

## MSU Denver Classroom to Career Readiness Plan and Resources

	<b>EXPLORE</b>	<b>ENGAGE</b>	<b>EXECUTE</b>
Description	<i>Learn about self and how it corresponds to career choice; explore occupations</i>	<i>Develop a career strategy, learn from professionals &amp; gain hands-on experience</i>	<i>Prepare job search materials and professional image and connect with employers</i>
Steps	<ul style="list-style-type: none"> <li>• Fulfill general studies requirements</li> <li>• Brainstorm your personality traits, values, and interests</li> <li>• Speak with professors, mentors, family, friends about industry options</li> <li>• Make an appointment with and <a href="#">Exploratory Advisor</a> or <a href="#">Career Counselor</a></li> <li>• Take <a href="#">career assessments</a> such as:                             <ul style="list-style-type: none"> <li>• Myers-Briggs Type Indicator® (MBTI)</li> <li>• Strong Interest Inventory®</li> <li>• CliftonStrengths for Students</li> <li>• O*Net Interest Profiler <a href="https://www.mynextmove.org/explore/ip">https://www.mynextmove.org/explore/ip</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Take classes in your major</li> <li>• Take <a href="#">Service Learning</a> courses</li> <li>• Gain hands-on experience out of the classroom                             <ul style="list-style-type: none"> <li>• <a href="#">On-campus employment</a></li> <li>• Off-campus employment</li> <li>• <a href="#">Internships</a></li> <li>• <a href="#">Undergraduate Research</a></li> <li>• <a href="#">Student organizations</a></li> <li>• Professional associations</li> <li>• Job shadowing</li> <li>• Volunteering</li> </ul> </li> <li>• Start building your resume</li> <li>• Meet with                             <ul style="list-style-type: none"> <li>• Faculty during office hours or make an appointment</li> <li>• Academic Advisors</li> <li>• Peer Mentors</li> <li>• An alumni mentor</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Update your resume</li> <li>• Draft a cover letter</li> <li>• Network by asking for informational interviews</li> <li>• Make a LinkedIn, make connections, stay active</li> <li>• Identify job industries or titles you are interested in applying for</li> <li>• Stay organized by saving job descriptions</li> <li>• Meet with a Career Advisor</li> <li>• Prepare for interviews, brainstorm questions and answers, schedule a mock interview</li> <li>• Attend Career Fairs, Now Hiring Events, Interviews</li> <li>• Update your portfolio, website, or <a href="#">portfolio</a> if applicable</li> </ul>
Resources	<p><u>Research career options:</u></p> <p>Vault: <a href="http://access.vault.com/career-insider-login.aspx?aid=278719">http://access.vault.com/career-insider-login.aspx?aid=278719</a></p> <p>O*Net: <a href="https://www.onetonline.org/">https://www.onetonline.org/</a></p> <p>MSU Denver Majors and Careers: <a href="https://www.msudenver.edu/career/majorsandcareers/">https://www.msudenver.edu/career/majorsandcareers/</a></p>	<p><u>Attend events:</u></p> <p>Follow MSU Denver social media accounts Look at <a href="https://www.msudenver.edu/events/">https://www.msudenver.edu/events/</a> Check out <a href="#">Career Link</a> (through Student Hub)</p> <p><u>Join the Alumni mentorship program:</u> <a href="https://msudenver.firsthand.co/">https://msudenver.firsthand.co/</a></p> <p><u>Gain additional skills:</u> <a href="https://msudenver.edu/linkedin-learning/">https://msudenver.edu/linkedin-learning/</a> <a href="https://www.msudenver.edu/skillslab/">https://www.msudenver.edu/skillslab/</a></p>	<p>Check out these <a href="#">Quick Tips</a>:</p> <ul style="list-style-type: none"> <li>• Cover letters</li> <li>• Grad school</li> <li>• Illegal questions</li> <li>• Informational interviewing</li> <li>• Interviewing, video interviewing</li> <li>• Job hunting, online job hunting</li> <li>• Preparing for a job fair</li> <li>• Resume and resume verbs</li> </ul> <p><u>Have your resume reviewed:</u> <a href="https://www.vmock.com/msudenver">https://www.vmock.com/msudenver</a></p>

To discuss *your* career readiness plan, contact the C2 Hub to schedule an appointment with a Career Advisor.