim Bernie, Nicole Vowels, Chad Harris, Kim Starr, Bernice Harris, Kevin Zeiler, Deborah Horan, Jinous Lari, Cipriana Patterson, Linda Lang-Peralta, Cindy Bush

I. APPROVAL OF MINUTES: August 8/24/16

- a. Will be approved next meeting

II. ANNOUNCEMENTS

- A. Director of Graduate Studies search update
 - a. Working on bringing candidates to campus
- B. Graduate Curriculum Review Committee established
 - Letitia Pleis (Chair)- Accounting
 - Joanne Bailey – Social work
 - Krista Fieldler- Teacher Education
 - Loriann Garcia- Office of the Registrar
- C. Change meeting dates
 - a. Change to November 17 and December 15

III. OLD BUSINESS

- A. Policy development of conditional admission guidelines
 - a. Need to approve new conditional admission definition
 - b. Provisional admission- up to the program to decide whether or not they want to provisionally accept students. Provisional admission guidelines will be written up and voted on during next meeting (Drafted by Kevin).
- B. Graduate approval process (Attachment: Document approved 2/26/16)
 - a. See E below for changes to be voted upon at the 10.27.16 meeting
- C. Curriculum guidelines, policies and procedures for graduate programs (Attachment: Document approved 12/09/15 at the faculty senate level, only policy document on the website)
- D. Performance monitoring policy
 - a. Send out most recent policy to approve changes
- E. Revision to the graduate program approval process to include wording regarding the college/school's financial responsibility
 - a. Change to approval process- Mike will write a more clear explanation and it will be reviewed during next meeting. The statement needs to be more direct for a clearer understanding.
 - b. Mike will continue to revise the approval process to be approved next meeting
- F. HLC suggestions
 - ~~Prior learning assessment~~
 - ~~Prior graduate degree transfer policy~~

IV. NEW BUSINESS

- A.** Request to review previously submitted program proposals; re-submissions of phase one proposals
 - 1. Master of Science in Clinical Behavioral Healthcare, Addiction Counseling Concentration (Attachment)
 - Ranked #2
 - 2. MFA in Public Interest Design (Attachment)
 - Ranked #5
- **Proposals will need to be reviewed in the December meeting. Extend deadline to December 1 for all other Phase I proposals to be submitted for a fall 2018 rollout.
- B.** Requests to review omnibus and other single classes not associated with a program
 - a. Follow approval process for non-degree programs. Cindy will email this process to inquiring programs.
 - C.** Committees not filled: Policies and Procedures Committee and Development Committee
 - a. Will be decided once the Director of Graduate Studies is hired.
 - D.** Updating the website
 - a. Update Program Assessment Committee
 - b. Add June meeting agenda