

AURARIA HIGHER EDUCATION CENTER  
CAMPUS SECURITY AND SAFETY REPORT  
2011

PREPARED BY AURARIA POLICE DEPARTMENT - PROVIDING FULL POLICE SERVICES TO:

COMMUNITY COLLEGE OF DENVER  
**METROPOLITAN STATE UNIVERSITY OF DENVER**  
UNIVERSITY OF COLORADO DENVER  
AURARIA HIGHER EDUCATION CENTER

## **CAMPUS SECURITY AND SAFETY**

This report was prepared by the Auraria Higher Education Center (AHEC) Police Department in order to comply with the Clery Act (formerly known as the Federal Student Right-to-Know and Campus Security Act of 1990). The report describes security practices and procedures at the Auraria Higher Education Center and lists crime statistics for the most recent calendar year and the two preceding calendar years. The Auraria Higher Education Center serves three institutions: Community College of Denver, Metropolitan State University of Denver and University of Colorado Denver. Since 1992, these institutions have been required to report each year on the status of campus security to all current students and employees. The report will be provided to any applicant for enrollment or employment on request.

This publication is intended to provide a general description of campus security arrangements, and not to serve as a contractual agreement between AHEC and the recipient. Security procedures are subject to change without notice.

### **DEFINITION OF CAMPUS**

The term "campus" means:

Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

- 1 Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).
- 2 The Auraria Campus is defined as those properties, streets, retail operations and facilities owned by the State of Colorado and used by students, staff, faculty and visitors which are bounded by Auraria Parkway, Speer Boulevard, Colfax Avenue and Fourth Street.

### **DEFINITION OF NON-CAMPUS**

The term "non campus building or property" means:

- 1 Any building or property owned or controlled by a student organization recognized by the institution; and
- 2 Any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **DEFINITION OF PUBLIC PROPERTY**

The term "public property" means all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

### **STATUS OF CAMPUS SAFETY**

Although located in an urban environment, the Auraria Campus has one of the lowest campus crime rates in the state. This is primarily due to the fact that it is a commuter campus and does not house dormitories or student residences on campus premises. This report includes crime rates for the campus proper along with any building or property owned or controlled by an institution within the same contiguous geographic area of the institution. State crime statistics can be found in the Colorado Department of Public Safety's annual report entitled "Crime in Colorado".

### **REPORTING CRIMES AND EMERGENCIES**

Crime reports can be made at any time. Auraria Police Department services are available 24 hours a day, seven days a week. Priority is given to reports of incidents that threaten the life or safety of people, the security of property and the peace of the community.

Colorado Revised Statutes, 18-8-115, "Duty to Report a Crime", requires all persons who believe a crime has been committed to promptly report the suspected crime to law enforcement authorities. **When on campus, these crimes must be reported to the Auraria Police Department.** To report a crime, use one of the emergency telephones located in every classroom building for immediate, direct access; or call 911 from any campus phone for emergencies or call X6-5000 for other police assistance. Cell phones and off-campus calls dial (303) 556-5000.

Call the Auraria Police Department if:

- ❖ You see someone committing a crime
- ❖ You need to report an old crime
- ❖ Someone is injured or ill
- ❖ You see fire or smell smoke
- ❖ You see anyone or anything suspicious
- ❖ You think you see a drunken driver
- ❖ You have knowledge of a chemical spill

In addition, victims of stalkers or persons with protection orders against another party are strongly encouraged to notify the Auraria Police Department of the threat and to provide APD a copy of the protection order so that Auraria Officers may enforce it. If the subject is protected from the Auraria Campus, please have the court list your school and the Auraria Higher Education Center separately on the order.

The Auraria Police Department also provides an anonymous reporting option for victims of crimes who do not wish to be identified. Victims of crimes who wish to remain anonymous may obtain these forms via ACPD web site at [www.ahec.edu/acpd.htm](http://www.ahec.edu/acpd.htm). Additionally, a “Clery Act Statistic Report Form” is available to any campus official who is designated as a campus security authority (includes the following: Deans, student housing staff, athletic coaches, student activities coordinators, student judicial officers, and faculty advisors to student organizations) to complete as they become aware of a crime and the victim wishes to remain anonymous.

The Auraria Police Department encourages professional and pastoral counselors, although not required to report crimes, to tell victims about the Confidential Reporting Process.

## **EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

The Auraria Higher Education Center has developed an Emergency Operations Plan that provides a comprehensive set of guidelines for directing resources before, during and after campus emergencies and disasters. The Auraria Police Department is very proactive in training all police officers and the community for emergency preparedness, response and recovery. The plan includes a set of guidelines for emergency procedures which are posted with evacuation diagrams in all the campus buildings. In addition, these guidelines can be found at: [http://www.ahec.edu/emergency/Emergency\\_Procedures\\_Guide.pdf](http://www.ahec.edu/emergency/Emergency_Procedures_Guide.pdf).

