



# Faculty/Staff Gift Form

## Donor Information

Name: \_\_\_\_\_ 900 # \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### It is my desire to:

- Begin Payroll Deduction
- Change my current Payroll Deduction
- Make a one-time contribution (*not available through payroll deduction, please enclose check or enter credit card information below*)

**Amount to be deducted from my monthly salary or one-time gift: \$ \_\_\_\_\_**

- Department/Program \_\_\_\_\_ (please specify)
- Scholarship \_\_\_\_\_ (please specify)
- Other \_\_\_\_\_
- I do not wish my name to be published in the Metro State Honor Roll online or in print.  
*Those gifts not designated above will be directed to the Unrestricted Fund*

**By signing below, I authorize Metro State to make a monthly deduction from my salary.**

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

## Payment Information

My check for \$ \_\_\_\_\_ is enclosed and made payable to: **Metro State Foundation, Inc.**

Charge my donation to: \_\_\_\_\_ VISA \_\_\_\_\_ MasterCard

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Name on the Card: \_\_\_\_\_

### Additional ways to make a gift to Metro State:

- I would like to receive more information about Metro State's Planned Giving program.
- My will already provides for Metro State.

### Additional services:

- I would like to receive information about my Metro State license plate.
- I would like to receive information about alumni activities.
- I would like to receive information about Metro State via e-mail.

For information, please call 303.556.8424, e-mail: [mscd-annualfund@mscd.edu](mailto:miscd-annualfund@mscd.edu)  
or visit [www.mscd.edu/giving](http://www.mscd.edu/giving)

**Mail to: METROPOLITAN STATE COLLEGE of DENVER  
DEVELOPMENT OFFICE  
Campus Box 14, PO Box 173362  
Denver, CO 80217-3362**

Please copy this form for your records.

Remember, your gift is tax deductible.

Thank You!