Outlining emergency guidelines for the campus, is a Campus Safety Video. This video is played continuously on the cable channel for the campus, at new student/faculty/staff orientations, and in classrooms during the first two weeks of each semester. This information is also available on the AHEC website at [www.ahec.edu](http://www.ahec.edu).

In case of an active, major campus emergency, the Emergency Alert System may be activated. For further information see “**Crisis Communications Plan-Timely Warnings and Immediate Notifications**”.

The Auraria Police Department tests emergency response and evacuation procedures on at least an annual basis during drills and other exercises. These tests are initiated by the Emergency Preparedness Coordinator and are normally announced and publicized in advance of the drill or exercise.

The Auraria Police Department’s Emergency Preparedness Coordinator maintains records of all tests, drills and exercises that include a description of the exercise, the date, time, and whether it was announced or unannounced.

## **CRISIS COMMUNICATIONS PLAN – TIMELY WARNINGS AND IMMEDIATE NOTIFICATIONS**

### **Purpose**

This plan provides guidelines for communicating within the campus, and from the campus to the media and the public, in the event of an emergency or crisis.

Disasters, emergencies and crises disrupt the normal activities of the campus and may require activation of the AHEC Emergency Operations Plan. This Crisis Communications Plan describes the role of Communications and Campus Relations in communicating vital information to members of the Auraria community and the public.

This plan is to be flexibly used with emergency decision-making procedures of the campus.

Elements should be tested annually in conjunction with campus-wide emergency drills. Appendices should be checked for accuracy and completeness at least annually, and as often as necessary.

## **Objectives**

1. Determining whether the situation requires invoking this plan.
2. Assembling the Crisis Communications Team to recommend responses.
3. Implementing immediate actions to:
  - (a) Identify key constituencies who need to be informed.
  - (b) Communicate facts about the situation and minimize rumors.
  - (c) Restore a sense of confidence and order.

## **Assessment & Notification Procedures**

**1. Assessment** – The AHEC Assistant Vice President of Campus Relations (AVPCR) or their designee will be made aware of a potential crisis or emergency by the Chief of the Auraria Police Department or their designee. The Chief of Police and AVPCR or their designees then determines whether it is appropriate to invoke this plan and activate all or part of the Crisis Communications Plan. Once activated, the AVPCR will notify each of the institutional Communications Directors/Public Information Officers or their backups as soon as practical.

**2. Issuance of a “Timely Warning”** – Per the requirements of the Clery Act, “Timely Warning” advisories are made to the campus community for crimes that are reported to the Auraria Police Department or local police and which may represent an ongoing threat to the safety of students or employees. The Chief of the Auraria Police Department or their designee shall make the decision as to whether an incident poses an ongoing threat and if a “Timely Warning” advisory is required. In the event that an advisory is required, the Chief of Police or their designee shall provide the AHEC AVPCR or their designee with the specifics of the case for the purpose of drafting the “Timely Warning” advisory. **In all cases, Timely Warning advisories are then sent by AHEC staff via electronic mail directly to all staff, faculty, and students on the Auraria Campus using their institution-provided email accounts.**

These advisories may also be made using one or a combination of the following methods:

- Press Releases

- Crime Advisories
- Making reports available to the campus community and media through campus websites and newspapers, and radio and television news stations
- Advertising in campus publications

**3. Issuance of an “Immediate Notification”** – In the event that there is a confirmed significant emergency or dangerous situation involving an immediate threat to the campus community (per the judgment of the Chief of the Auraria Police Department or their designee), AHEC will, without undue delay, and taking into account safety of the community, determine the content of the notification and initiate the immediate notification system. However, if in the professional judgment of responsible authorities the notification may compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency, the notification may be delayed.

As with the above section related to “Timely Warnings”, the Chief of Police or their designee shall provide the AHEC AVPCR or their designee with the specifics of the case for the purpose of drafting the content of the immediate notification. AHEC also maintains pre-scripted short message scripts for a variety of hazards to assist in the timely issuance of immediate notifications. **In all cases, Immediate Notifications will be sent by AHEC staff via the electronic Emergency Notification System (i.e. text messaging system) directly to all staff, faculty, students, and visitors on the Auraria Campus that have subscribed to the free system.** A variety of other communications tools may be used, including campus-wide email messages, broadcast voice mail messages, updates to the Auraria Campus Emergency Hotline (1-877-556-EMER) and Information Line (303-556-2401), and notices posted on electronic message boards and [www.ahec.edu](http://www.ahec.edu).

### **Crisis Communications Spokesperson**

The designation of a spokesperson is incident-dependent. Generally, this is the highest-ranking individual who has direct knowledge of the events, or the AHEC Assistant Vice President of Campus Relations. The individual selected will have the highest credibility and understanding of the events surrounding the crisis. Other qualified public information officers may fill in for these individuals if the crisis is prolonged, but they should not be the initial responders to the general public, the media, or the campus community.

In the event that the incident is related to a criminal act, the basic thresholds that the Auraria Police Department may use to determine the lead agency for public information are as follows:

- Misdemeanor Crime = Auraria Police Department lead (APD Chief or designee)
- Felony Crime = Denver Police Department/ District Attorney lead (PIO or designee)

As a criminal act relates to a particular student/faculty/staff of a single institution, the institutional PIO shall be the primary media contact, in partnership with the law enforcement spokesperson. If a criminal act relates to the campus facilities or operations, the AHEC AVPCR shall be the contact.

Incidents that are not crime-related will follow similar guidelines. Situations that affect a single institution, such as a student death, will be represented by the respective PIO. Situations that

involve the campus facilities or operations, such as a natural disaster, will be represented by the AHEC AVPCR.

## **LAW ENFORCEMENT AUTHORITY AND INTER-AGENCY RELATIONSHIPS**

The police officers in the Auraria Police Department receive their police authority via the provisions of the Colorado Revised Statutes, Title 24, Article 7, Part 1. The Auraria Board, through its Executive Vice President of Administration, has delegated authority to the Auraria Police Department to enforce campus rules and regulations as well as Municipal, State Laws and Federal Statutes. Auraria Police Department officers have full police authority and are certified police officers as defined under CRS 18-1-901(1)(I).

The City and County of Denver entered into an Intergovernmental Agreement establishing the working relationship between the Auraria Police Department and the Denver Police Department, and granting to the Auraria Police Department Police Officers a Denver Special Police Officer Commission, issued by the City's Manager of Safety, to enforce clearly defined ordinances of the City of Denver. These ordinances include criminal and traffic related offenses.

It is the desire of both the Auraria Police Department and the City of Denver to provide the best possible atmosphere of public safety on and around the campus. The Intergovernmental Agreement is designed to establish the current working relationship between the Auraria Police Department and the Denver Police Department, consistent with and in compliance with the requirements of the Denver City Charter and State statutes, and all terms and conditions of the Intergovernmental Agreement are to be interpreted in light of the goal of increased public safety.

The current scope of this authority for the Auraria Police Department Police Officers is limited to the Auraria Campus area.

## **AURARIA POLICE DEPARTMENT**

The Auraria Police Department staff includes a Chief of Police, a Deputy Chief, Sergeants, Corporals, a Detective, Police Officers, Security Officers, Dispatchers, and Office Support Staff. Service is provided on an ongoing basis to the community. Auraria Police also provide police services to retailers and their customers in the Tivoli Student Union.

Some services provided to the Auraria Campus by the Department include:

- ❖ Respond to police, fire, medical and environmental emergencies
- ❖ Investigate criminal reports, traffic accidents, and suspicious activities
- ❖ Assist victims of crime by taking reports, doing follow up investigations and referring them to appropriate resources
- ❖ Monitor alarms for intrusion, robbery and environmental hazards
- ❖ Comply with federal, state and local laws regarding release of information
- ❖ Assist with sick/injured and other non-criminal activity
- ❖ Provide police and security services at special events such as concert and sporting activities

- ❖ Provide police and security consultations to students and office personnel
- ❖ Assist motorist with vehicle unlocks
- ❖ Assure that AHEC is in compliance with city, state and federal environmental regulations
- ❖ Ensure the safety of the campus by monitoring environmental and safety hazards
- ❖ Hold, inventory and return found property
- ❖ Present crime prevention and awareness programs

## **SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS**

A community and its police must do more than simply react to crime. It is important to look for opportunities to deter and/or prevent crime. Auraria Police Department provides the following services and programs to improve safety on campus and to make the community aware of campus crime and efforts to reduce criminal activity, as well as to minimize their chances of becoming a victim.

Programs provided by Auraria Police Department include:

<p>EACH SEMESTER  <b>New Student Orientation</b>  This presentation on crime, personal safety, and security is given to new students.</p>	<p>ON GOING/SET HOURS  <b>Fingerprinting</b>  Fingerprinting is available to members of the campus community.</p>
<p>ON REQUEST  <b>Drug Information Seminars</b>  These talks cover recognition of controlled substances, their effects on people, and what to do if one suspects that someone is using or selling drugs.</p>	<p>ON GOING  <b>Crime Analysis</b>  Auraria Police staff will review reported crimes and determine if focused patrol activity may be required for repeated offenses in any given area.</p>
<p>EACH SEMESTER/ON REQUEST  <b>Personal Safety on Campus</b>  This program, usually given to small groups, covers ways to avoid being the victim of physical or sexual assault</p>	<p>ON GOING/ON REQUEST*  <b>Drug Counseling Metro Counseling Alternatives</b>  A Metro State Substance Abuse Prevention Program.</p>
<p>ON REQUEST  <b>Robbery Prevention</b>  This seminar, given to cashiers, gives tips on how to survive an armed robbery and be a good witness.</p>	<p>ON REQUEST  <b>Sex Offender Registry</b>  Auraria Police will provide a listing of sex offenders registered on campus.</p>
<p>ON GOING  <b>Escort</b>  A Nightrider and Escort service is available through the Parking and Transportation Services Office. After hours, Auraria Police will provide a limited escort service for people walking on campus. Students, staff and faculty are always encouraged to walk with others when possible and to choose paths that are well illuminated.</p>	<p>ON GOING  <b>Electronic Alarm Systems</b>  Auraria Police monitors intrusion, fire, environmental and general emergency alarms with the help of a sophisticated computerized monitoring system. The terminal for the alarm readouts is at the Auraria Facilities Management building.</p>



<p>ON REQUEST  <b>Security Surveys</b>  Upon request, Crime Prevention Officer evaluates a facility's physical security and makes recommendations for improvements</p>	<p>ON GOING/EACH SEMESTER or ON REQUEST  <b>Date/Acquaintance Rape Education</b>  The purpose of this educational program is to increase awareness of date/acquaintance rape at Auraria. R.A.D (Rape Aggression Defense) classes available.</p>
<p>ON REQUEST  <b>Theft and Fraud Seminars</b>  These presentations are usually given to people working in areas where check and credit card fraud occurs (such as the Bookstore, Bursar's Office, Recreation Center, etc.). The talk covers commonly used scams, how to recognize them, and what to do when they occur.</p>	<p>ON REQUEST  <b>Crisis Follow-ups</b>  Offered through Counseling Services of each institution, crisis follow-up sessions are provided for mental health concerns and to individuals who have been victims of violence. Information is presented regarding personal safety and coping with traumatic events.</p>
<p>ON GOING  <b>Architectural Design</b>  Auraria Police has significant input into the design of all new and renovated campus facilities with regard to physical and electronic security systems</p>	<p>ON GOING  <b>Bike Theft Prevention</b>  Community Services hosts Bicycle Clinics each semester providing helpful tips on preventing bike thefts and the bike theft problem on campus</p>

\* PROGRAMS SPONSORED BY THE INSTITUTIONS WITH COOPERATION FROM AURARIA POLICE DEPARTMENT

**ACCESS TO CAMPUS FACILITIES**

Auraria Police Department has the primary responsibility for coordinating the locking and unlocking of most campus buildings. Established facility hours are coordinated and maintained by the Auraria Campus Use and Support Services. Auraria Police also works closely with the Facilities Management Department to maintain building security and key control. Access to facilities after normal building hours is limited and coordinated with Facilities Management Access Control and Auraria Police.

The Tivoli, a designated historic landmark, is a former brewery acquired by the campus in 1992. It is being used as a student union and, in addition to student and media operations, houses a variety of retail outlets including a movie theater and restaurants. Because of its open nature it contains a satellite police and security unit and is patrolled 24 hours a day.

**ALCOHOL AND DRUG POLICY**

By Gubernatorial decree and in compliance with applicable laws, the illegal use of alcohol, other drugs, or controlled substances when on campus is prohibited.

In addition to the policy described above, education, training, and treatment programs are available through the Student Life Programs at each institution and through Auraria Human Resources. The campus may take action when policies on the use, possession, distribution, manufacture, and sale of illegal drugs have been violated. AHEC also cooperates with local, state and federal authorities in the detection and possession of drug offenses.

AHEC alcohol policies apply to the Auraria Campus and institution-sponsored activities. Administrators, alumni, faculty, guests, staff and students must adhere to all applicable state and local laws and regulations related to the sale and use of alcoholic beverages. The most common laws related to alcohol use and sales are as follows:

The sale of alcoholic beverages is prohibited except in areas, at times, and on dates licensed by the Colorado State Department of Revenue.

Persons under 21 years of age cannot legally possess or consume alcoholic beverages of any kind. The furnishing of alcoholic beverages to under-aged persons is prohibited.

Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile, or public area (except as noted herein).

### **SERVING ALCOHOL**

Those persons or organizations that control the service of alcoholic beverages are responsible for compliance with applicable laws and campus policies. Those policies are:

Service of alcoholic beverages is planned to stop before the close of the event.

The burden of proof for showing legal age is on the alcohol consumer. No alcohol will be served unless clear evidence of legal age is presented. It is the responsibility of those in charge of an event to ensure that no one who is under age is served or consumes any alcoholic beverages.

Alcohol may not be consumed or carried in open containers in common areas or "public" areas of any building or grounds except as follows: for group activities or events where a liquor license (if required) has been obtained and the scheduling officer has approved the event.

### **ILLEGAL DRUGS**

The policy for Auraria and the institutions prohibit the sale, manufacture, distribution, use or possession of illegal drugs on the Auraria Campus. This policy applies equally to administrators, faculty, staff, and students.

### **VIOLATION OF DRUG POLICY**

Sale, distribution or manufacturing of illegal drugs by a member of the Auraria Campus community will normally result in the administration taking action to curtail the activity. This policy applies within or upon the grounds, buildings, or any other facilities of the campus. Sanctions may be imposed upon individuals found in violation of these policies, as well as violation of laws controlling drugs and alcohol.

More specific and detailed information about Auraria and institutional policies addressing drugs and alcohol concerns can be found in operations manuals, student handbooks, personnel offices or administrative policy information. Faculty, staff and students are encouraged to obtain this information through the Student Life or administrative areas of Community College of Denver, Metropolitan State University of Denver, University of Colorado Denver or the Auraria Higher Education Center Administrative office.

Auraria Police Department  
1201 5th Street, Suite 110  
Denver, CO 80204  
Police Communications (303) 556-5000  
Fax (303) 556-4731  
E-Mail [dispatch@ahcec.edu](mailto:dispatch@ahcec.edu)

## **AURARIA CAMPUS SEXUAL ASSAULT POLICY**

### I. Statement of Purpose:

This Policy was developed collaboratively by the Auraria Higher Education Center (“Center”) and its constituent institutions—the Community College of Denver, the Metropolitan State University of Denver, and the University of Colorado Denver—for the purpose of implementing provisions of the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, 20 U.C.S. § 1092(f), relating to the response of the Auraria Police Department and the constituent institutions to students who are victims of sexual assault. The Auraria Campus is committed to responding appropriately to all reports of sexual assaults and to working collaboratively with other law enforcement and government and community agencies.

In the development of this Policy, the Auraria Campus also collaborated with the Sexual Assault Interagency Council and adhered to the spirit of the Denver Sexual Assault Response Protocol, which was signed by the chief executives of the constituent institutions on November 7, 2005. This Protocol is available online at <http://www.denversaic.org>.

This Policy provides general guidelines for responding to students of the constituent institutions who are victims of sexual assault on the Auraria Campus or during other institutionally-sponsored activities. For institution-specific procedures and resources, contact the following representatives or campus judicial officers:

*Community College of Denver*  
Dean of Students  
Office of the Vice President for Student & Enrollment Services  
South Classroom, Room 301  
CCD Box 200  
PO Box 173363  
Denver, CO 80217-3363  
303-556-2413

*University of Colorado Denver*

Community Standards and Wellness, Tivoli 227  
UCD Box 196  
PO Box 173364  
Denver, CO 80217-3364  
303-556-2444

*Metropolitan State University of Denver*  
Assistant Dean of Student Life, Judicial Officer  
Office of Student Life, Tivoli 311  
Campus Box 74  
PO Box 173362  
Denver, CO 80217-3362  
303-556-3559

*Auraria Higher Education Center*  
Chief of Police  
Auraria Police Department  
1201 5th Street  
Campus Box E  
PO Box 173361  
Denver, CO 80217-3361  
303-556-5000

## II. Policy Statement:

The Center and its constituent institutions prohibit sexual assault, attempted sexual assault and other sexual offenses on property owned or controlled by the Center or its constituent institutions, at institutionally-sponsored or supervised activities, or at functions of recognized student organizations. The Federal Bureau of Investigation's National Incident Based Reporting System of the Uniform Crime Report defines a sex offense in general as "any sexual act directed against another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent."

Penalties for violations of this policy or the internal policies of the Center or its constituent institutions by their employees or students are determined by their specific internal policies and procedures but may include termination or expulsion for instances of sexual assault or attempted sexual assault, and lesser penalties, including suspension, probation and assessment of financial penalties for other offenses, as appropriate.

## III. Sexual Assault Prevention on the Auraria Campus:

The Auraria Campus institutions provide ongoing education about sexual assaults and prevention through new student orientation programs that take place during each fall and spring semester, and through scheduled educational programming through campus activities offices. The Auraria Police Department offers sexual assault education and information programs to Auraria Campus students and employees upon request. For Center or institution specific information or literature on sexual

assault education and campus response, contact the representatives listed in Section I of this Policy.

#### IV. Sexual Assaults / Offenses:

Students who believe they have been the victims of a sexual assault or attempted sexual assault on the Auraria Campus should first ensure that they are in a place that is safe and that they are receiving any necessary medical treatment. Students should report any incident of sexual assault or attempted sexual assault immediately to the Auraria Police Department at 303-556-5000, or by dialing '911' from any campus telephone. Reports may be made anonymously. Students may also report to their institution's representative listed in Section I, a faculty member or an administrative official. In the interests of campus safety, the representative, faculty or staff member should immediately notify the Auraria Police Department of the incident and also may be required to report the incident in accordance with their institution's internal policies—see paragraph V.5 below. The identity of the student involved in or reporting the incident is not essential for reporting—see paragraph V.6 below.

If they wish, students may have the assistance of campus administrative staff in reporting incidents of sexual assault. Care should be taken in such instances to file the report as soon as possible after the incident and to preserve all physical evidence of the crime to aid in the police investigation. These procedures are particularly important in the case where the assailant is unknown to the victim and may be a threat to the campus community.

#### V. Options for Student Victim of Sexual Assaults / Other Sexual Offenses:

The victim of an alleged sexual assault, a threatened sexual assault, or other sexual offenses on the Auraria Campus has several options that may be pursued individually or in combination with other options:

1. To get immediate crisis counseling (24 hours a day) contact the Rape Assistance and Awareness Program (RAAP) hotline (303-322-7273).
2. To file criminal charges with the police department. (In this case, the victim will likely be interviewed by police investigators and possibly by government attorneys, and if the case goes to trial, will likely be called to testify in court.)
3. To file a civil lawsuit or restraining order request against the accused. (In this case, the victim may need a private attorney to assist with these options, and the victim will likely be required to give testimony in court.)
4. To file charges against an accused assailant through the Center or institution's appropriate process. If the victim chooses this option, he or she can expect:
  - a. To be interviewed by an official designated by the Center or institution, who will develop a written incident statement and explain the complaint and disciplinary process;
  - b. To be notified whether the charge will result in a hearing following the preliminary review by the Center or institution's officials;

- c. To give testimony and to answer questions about the case before an official or board, the accused and an advocate for the accused, should the charge result in a hearing;
  - d. To be afforded those rights available to the accused as outlined in the Center or institution's specific student code of conduct or employment policies;
  - e. That both the victim and the accused will be informed of the outcome, except when prohibited by law, of any hearing that may take place;
  - f. That the incident may be referred for criminal prosecution independent of the Center or institution's internal process.
5. Inform Center or institution officials without filing formal charges. However, the Center or institution may have a legal obligation to investigate the incident and take action against the accused. In that case, the victim can have the same expectations as described in subparagraphs 4.a-f above.
  6. Make an anonymous report to a campus official without including student identifiers.

Special notes:

1. Student victims have the option to request adjustments to their academic schedules after a reported sexual assault, if such changes are reasonably available. Each such request will be handled on a case-by-case basis by the student's institution.
2. Both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary hearing.
3. Both the accuser and the accused will be informed of the outcome, except when prohibited by law, of any Center or institutional disciplinary proceeding that is brought alleging a sex offense.

VI. Support for Victims:

Students who are victims of sexual offenses have access to various confidential counseling options with staff that are specifically trained in the area of sexual offenses and crisis intervention. Victims of sexual offenses can be seen confidentially through the Health Center at Auraria. During regular business hours, victims should call the Auraria Health Center at 303-556-2525 for immediate care or an appointment. After hours, victims should seek immediate assistance from Denver Health Medical Center at 8th and Bannock in Denver. For additional resources, contact the institutional representative listed in Section I.

VII. Additional Resources:

The **Phoenix Center at Auraria (PCA)**, funded by a grant from the Department of Justice, provides free and confidential response and support services to survivors of interpersonal violence on the Auraria campus. Interpersonal violence is defined as sexual assault, relationship violence, and stalking. The PCA is based in the Tivoli Student Center, room 259 (from August 17, 2009). Office hours are 8:30-4:30pm, Monday to Friday. The PCA operates a 24/7 free and confidential helpline (available August 10, 2009) that anyone connected to the Auraria campus can use. Please call **303-**

**556-CALL (2255)** for advice, information, and accompaniment to the hospital/police station, or if you just need to talk. The helpline can assist you with any form of interpersonal violence. Trained advocates are waiting to take your call.

The PCA also runs a Violence Prevention Education (VPE) Program, staffed by six student volunteers. Violence Prevention Educators are trained to provide education to the campus community on all forms of interpersonal violence. Examples of educational programs include class presentations, attending resource fairs, bringing speakers to campus, healthy relationship screenings, and much more. The VPE program also attends all new student orientations to give information on interpersonal violence and services available to every incoming student. The Center works collaboratively across the Auraria campus and serves the University of Colorado Denver, Metropolitan State University of Denver, the Community College of Denver, and the Auraria Higher Education Center.

The Center's mission is:

***To implement campus response services, provide education, and facilitate dialogue related to IPV in the Auraria community.***

The Center's goals are:

- To provide 24/7 safe and confidential resources and assistance to survivors of interpersonal violence (IPV), and their friends and families;
- To provide a seamless campus wide response to interpersonal violence (IPV) through the development and implementation of campus policies, protocols and services;
- To provide training and education for the campus community on IPV and its effects;
- To provide primary prevention initiatives;
- To strengthen security and investigative strategies to prevent and prosecute violent crimes on campus.

***The Phoenix Center at Auraria provides services to all who need them regardless of race, color, ethnicity, national origin, age, religion, ability, sexual orientation, gender, gender identity, marital status, and veteran status.***

To contact Center staff for assistance or for training and volunteering opportunities please email:

**Lisa Ingarfield** (Associate Director - Prevention, Education, Policy): [Lisa.Ingarfield@ucdenver.edu](mailto:Lisa.Ingarfield@ucdenver.edu)

### **SEX OFFENDER REGISTRATION INFORMATION**

Registered sex offenders who are students, employees, or volunteers for the Community College of Denver, Metropolitan State University of Denver, the University of Colorado Denver or the Auraria Higher Education Center are required to advise their local law enforcement agency of their affiliation with any of the listed institutions. This information is forwarded to the Colorado Bureau of Investigation (CBI), and is available at the Auraria Police Department during normal business hours. The individual making the request will be provided with the list of registered sex offenders.

State and federal law require the release of information supplied by the Colorado Crime

Information Center (CCIC) on registered sex offenders. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA).

In the event the Auraria Police Records staff is unavailable to provide the requested information immediately, the name and phone number of the individual making the request will be taken and he/she will be notified when the report is available. All requests will be processed and made available for review within 72 hours of the request.

For further information on Sex Offender Registration Information, please visit the Colorado Bureau of Investigation's Convicted Sex Offender Site at <http://sor.state.co.us/>.

### **AHEC WEAPONS POLICY**

**Legislative Declaration:** The Auraria Board owns and manages the Auraria campus for the use and benefit of its constituent institutions of higher education – the Community College of Denver (CCD), Metropolitan State University of Denver (MSU Denver), and the University of Colorado Denver (CU Denver) – and to facilitate and further their respective educational missions. Section 23-70-106, C.R.S., authorizes the Auraria Board to promulgate rules and regulations for the safety of students, employees and property on the Auraria campus. The Auraria Board finds and determines that the free and unregulated possession of weapons on the Auraria campus would:

1. Create an unreasonable risk to the health, welfare and safety of students and employees and the preservation of property on the Auraria campus by careless or malicious use;
2. Create a climate of fear and intimidation that would distract and interfere with the reasoned discourse and cooperation required for productive learning and working environments on the Auraria campus; and
3. Be inconsistent with the academic missions of the constituent institutions.

Therefore, the Auraria Board adopts the following policy:

**Statement of Policy:** Except as expressly provided below, the possession of firearms, explosive or incendiary devices, or other weapons on the Auraria campus is prohibited. This prohibition shall extend to all grounds and buildings on the Auraria campus, including the institutional neighborhoods and buildings owned by the constituent institutions therein. It shall not extend to facilities off of the Auraria campus, such as, for example, CU Denver's Lawrence Street Center, MSU Denver's North or South Campuses, or CCD's Lowry Campus.

This policy shall apply to all employees and invitees of the Auraria Board, all students, employees and invitees of the constituent institutions, and all other visitors to the Auraria campus.

“Weapons” include, but are not limited to, the following:

1. Firearms of any size or type of construction and ammunition;
2. Gas or air guns, including BB, pellet and paint ball guns;
3. Bows and arrows, and cross-bows;
4. Blackjacks, bludgeons, batons, nunchaku, throwing stars, and metallic knuckles;
5. Swords, pikes, lances and spears;



6. Any knife with a blade over 3.5 inches in length, including hunting and fishing knives;
7. Ballistic, gravity and switchblade knives, regardless of the length of the blade;
8. Fireworks; and
9. Any harmless object designed to look convincingly like a firearm, explosive or incendiary device, or other weapon.

Exceptions. This policy shall not apply to:

1. A peace officer, as described in § 16-2.5-101, C.R.S., when carrying a weapon in conformance with the policy of his/her employing agency as provided in § 16-2.5-101(2).
2. A member of the armed forces of the United States or Colorado National Guard while acting in his/her official capacity and in conformance with general or specific military orders.
3. A law enforcement officer, agent or employee of the United States, when lawfully carrying a weapon in conformance with the policy of his/her employing agency.
4. A person carrying a concealed handgun who holds a valid written permit issued pursuant to § 18-12-201, et seq., C.R.S.
5. A weapon that remains inside a locked motor vehicle while on the Auraria campus, provided that the weapon is unloaded. This exception shall not apply to explosive or incendiary devices.
6. A student, employee or invitee of a constituent institution or an employee or invitee of the Auraria Board who has a legitimate educational or employment related purpose for the possession of a weapon on the Auraria campus and has obtained written permission from the appropriate office and from the Chief of the Auraria Police Department or his/her designee.

Violations. All violations of this policy shall be reported to the Auraria Police Department and the appropriate institutional office. Violators may be disciplined, banned from the Auraria campus and criminally prosecuted in appropriate cases.

Procedures and guidelines. The Executive Vice President for Administration is authorized to promulgate such procedures and guidelines as may be reasonable and necessary to implement and carry out the intent of this policy.

### **ANNUAL FIRE SAFETY REPORT**

Metropolitan State University of Denver does not maintain any on campus student housing facilities; therefore they are exempt from reporting on this.

### **MISSING STUDENT NOTIFICATION**

Metropolitan State University of Denver does not maintain any on campus student housing facilities; therefore they are exempt from reporting on this.

### **DEFINITIONS OF REPORTED CRIMES**

The following definitions are crimes that Federal Law requires institutions to report:

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

***Criminal Homicide-Manslaughter by Negligence:*** The killing of another person through gross negligence.

***Criminal Homicide-Murder and Non-negligent Manslaughter:*** The willful (non-negligent) killing of one human being by another.

***Robbery:*** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

***Aggravated Assault:*** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

***Burglary:*** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

***Motor Vehicle Theft:*** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

***Sex Offenses-Forcible:*** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

*A. Forcible Rape-*The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

*B. Forcible Sodomy-*Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

*C. Sexual Assault With An Object-*The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

*D. Forcible Fondling-*The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

***Sex Offenses-Non-forcible:*** Unlawful, non-forcible sexual intercourse.

- A. *Incest*-Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- B. *B. Statutory Rape*-Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Additionally, the following violations should be reported to ACPD or to the appropriate institutional Judicial Affairs office. The police or judicial affairs staff will make tabulation of statistics from these referrals.

***Weapon Law Violations:*** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

***Drug Abuse Violations:*** Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

***Liquor Law Violations:*** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition.)

***Hate Crimes:*** Of the crimes described above and any other crime involving bodily injury to any person and the crimes of larceny-theft, simple assault, intimidation and vandalism, in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim that are reported to campus security authorities or local police agency, the data shall be collected and reported according to category of prejudice.

**AURARIA CAMPUS  
CLERY STATISTICAL REPORT  
Metropolitan State University of Denver**

CRIMINAL OFFENSES	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
<b>Murder and Non Negligent Manslaughter</b>	0	0	0	0	0	0	0	0	0
<b>Negligent Manslaughter</b>	0	0	0	0	0	0	0	0	0
<b>Forcible Sex Offenses</b>	4*	2*	1*	0	0	1**	0	1*	1**
<b>Non Forcible Sex Offenses</b>	0	0	0	0	0	0	0	0	0
<b>Robbery</b>	2	1	0	3	4	5	1	1	0
<b>Aggravated Assault</b>	4	2	2	4	2	2	0	0	4
<b>Burglary</b>	16	14	66	0	0	0	3	0	2
<b>Motor Vehicle Theft</b>	7	12	7	4	8	2	0	0	0
<b>Arson</b>	0	0	0	0	0	0	0	0	0

\* These were all forcible fondling.

\*\*These were classified as rape.

There were no Hate Crimes for the above listed Criminal Offenses for years 2009, 2010 and 2011.
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**There were two (2) On Campus Hate Crimes for All Other Crimes category, specifically, graffiti/threats, one was sexual orientation biased, the other was race biased for year 2009.**

**There was one (1) On Campus Hate Crime for All Other Crimes category, specifically, Intimidation/Threats, race, religion and sexual orientation biased for year 2011.**

**There was one Public Property Hate Crime for All Other Crimes category, specifically, Threats to Injure, Anti Religion/Jewish for 2010.**

ARRESTS	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
<b>Liquor Law Violations</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>55</b>	<b>34</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Drug Law Violations</b>	<b>18</b>	<b>30</b>	<b>12</b>	<b>40</b>	<b>29</b>	<b>51</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Illegal Weapons Possessions</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>

REFERRALS			
	2009	2010	2011
<b>Liquor Law Violations</b>	<b>45</b>	<b>47</b>	<b>48</b>
<b>Drug Law Violations</b>	<b>21</b>	<b>18</b>	<b>26</b>
<b>Illegal Weapons Possessions</b>	<b>0</b>	<b>0</b>	<b>1</b>